

REOPENING OVERVIEW FOR FAMILIES



**HOLLAND
PATENT**
Central School District

Holland Patent Central School will provide a safe, caring, positive environment where all students can achieve their maximum innate potential and acquire the skills, attitudes and abilities necessary to succeed in an ever changing world.

SCREENING

All students will be required to complete an electronic screening survey consisting of five questions each day before coming to school. Screenings will be completed at school for those who did not complete a survey at home.

Grades 6-12 must complete surveys by 6:30 a.m. Grades pre-K-5 must complete surveys by 7:30 a.m. A link to the screening tool is located on the District web site at www.hpschools.org; a daily reminder will also be sent out via school messenger. Please be sure all contact information is accurate and updated.

If the answer is “yes” to any one of the screening questions, please keep your child home from school and contact a family physician. If your child is not feeling well or displays any symptoms of COVID-19, please keep them home for the safety and well-being of students and staff. They must have a doctor’s note to return to school.

FACE COVERINGS

Face coverings/masks shall be worn throughout the building by all occupants unless precluded by a medical condition. Face covering breaks will be permitted throughout the day and may look different in each classroom. Face coverings are also required on buses. Students who refuse to wear face coverings will be in violation of the District’s Code of Conduct.

SOCIAL DISTANCING

The District will comply with the social distancing requirements of six-feet of distance between individuals; this will be enforced throughout the entire building. All student desks will have six- feet between them and there will be floor markers placed throughout the building.

TECHNOLOGY AND CONNECTIVITY

All students will be provided District assigned devices to be utilized in school and during remote learning, in support of our 1:1 District device initiative.

- K-2 students will be provided an iPad
- 3-12 students will be provided a Chromebook

For students and families who do not have reliable internet access, the District has assigned 4GLTE Wi-Fi hotspots. Any families who do not have any internet access are asked to contact the District Office so that we can work with our regional partners to address this issue.

If you have any questions or concerns, regarding your District issued devices or connectivity please email techsupport@hpschools.org.

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TRANSPORTATION

- All school buses will seat one student per seat unless in the same family.
- A facial covering must be worn at all times; one will be provided if needed. Students who refuse to wear masks will not be allowed to ride the bus.
- Students who are unable to wear a mask will not be denied transportation provided they have prior approved medical documentation.
- GWF & HPE parent drop-off will be from 8:30 a.m. - 8:45 a.m.
GWF parent pick-up will be from 3:00 p.m. – 3:10 p.m.
HPE parent pick-up will be from 3:15 p.m. – 3:25 p.m.
- HS & MS busses will arrive between 7:20 a.m. - 7:40 a.m.
Parent drop-off will be from 7:40 a.m. – 7:50 a.m.
Parent pick-up will be from 2:10 p.m. – 2:20 p.m.
- Any notification of bus changes must be made at least three days in advance.
- Only one address will be used for pick-ups and drop-offs due to limited capacity.

CHILD NUTRITION

- We will be providing access to school meals for both in person and remote learners. In person students will follow the normal procedures for meals. Remote learners will have access to grab and go meals daily, which will consist of a lunch and a breakfast for the following morning. This will repeat daily and will be available any day that school is in session. The pickup location will be located at the loading dock behind the high school. Hours of pickup are not finalized, but will likely to be from 10:00 a.m. – 12:00 p.m.
- Eligibility is required for free and reduced status; please remember to complete and submit a 2020-21 free and reduced meal application. Applications must be submitted annually. If your child(ren) had benefits last year, they will continue with that eligibility for the first 30 operating days of this school year, giving you ample time to complete the current year's application.
- Seating will be arranged so that all students are six-feet apart and will allow removal of face coverings while seated.
- While cash payments will be accepted for school lunch accounts, it is strongly recommended that parents fund the lunch accounts online via www.myschoolbucks.com.



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MANAGEMENT OF ILL STUDENTS

If a student displays COVID-19 symptoms while at school:

- Student will be sent to the nurse's office to be assessed.
- Student will be placed in an isolation area while awaiting transport home.
- Parents will be instructed to call a health care provider who will determine if COVID-19 testing is required.
- Medical documentation will be required to return to school.

If tests for COVID-19 get positive results, the school district will notify the Department of Health to determine what steps are needed for the school community (contact tracing, building/room closure, notification). The district will follow CDC guidelines regarding cleaning and disinfecting of the building.

A sick student who was not required by a health care provider to be tested for COVID-19 may return to school once there has been no fever or symptoms for 24 hours. They must have a doctor's note to return.

A student who has been diagnosed with COVID-19 by a healthcare provider based on tests must stay at home until they've had:

- 14 days without symptoms.
- Three days without a fever (without fever reducing medicine).
- Three days since symptoms improved.

Medical documentation will be required to return to school.

Please refer to the Department of Health to find the nearest testing site, as schools are not permitted to conduct testing.

COVID-19 SYMPTOMS



FEVER



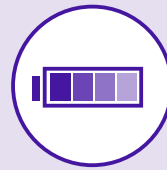
COUGH



**SHORTNESS
OF BREATH**



SORE THROAT



FATIGUE



HEADACHE

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INSTRUCTION

Parents can opt to have their children participate in the hybrid model or 100% remote instruction from home. A three- day notification is required to change from remote to in-person and vice versa.

The District will operate on a hybrid model in which students will receive both in-person and remote instruction, with the goal of receiving as much in person, live instruction as possible. Students learning remotely will have live instruction streamed from the classroom to their homes.

THE FOLLOWING TIPS WILL HELP TO CREATE A SUCCESSFUL REMOTE LEARNING ENVIRONMENT IN YOUR HOME:

- Limit distractions and make a space for learning that is quiet and comfortable.
- Establish routines and expectations.
- Stay in contact with teachers.
- Help students “own” their learning and remember to schedule time for fun.

ELEMENTARY:

GWF and HPE students will operate on a five-day schedule that will be the same whether in person or remote. The capacity of both buildings allows for 50% of the students to attend at one time. To accommodate this, students will be divided into two groups, Group A and Group B.

GROUP A:

- Attend school in person Monday, Wednesday and every other Friday.
- When not in school, students will complete work based on the previous day’s lessons and log-in to Seesaw or Google Classroom (HPE) once a day to attend a morning meeting.

GROUP B:

- Attend in person Tuesday, Thursday and every other Friday.
- When not in school, students will complete work based on the previous day’s lessons and log-in to Seesaw or Google Classroom (HPE) once a day to attend a morning meeting.

INSTRUCTION CONTINUED

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INSTRUCTION *CONTINUED*

SECONDARY:

The middle and high school hybrid model will allow students to receive in-person and remote instruction while operating on a four-day block schedule. The schedule allows all students to receive instruction in person for every subject on their schedule. The capacity at our schools allow for 33% of grades 6-12 to attend based on the current safety guidelines in place. To accommodate this, students will be divided into three groups. Students who opt to attend remotely will be assigned to one of the groups in case they change their minds and decide to attend the hybrid model.

Each group of students will attend school on a rotating basis of four consecutive days, allowing them to participate in every scheduled class in person. On the fifth day, students will begin attending school remotely and follow their same schedule for the next eight days.

Daily attendance is critical, especially when students are learning remotely. Students are expected to be "in class" whether in the classroom or connected from home. Student attendance will be guided by Board of Education Policy 6020. For situations where a student has not engaged in remote learning and staff outreach has been unsuccessful, HPCSD will implement a tiered approach utilizing a variety of methods to support improved attendance and engagement.

Students who have chosen 100% remote instruction will follow the same schedule, accessing lessons via Google Classroom. This hybrid allows the HPCSD ability to pivot from hybrid to remote, keeping the same schedule without disrupting parent/student schedules.

SPECIAL EDUCATION

Staff will collaborate with parents to provide services to the greatest extent possible, consistent with IEPs.

Special education teachers and related service providers will communicate with parents regarding the provisions of services and supports. Parents will receive documentation describing the provision of their services. Programs and services will be provided to the greatest extent possible based on the students IEP and method of delivery including adaptations to accommodations and modifications in IEPs to ensure access to their education.