

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, MAY 16, 2017
HIGH SCHOOL LIBRARY – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Tuesday, April 25, 2017. Karen Evans, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Karen Evans, President
Everett Stalker, Vice President
Richard Allen
Lydia Berez Kelly
Michael Garrett
Avery Crossley, Student Representative

ALSO PRESENT

Mary Beth Piejko
Tamara Barbour
Kristin Casab
Sarah Vergis
Russ Stevener

Jason Evangelist, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Donna Grems, District Clerk

MEMBERS ABSENT

None

PLEDGE OF ALLEGIANCE

16-280

EXECUTIVE SESSION

At 7:03 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. The Employment History of Particular Persons
2. Recommendations by the Committee on Special Education
3. Negotiations

Yes – 5

No – 0

Motion Carried

At 7:04 p.m. the Board entered executive session.

At 7:41 p.m. the Board returned to open session for the regular meeting.

VISITORS

None

CORRESPONDENCE

16-281

APPROVAL OF MINUTES

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on April 25, 2017.

Yes - 5

No - 0

Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #13, Federal Fund in the amount of \$481.00 for the period ending May 16, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #15, Capital Funds in the amount of \$36,274.65 for the period ending May 16, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill schedule #15, Trust and Agency in the amount of \$424,363.34, for the period ending May 16, 2017 and make it a matter of record.

Yes – 5
No - 0 Motion carried

16-287 **BOARD DOCS PROGRAM**

It was decided to table this item until the June 7, 2017 meeting.

16-288 **APPROVAL OF POLICIES**
AMENDED CONTRACT WITH ONEIDA COUNTY TEMPORARY USE AGREEMENT
CONTRACT FOR RENTAL OF FACILITIES – DISTANCE LEARNING CLASSROOM
APPROVAL OF AGREEMENT WITH CENTER FOR FAMILY LIFE AND RECOVERY, INC.
REQUEST FOR USE OF BUS
MOA – FOUR DAY WORK WEEK - HPAA
MOA – FOUR DAY WORK WEEK - CSEA
MOA – FOUR DAY WORK WEEK – ASSISTANT SUPERINTENDENTS
MOA – 403B - HPTA
MOA – 403B - CSEA
MOA – 403B – SECRETARY TO DISTRICT SUPERINTENDENT

Everett Stalker made the motion, with a second by Richard Allen to approve/accept/adopt the following by consent:

Approve the following policies effective May 16, 2017:

4030	General Procurement Standards
4031	Competitive Bidding
4032	Non-Bid Purchasing
4032.1	Procurement of Goods and Services Quote Form
4033	Meals and Refreshments
4043	Use of Cell Phones and Pagers
4050	Fund-Raising Activities
4050.1	Student Fund- Raising Request Form
4050.2	Fund Raising Request-Budget Form

4060	Investments
4070	Borrowing
5014	Transportation of Students from School-Sponsored Off-Campus Activities
5014.1	Out of State Trips
5014.2	Charter Bus Transportation
5014.3	Regulations for Class Trips
5016	Transportation to and from Child Care Locations/Special Transportation Requests
5048	Expenditures of Funds for Out-of-State Activities
6010	Admission to School
6014.4	New Student Residency Letter
6016	Education of Homeless Children
6016.2	STAC-202 Form
6020	Student Attendance
6020.1	Plain Language Summary of Student Attendance

Approve the amended Oneida County Temporary Use Agreement for Voting Machines.

Approve the contract for rental of the Distance Learning Classroom for the 2017-18 school year.

Approve the contract with the Center for Family Life and Recovery, Inc. for the 2017-18 school year.

Approve the request from the Oneida County American Legion for a bus on Saturday, June 10, 2017. They will board the bus at 9:45 a.m. at the Vernon Downs Casino Hotel and travel to Rome and Oriskany and return to the Hotel at 3:30 p.m.

Approve the MOA – Four Day Work Week with the HPA

Approve the MOA – Four Day Work Week with the CSEA

Approve the MOA – Four Day Work Week with the Assistant Superintendents

Approve the MOA – 403 (B) with the HPTA

Approve the MOA – 403 (B) with the CSEA

Approve the MOA – 403 (B) with the Secretary to the District Superintendent

16 -289

LEAVES OF ABSENCE

Everett Stalker made the motion, seconded by Richard Allen, to approve the leaves of absence as follows:

Approve the request of Frederick Brown for a leave of absence without pay from May 10, 2017 through May 16, 2017 (5 days – 1.5 hours per day).

Approve the request of Brenda Carnright for a leave of absence without pay from May 22, 2017 through May 25, 2017 (4 days).

Approve the request of Debra Hiffa for an amended leave of absence without pay through May 26, 2017.

Approve the request of Lynda Bulson for an amended leave of absence without pay from January 6, 2017 through June 22, 2017.

Yes 5
No 0 Motion Carried

16 – 290 **RESIGNATIONS**

Everett Stalker made the motion with a second by Richard Allen to approve the resignations as follows:

Approve the request of Elizabeth Hasseler to resign from her position as physics teacher effective July 1, 2017.

Approve the request of Carol Armitage to resign from her position as food service helper effective June 30, 2017.

Yes 5
No 0 Motion Carried

16-291 **AMENDED APPOINTMENTS**

Everett Stalker made the motion with a second by Richard Allen to approve the amended appointments as follows:

BE IT RESOLVED, that **Kimberly Myers-Celecki**, 7784 Wood Road, Barneveld, NY be appointed as a long term physical education teacher at Holland Patent High School and be paid on Step C-15 (\$50,389) prorated. This appointment is for the period of January 6, 2017 through June 22, 2017.

BE IT RESOLVED, that **Cherie Savery**, 9976 Coombs Road, Holland Patent be appointed as a long term Resource Room teacher at General William Floyd Elementary and be paid on Step A-4 (\$32,525) prorated. This appointment is for the period of April 24, 2017 through June 30, 2017.

Yes 5
No 0 Motion Carried

16-292 **NON-TEACHING APPOINTMENTS**

Everett Stalker made the motion with a second by Richard Allen to approve the appointment of **Debbie Roberts**, 7569 Camroden Road, Rome, New York, to the position of School Bus Attendant, 2 hours per day, 10 months, Step 1, Schedule A, at a rate of \$11.13 per hour and for a probationary period of 26 weeks effective May 17, 2017.

Approve the appointment of Andrew Haier as a Volunteer Chaperone for the 2016-17 school year.

Yes 5
No 0 Motion Carried

16-293 **SUMMER WORK**

Everett Stalker made the motion with a second by Richard Allen to approve the following guidance counselors and school psychologist for summer hours at their per diem rate:

Dana Dornburgh	maximum of 20 days
Justin Scialdone	maximum of 15 days
William Morotti	maximum of 5 days
Lynette Laming	maximum of 10 days

Yes	5	
No	0	Motion Carried

16-294 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes –	5	
No –	0	Motion Carried

16-295 **ADJOURNMENT**

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes –	5	
No -	0	Motion Carried

Meeting was adjourned at 7:59 p.m.

Next board meeting – Wednesday, June 7, 2017

Donna Grems
District Clerk