

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, MARCH 11, 2015
ANNEX CONFERENCE ROOM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, March 11, 2015. Board President, Anne McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Traci Boris
Matthew Milone
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Nancy Nowicki, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Christopher Roberts
Dennis Geer
Russ Stevener
Andrew Massoud
Kristin Casab
James DeAngelo
Lisa Gentile
Mary Beth Piejko

MEMBERS ABSENT

None

VISITORS

12-15

PLEDGE OF ALLEGIANCE

POSITIVE THOUGHTS

Recognition of Student Athletes.

Ms. Gentile, High School Assistant Principal/Athletic Director, sent a congratulatory letter to Coach John Richard acknowledging his 300th win as the varsity wrestling coach.

Mr. DeAngelo, Holland Patent Elementary Principal, sent a thank you letters to the American Legion Auxiliary, Holland Patent, and the North Gage/South Trenton Presbyterian Churches for their donation to the school of homemade hats and mittens.

Ms. Gentile, High School Assistant Principal/Athletic Director sent a letter to Ms. Nieman and the bowling team congratulating them on a successful season. They received a CSC Division Title and were Section III Bowling Champions.

Mrs. Casab, Gen. Wm. Floyd Elementary Principal, sent a letter of appreciation to Mrs. Knopp, Ms. Hadsell, Mrs. Armitage and Ms. Kuhn fo going out in this year’s frigid weather to assist with students and bussing.

UPCOMING DATES

March 13, 2015

Superintendent’s Conference Day

*11:00 a.m. dismissal for Elementary Students

*High School & Middle School Students do not report

25 Week Interim

March 13 – 14, 2015

High School Cabaret

	7:00 p.m., High School Auditorium
March 16 - 27, 2015	Universal PreK Open Period to request packet
March 19, 2015	Boosters Meeting 7:30 p.m., High School Library
March 20 - 21, 2015	All County Auditions & Performance Clinton CSD
March 23, 2015	Modified Spring Sports Begin
March 24, 2015	Young People's Concert (for HPE Students) Middle School Auditorium
March 26, 2015	Young People's Concert (for GWF students) High School Auditorium
March 30 – April 6, 2015	Spring Recess
April 7 – 9, 2015	GWF Kindergarten Screening
April 8, 2015	HPE BLT Meeting 4:30 p.m. – Holland Patent Elementary
	Elementary PTA 5:30 p.m. – Holland Patent Elementary
April 13, 2015	Elementary Parent/Teacher Conferences 11:00 a.m. dismissal
April 14-16, 2015	NYS ELA Testing Grades 3-8
April 16, 2015	Boosters Meeting 7:30 p.m., High School Library
April 17, 2015	“Mr. Holland Patent” 7:00 p.m. – High School Auditorium
	Elementary All County Westmoreland CSD
	End of 3 rd Marking Period
April 21, 2015 (Tuesday)	Board of Education Meeting 7:00 p.m. – Annex Conference Room
	Universal PreK Lottery Draw

14-168

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on February 4, 2015 with a correction for the appointment of Amanda Blanchard, Substitute School Monitor, 90% of Step 1, \$9.89/hr.

Yes – 5

No - 0 Motion carried

14-169 **DISTRICT UPDATE**

President McGahey asked for a moment of silence in memory of high school student, Nicholas Martin who passed away earlier this week in an accident.

Dr. Davis presented a certificate of achievement to student athlete, Nicole Ball, Section III Champion Diver. Coach Celecki highlighted Ms. Ball's accomplishments this season. Dr. Davis also congratulated Coach Stripp and his athlete, Bryce Zayachek for his accomplishments in Cross Country Running this fall. Bryce and Coach Johnson were unable to attend the meeting. Mr. Stripp highlighted the accomplishments of Bryce who was a New York State Qualifier this season. Dr. Davis thanked the coaches for their efforts and hard work. Mrs. McGahey, on behalf of the board, also thanked the coaches for the hours of work that is put in order to accomplish student success.

14-170 **VISITORS**

Several visitors addressed the board regarding the sports program. Parents support the programs and our coaches. They are looking for the board to appoint coaches that are willing to coach long term and not have a turnaround yearly. It is their belief that year round training will build better teams. With coaches in place earlier and consistency, they feel our teams will work together more cohesively and attain success. The board expressed that it is their goal to do just that and we have adjusted our hiring practices over the past couple of years to appoint coaches in a timely fashion. Facilities were also discussed. Other visitors spoke to support the music and art programs and maintaining current staffing and courses. Mrs. McGahey thanked visitors for coming and for their comments and concerns.

14-171 **CORRESPONDENCE**

There was no correspondence.

14-172 **BOARD FORUM**

Mrs. McGahey reported that she and Dr. Davis met with the Rome City School District. They are interested in sharing services. We will be continuing discussions with them.

Mrs. Boris commented that she attended the Gen. Wm. Floyd Science Fair and Family Fun Night. Mrs. Casab and Mrs. Knopp did a wonderful job. It was fantastic. The children were no excited to show off their projects.

14-173 **COMMITTEE REPORTS**

There were no committee reports.

14-174 **APRIL BOARD OF EDUCATION MEETING DATE**

Mrs. McGahey left the room briefly.

Richard Allen made the motion, seconded by Everett Stalker, to hold a board meeting on April 28, 2015, at 7:00 p.m. in order to take action on the OHM BOCES budget and nominations.

Yes – 4
No - 0 Motion Carrier

14-175 **BILL SCHEDULES**

Richard Allen made the motion, seconded by Everett Stalker, to accept for payment bill schedule #7 General Fund in the amount of \$135,117.31, for the period ending March 11, 2015 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Richard Allen made the motion, seconded by Everett Stalker, to accept for payment bill schedule #8 School Lunch in the amount of \$22,635.08, for the period ending March 11, 2015 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Richard Allen made the motion, seconded by Everett Stalker, to accept for payment bill schedule #7, Federal Funds in the amount of \$78,172.46, for the period ending March 11, 2015 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Richard Allen made the motion, seconded by Everett Stalker, to accept for payment bill schedule #6, Capital Project (\$5.6m) in the amount of \$3,676.75, for the period ending March 11, 2015 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

Richard Allen made the motion, seconded by Everett Stalker, to accept for payment bill schedule #2, Trust & Agency – Health Insurance in the amount of \$399,756.87, for the period ending March 11, 2015 and make it a matter of record.

Yes – 4
No – 0 Motion Carried

14-176 **TREASURER'S REPORTS**

Richard Allen made the motion, seconded by Everett Stalker, to accept the Treasurer's Reports for the period ending November 30, 2014 and January 31, 2015, and made a matter of record.

Yes – 4
No – 0 Motion Carried

14-177 **ADOPTION OF 2015-16 BUDGET**

Richard Allen made the motion, seconded by Everett Stalker to adopt the 2015-16 budget in the amount of \$30,697,826.

Mrs. Nowicki, Assistant Superintendent of Curriculum & Instruction, did a presentation outlining the course tracks. She showed the progression from Gr. 7 through Gr. 12 for each discipline area including local, honors/accelerated, AP, and MVCC offerings.

Dr. Davis then proceeded with the budget presentation. She relayed to the board that Dr. Venettozzi and herself were conservative in their preparation of the budget. This budget represents a 2.47% increase and is within the levy limit. We will be using reserves (savings) to offset state aid shortages and keep programming.

The board ensued on a lengthy discussion. Mr. Allen specifically asked about the art offerings, pottery and staffing for art and music. He is a strong supporter of the arts and wants both areas to remain at the current level. Dr. Davis cautioned the board to look at alternative proposals and class sizes before replacing positions. She noted that class sizes are running below Board of Education approved ranges. She further stated her concern regarding the addition of legacy costs with diminishing state aid and a levy limit in place. Mrs. Boris agreed with Mr. Allen and also supported art and music staffing. Mrs. McGahey added that she has attended concerts and it is noticeable that there are less students in the performing groups.

The board did not vote on the budget. It was moved to executive session to discuss specific personnel.

Following executive session, the board agreed to table the budget approval and will meet at a regular meeting on Tuesday, March 24, 2015, at 6:00 p.m. to readdress this item.

TABLED

14-178 **APPROVAL OF THE SINGLE AUDIT & DATA COLLECTION FORMS SE-SAC**
APPROVAL OF 2015 BUILDING CONDITION SURVEY AGREEMENT
EXTENSION OF ESCROW AGREEMENT – EPC PROJECT
ADOPTION OF 2015-16 SCHOOL CALENDAR
APPROVAL OF 2015 GUIDANCE PLAN
APPROVAL OF AGREEMENT - SOLUTION TREE, INC.
REQUEST FOR USE OF BUS
STANDARD WORK DAY AND REPORTING RESOLUTION RS 2417-A
RESOLUTION FOR THE CERTIFICATION OF A LEAD EVALUATOR
AGREEMENT BY AND BETWEEN THE HOLLAND PATENT CENTRAL SCHOOL
SUPERINTENDENT OF SCHOOLS AND THE HOLLAND PATENT TEACHERS
ASSOCIATION
LEAVES OF ABSENCE
APPOINTMENTS
2013-14 COACHING & ATHLETIC VOLUNTEER APPOINTMENTS
2015-16 MADISON-ONEIDA BOCES SERVICE REQUEST FORM
2015-16 MORIC SERVICE REQUEST FORM & CONTRACT
2015-16 ONEIDA-HERKIMER-MADISON BOCES FINAL COMMITMENT FORM
GIFT FROM THE PUBLIC

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/ adopt the following by consent:

Approve the Single Audit and Data Collection Form SF-SAC for the fiscal year ended June 30, 2014 as prepared by Moore & Hart, CPA's.

Approve the 2015 Building Condition Survey Agreement.

Approve the agreement amending the Escrow Agreement by extending the termination date of the escrow account to October 31, 2015. All other terms and conditions of the Escrow Agreement remain unchanged.

Adopt the 2014-16 School Calendar.

Approve the 2015 Guidance Plan.

Approve the Agreement with Solution Tree, Inc.

Approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus for March 23, April 27, May 18, and June 22, 2015 to the Oneida area to visit the Turning Stone Casino, be approved.

Adopt the following Standard Work Day and Reporting Resolution RS 2417-A:

BE IT RESOLVED, that the Holland Patent Central School District/Location code 73010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Registration Number	SS#	Standard Work Day (Hrs/Day)	Term Begins/Ends
Treasurer	Pamela Backman	39254859	XXXX	7	7/1/14-6/30/15
Confidential Secretary to the District Supt./Board Clerk	Marie Perry	38210993	XXXX	8	7/1/14-6/30/15

Adopt the following resolution for the Certification of a Lead Evaluator effective March 12, 2015:

WHEREAS, the Board of Education has been provided evidence that **Lisa Gentile** has completed training which meets the requirements of § NYCRR 30-2.9 and the Holland Patent Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Kathleen M. Davis, Superintendent of Schools, **Lisa Gentile** be certified as a Lead Evaluator of teachers.

Approve the Agreement by and between the Holland Patent School Superintendent of Schools and the Holland Patent Teachers Association for the period July 1, 2014 through June 30, 2017.

Substitute Food Service Helper, 90% of Step 1, \$8.75/hr.

Maria Palmer
 8425 Posey Hill Road
 Holland Patent, NY 13354

Substitute Teacher Aide, 90% of Step 1, \$9.89/hr.

Substitute School Monitor, 90% of Step 1, \$9.89/hr.

Substitute Library Aide, 90% of Step 1, \$9.89/hr.

Donna Vanderlan
 7214 Stearns Road
 Rome, NY 13440

Approve the following amended coaching appointment for the 2014-15 school year:

Karen Corigliano	Girls Varsity Golf (split position 5%)*	2.5%	\$ 787.58
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Approve the following coaching appointment & volunteer appointments for the 2014-15 school year:

Michael Benedetto	Boys Modified Baseball	5.0%	\$1,575.15
Jeff Ellinger	Boys JV Lacrosse	8.0%	\$2,520.24
Barb Felice	Girls Varsity Golf (split position 7%)	3.5%	\$1,102.61
Marcus Smith	Boys Modified Lacrosse	5.0%	\$1,575.15
Brandy Tebo	Girls Varsity Track Assistant	7.0%	\$2,205.21
Michael Carpenter	Boys Varsity Lacrosse Volunteer		n/a
Jeff Palmer	Boys Varsity Baseball Volunteer		n/a

Approve the appointment of Heather Roberts as 2014-15 Girls JV Softball coach at a salary of 6.5% (\$2,047.70) prorated to the date of the actual first date of employment for Stephanie Utter.

Approve the conditional appointment of Stephanie Utter as 2014-15 Girls JV Softball coach pending completion of licensing and at a salary of 6.5 % (\$2,047.70) prorated from the actual first date of employment. Appointment is also contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI.

Approve the appointment of Karen Livesey as a volunteer for Girls Varsity Softball for the 2014-15 school year.

Approve the 2015-16 Madison-Oneida BOCES Service Request Form.

Approve the 2015-16 MORIC Service Request Form & Contract.

Approve the 2015-16 Oneida-Herkimer-Madison BOCES Final Commitment Form.

Accept the donation of \$30.00 from Mr. & Mrs. Jack Hosp for the music department in memory of Grace Hartnett.

Yes – 5
 No - 0 Motion Carried

14-179 **ENCLOSURES**

1. HPE Newsletter from Principal DeAngelo, "The HPE Update", February 2015.
2. Supt. Davis' letter to Governor Cuomo regarding the Release of School Aid Runs.
3. Response letter from Assemblyman Brindisi regarding the Foundation Aid & Gap Elimination Aid.
4. NetSmartz Program Description provided by the National Center for Missing & Exploited Children.
5. High School Newsletter from Principal Stevener, Volume 6, Issue 6, February 2015.
6. Thank you letter from the Foothills Rural Community Ministry for donations to the Christmas Basket Project.
7. Letter from Assemblyman Brindisi, dated February 13, 2015, regarding the GEA.
8. Letter from the Office of Governor Cuomo declining a visit to the district.
9. HPE Newsletter from Principal DeAngelo, "The HPE Update", March 2015.

14-180 **EXECUTIVE SESSION**

At 10:29 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Contract Negotiations
3. Employment History of a Particular Person

Yes – 5
No – 0 Motion Carried

At 10:35 p.m. the Board entered executive session.

At 11:30 p.m. the Board returned to open session.

14-181 **RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5
No – 0 Motion Carried

14-182 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 11:31 p.m.

The board will meet on the following dates in the annex conference room:

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Tuesday, March 24, 2015 6:00 p.m.

Tuesday, April 21, 2015 7:00 p.m.

Tuesday, April 28, 2015 7:00 p.m.

Marie E. Perry
District Clerk