

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, APRIL 25, 2017
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Tuesday, April 25, 2017. Karen Evans, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Karen Evans, President
Everett Stalker, Vice President
Richard Allen
Lydia Berez Kelly
Michael Garrett
Avery Crossley, Student Representative

ALSO PRESENT

Mary Beth Piejko
Tamara Barbour
Kristin Casab
Ronald Haier
John Brown
Gary Nelson

Jason Evangelist, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Donna Grems, District Clerk

MEMBERS ABSENT

None

PLEDGE OF ALLEGIANCE

VISITORS

Gary Nelson – our current representative on the BOCES Board thanked the Board of Education for their support.

CORRESPONDENCE

Jason received a note from Timothy Kremer, Executive Director of the NYS School Boards Association extending his congratulations on Holland Patent Central School being named one of the 2017 Best Communities for Music Education by the National Association of Music Merchants Foundation.

16-268

APPROVAL OF MINUTES

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on April 5, 2017.

Yes - 5

No - 0

Motion carried

16-269

BOARD FORUM

Michael Garrett commented on the SABA Career Day. If was brought to his attention that many of the students do not get to shadow any of their career choices on this day. Avery Crossley stated that she participated in the Career Day this year and she was not placed with any of her 3 choices. This may be due to the fact that some of the careers did not have anyone participating for the students to shadow.

Mrs. Evans requested that Item #12 (2017-18 Co-curricular Appointments) be tabled to be presented at a later meeting.

16-270 **SUPERINTENDENT UPDATE**

Jason Evangelist thanked Kelly Nash for setting up the Board Docs presentation.

16-271 **COMMITTEE REPORTS**

None

16-272 **APPROVAL OF SEQRA RESOLUTION – CAPITAL OUTLAY PROJECT**

WHEREAS, the Holland Patent Central School District (the “District”) Board of Education (the “Board”) has considered the impacts to the environment of following Scope of Work to be completed at the High School Building Weight Room as part of its 2017 Capital Outlay Project (Phase 4): removal of wall between rooms, infilling of a door, adding an interior vision panel as well as upgrades to finishes.

WHEREAS, the Board has reviewed the collective Scope of Work as one Proposed Action, and has further consulted with its Architects with respect to the potential for environmental impacts from the Proposed Action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concludes that the project involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure, and replacement, rehabilitation and reconstruction of structures in kind, now therefore:

BE IT RESOLVED, by the Holland Patent Central School District as follows:

1. The Proposed Action does not exceed thresholds established under 6NYCRR Part 617.5(c), of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in Accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Karen Evans – Yes
Richard Allen – Yes
Michael Garrett – Yes

Everett Stalker – Yes
Lydia Berez-Kelly – Yes
Motion Carried

16-273 **SUMMER 2017 BOARD OF EDUCATION MEETING SCHEDULE**

Members will check their summer schedules and dates will be selected and approved at the May 16, 2017.

16-274 **BILL SCHEDULES**

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #14, General Fund in the amount of \$74,073.29, for the period ending April 25, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #14, School Lunch Fund in the amount of \$ 25,290.93, for the period ending April 25, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #12, Federal Fund in the amount of \$60,855.21 for the period ending April 25, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #14, Capital Project in the amount of \$288.42 for the period ending April 25,, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill schedule #14, Trust and Agency in the amount of \$395,058.11, for the period ending April 25, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

16-275 **APPROVAL OF 2017-18 BOCES ADMINISTRATION BUDGET**
ELECTION OF COOPERATIVE BOARD MEMBERS
APPROVAL OF PROPERTY TAX CARD
2017-18 MADISON – ONEIDA BOCES SERVICE REQUEST FORM AND CONTRACT
ADOPTION OF COOPERATIVE BIDDING RESOLUTION
HS SPRING ACADEMIC REVIEW CLASS APPOINTMENTS
APPOINTMENTS
TENURE APPOINTMENT
COACHING APPOINTMENTS
LEAVE OF ABSENCE
RESIGNATION

Everett Stalker made the motion, with a second by Richard Allen to approve/accept/adopt the following by consent:

Approve that the following resolution be adopted with regard to the 2017-2018 BOCES budget:

WHEREAS, the BOCES tentative administration budget is adopted by public resolution; and

WHEREAS, copies of the tentative administration, capital and program budget were received on March 21, 2016 and an information meeting was presented at Oneida BOCES on April 5, 2017.

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of \$ 3,608,360.65 for 2017-18.

Adopt the following resolution regarding the election of Cooperative Board members:

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on **March 23, 2017** of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 5, 2017.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated below:

For the Board of Cooperative Educational Services election, April 25 2017, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

- 1) To fill the vacancy caused by the expiration of the term of Mrs. Shirley Burtch, Oriskany Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mrs. Shirley Burtch**, 8330 State Route 69, Oriskany, NY 13424.
- 2) To fill the vacancy caused by the expiration of the term of Mr. Steve Boucher, Remsen Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. Steve Boucher**, 9812 Twin Rock Road, Remsen, NY 13438
- 3) To fill the vacancy caused by the expiration of the term of Mr. John A. Griffin, Sauquoit Valley Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. John A. Griffin**, 9282 Paris Hill Road, Sauquoit, NY 13456.

- 4) To fill the vacancy caused by the expiration of the term of Mr. John J. Salerno, Whitesboro Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. John J. Salerno**, 5459 Prescott Road, Deerfield, NY 13502.
- 5) To fill the vacancy caused by the expiration of the term of Mr. Gary P. Nelson, Holland Patent Central School District, please cast one vote for a two-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. Gary P. Nelson**, 9284 Coates Road, Holland Patent, NY 13354.
- 6) To fill the vacancy caused by the expiration of the term of Mr. Russell Stewart, Waterville Central School District, please cast one vote for a two-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. Russell Stewart**, 1993 State Road 12B, Deansboro, NY 13328.
- 7) To fill the vacancy caused by the expiration of the term of Mrs. Evon M. Ervin, Utica City School District, please cast one vote for a one-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mrs. Evon M. Ervin**, 22 Johnson Park, Utica, NY 13501.

Approve the Property Tax Card for the 2017-18 school year.

Approve the 2017-18 Madison-Oneida BOCES Service Request Form and Contract

Approve the 2017-18 MORIC Service Request Form

Adopt the following resolution relative to Cooperative Bidding for the 2017-18 school year:

WHEREAS, it is the plan of a number of public school districts and the Madison-Oneida BOCES (the “BOCES”) during the 2017-18 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Holland Patent Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its rights and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Approve the 2017-18 Oneida County Contract for the use of voting machines for the annual Budget Vote.

Approve the following High School Spring Academic Review Class appointments:

Bill Locke	AP US History/Government	April 30 (Sun. 3:00 -7:00) May 7 (Sun. 3:00 -7:00)
Kerry Sullivan	US History/Global	May 20 (Sat. 8:00 -10:00) June 3 (Sat. 8:00 -10:00) June 10 (Sat. 8:00 -10:00)
	AP World History	April 30 (Sun. 5:00 -7:00) May 7 (Sun. 5:00 -7:00)

Approve Kelly Nash as a Deputy District Clerk effective April 26, 2017 through June 30, 2017.

Approve Cherie Savery, 9976 Coombs Road, Holland Patent as a Resource Room Long Term Substitute at a per diem rate of \$100 per day and \$110 after 20 days.

Approve the following substitute teacher appointment effective April 26, 2017:

Certified \$100/day; increased to \$110/day after working 20 days in the district:

Jason Scialdone
114 Campbell Avenue
Yorkville, NY 13495

Uncertified \$75/day, increased to \$85/day after working 20 days in the district:

Isabella Mauro
5456 Summerset Way
Utica, NY 13502

Approve the following tenure recommendation:

RESOLVED, based upon the recommendation of Jason P. Evangelist, Superintendent of Schools, that **Amanda Flisnik** who holds a New York State Initial Certificate #XXXXXX61 in the area of Childhood Education (Birth-Grade 2), and New York State Professional Certificate Childhood Education (Grades 1-6) be hereby appointed elementary education teacher in the tenure area of Elementary Education (PreK-Grade 6) in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on September 1, 2017.

Approve Thomas DellaPosta as a Girls Golf Coach Volunteer.

Approve Christian Misner as the Varsity Boys Golf Coach at the amended rate as follows:

Varsity Boys Golf	9%	\$2927.25
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Approve the request of Frederick Herringshaw for a leave of absence without pay for six days as follows: Friday, June 2, 2017 through Friday, June 9, 2017.

Approve the request of Brenda Carnright, for a leave of absence without pay for 3 days as follows: March 29, 2017 through March 31, 2017.

Approve the request of Anthony Donatelli for an amended leave of absence without pay through May 20, 2017.

Approve the request of Heather Bates for an amended leave of absence without pay beginning on May 3, 2017.

Approve the request of Jessica Kenny for an amended leave of absence without pay beginning on April 6, 2017.

Approve the request of Angela Schantz to resign from her position as Food Service Helper effective April 25, 2017.

Yes - 5
No - 0 Motion Carried

16-276 **EXECUTIVE SESSION**

At 7:10 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. The Employment History of Particular Persons
2. Recommendations by the Committee on Special Education
3. Recommendations by the Committee on Pre-School Special Education

Yes – 5
No – 0 Motion Carried

At 7:17 p.m. the Board entered executive session.

At 8:17 p.m. the Board returned to open session for the regular meeting.

16-277 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

16-278 **RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

16-279 **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No - 0 Motion Carried

Meeting was adjourned at 8:18 p.m.

Next board meeting – Tuesday, May 16, 2017

Donna Grems
District Clerk