March 30, 2021

Dear GWF and HPE Parents and/or Guardians,

We hope that this letter finds you and your family safe and healthy. Our number one priority is keeping our students, staff, parents and community safe during these unsettled times. With the exciting return of all students, it is important that we have clear and consistent procedures that all people follow. This will allow us to provide our students and staff with the safest environment possible. Please take the time to review carefully the arrival, dismissal, and safety procedures outlined below, as there has been some changes:

Mandatory Safety Guidelines:

- **Health screening MUST BE COMPLETED** for your child prior to coming to school every day before 8:00 AM. This will make arrival procedures move quickly.
- Masks must be worn at all times.
- Before boarding the bus, students MUST have on their face shields and masks for the duration of the ride.
- Students must stagger entering the building to keep the 6 ft. distance from each other in hallway.
- Dismissal times MUST be followed to safely dismiss students at each building.

**Arrival - Parent Drop Off:**

- GWF - 8:30-8:45 - Center Lane in front of school
- HPE - 8:30-8:45 - Gym Entrance (sidewalk by the 5th grade door)

**Dismissal - Parent Pick-Up**

In case of an emergency, calls must be received before 2:00. **WE WILL NOT TAKE ANY LAST MINUTE PICK-UP CALLS AFTER 2:00.**

**GWF**

- GWF Pick-Up will be from 3:00-3:10 behind the gymnasium.

**HPE**

- HPE Pick-Up will begin at 3:15; **For safety of our students, DO NOT ARRIVE UNTIL 3:00 (Special Patrol Officer will assist).**
- Safety traffic signs will be monitored and enforced.

We appreciate everyone’s patience, flexibility and collaboration as we welcome back our students to full, in-person learning. While some of these changes may not be ideal, we are working within the Department of Health guidelines to safely welcome our students back. Please contact me, Mrs. Vergis or Mrs. Casab any time with any questions or concerns.

Jason P. Evangelist  
Superintendent of Schools

Sarah Vergis  
Principal, HPE

Kristin Casab  
Principal, GWF
March 30, 2021

Dear GWF and HPE Parents/Guardians,

As we transition back to full, in-person learning, we will be adding additional support to work with our students who have selected to learn remotely for the remainder of the school year. In addition, only those students who are on quarantine due to COVID-19 will be allowed to learn remotely during their quarantine period. If your child is absent due to a non COVID-19 related illnesses, he/she will be absent for the day.

We hope you have a safe and enjoyable vacation with your family! If you are traveling over the April break be sure to follow all the safety guidelines.

If you have any questions, please contact Mrs. Casab or Mrs. Vergis. Thank you for your understanding.

Jason P. Evangelist  
Superintendent of Schools

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Principal, HPE

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