

AGENDA
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, AUGUST 24, 2011
ANNEX BOARD ROOM - 6:00 P.M.

I. BOARD OF EDUCATION

- (1) ROLL CALL
- (2) PLEDGE OF ALLEGIANCE
- (3) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Reorg., 7/6, 7/15, 8/3)
- (4) POSITIVE THOUGHTS
- (5) REVIEW OF UPCOMING DATES
- (6) VISITORS
- (7) CORRESPONDENCE
- (8) BOARD FORUM
- (9) DISTRICT UPDATE
- (10) COMMITTEE REPORTS

II. SUPERINTENDENT'S REPORT

- (1) DATA
- (2) BOARD GOALS
- (3) FIRE INSPECTION REPORTS
- (4) TAX WARRANT/LEVY
- (5) BILL SCHEDULES
- (6) TREASURER'S REPORTS
- (7) APPROVAL OF APPR PLANS
- (8) APPROVAL OF AIS/RTI PLAN
- (9) APPROVAL OF REVISED MVCC CONTRACT
- (10) O'BRIEN & GERE 2011 INFRASTRUCTURE PROJECT APPROVAL

- (11) 2011-12 TRANSPORTATION REQUEST
- (12) BOARD OF EDUCATION MEETING DATE
- (13) REQUEST FOR BUSSING
- (14) BUILDING USAGE COMMITTEE MEMBERSHIP
- (15) RESOLUTION OF CONDOLENCE
- (16) COMBINING
- (17) APPOINTMENT OF ATHLETIC VOLUNTEERS
- (18) RESIGNATION
- (19) 2011-12 COACHING APPOINTMENTS
- (20) APPOINTMENTS
- (21) ENCLOSURES
- (22) EXECUTIVE SESSION

INFORMATION

Item I

Positive Thoughts

- 1. Superintendent of Schools Kathleen Davis received a thank you from the American Cancer Society for donating in memory of Cynthia Ure.
- 2. Transportation Supervisor Chris Roberts wrote a memo to high school nurse Rita Goodhines thanking her for her efforts during the bus driver physicals on June 16, 2011.
- 3. Superintendent of Buildings and Grounds Dennis Geer wrote a letter to David Lyman of Gilroy, Kernan & Gilroy Insurance thanking him for his presentation for the 10th Annual Safety Day Training Program for the Holland Patent Central School District, Poland Central School District and Remsen Central School District.
- 4. Superintendent of Buildings and Grounds Dennis Geer wrote a letter to Patricia Cerlo of the BOCES Safety Office thanking her for working with the district planning and developing the 10th Annual Safety Day Training Program for the Holland Patent Central School District, Poland Central School District and Remsen Central School District.
- 5. Superintendent of Buildings and Grounds Dennis Geer wrote a letter to George Jersey & Staff of the Poland Central School District thanking him and his staff for attending the 10th Annual Safety Day Training Program at the Holland Patent Central School District.

6. Superintendent of Buildings and Grounds Dennis Geer wrote a letter to Robert Wilcox of the Remsen Central School District thanking him and his staff for attending the 10th Annual Safety Day Training Program at the Holland Patent Central School District.
7. Superintendent of Buildings and Grounds Dennis Geer wrote a memo to Kyle Kennerknecht thanking him for the nice presentation regarding Fire Extinguisher Usage for the 10th Annual Safety Day Training Program.
8. Superintendent of Buildings and Grounds Dennis Geer wrote a memo to John Brown and the high school custodial staff thanking them for setting up for the 10th Annual Safety Day Training Program.

INFORMATION

Item I

Review of Upcoming Dates

August 25, 2011

New Staff Orientation

September 6, 2011

Superintendent's Conference Day

September 7, 2011

First Day of School

September 21, 2011

Board of Education Meeting
Annex Board Room, 7 p.m.

INFORMATION

Item II (1)

Data

INFORMATION

Item II (2)

Board Goals

INFORMATION

Item II (3)

Fire Inspection Reports

ACTION

Item II (4)

Tax Warrant/Levy

WHEREAS: Chapter 73 of the Laws of 1977, amended §1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the entire fund balance at the close of the last fiscal year must be and has been applied in determining the amount of school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the Board of Education retain as surplus funds \$1,223,245 from the total unreserved fund balance of \$3,973,245 thereby applying \$2,750,000 to the reduction of the tax levy. (The fund balance is unaudited at this time.)

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Holland Patent Central School District – Town of Trenton et. al. Counties Oneida – Herkimer New York State.

You are hereby commanded:

1. To give notice and start collection on September 1, 2011. (In accordance with the provisions of §1322 of the Real Property Tax Law).
2. To give notice that tax collection will end on November 3, 2011.
3. To collect taxes in the total sum of \$11,229,074 less the STAR exemption amount in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of §1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of §553 and §556 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of §922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels for taxes on the school tax rolls in accordance with provisions of §540 and §544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by §986 of the Real Property Tax Law and amended by Chapter 680 effective 1/1/95.

8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by §1330 of the Real Property Tax Law.

The warrant is issued and delivered in accordance with §1306 and §1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with §1318, subdivision 3 of the Real Property Tax Law.

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

August 24, 2011

WHEREAS the Board of Education has been authorized by the voters at the Annual School meeting to raise the current budget of the 2011-12 school year a sum not to exceed \$28,352,495;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following tax roll:

Name of Town	Total Assessed Valuations by Town	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Deerfield	595,342	16%	71,743.06
Floyd	129,001,355	93.5%	2,660,210.49
Marcy	41,501,713	72%	1,111,390.98
Remsen	847,418	65%	25,137.24
Steuben	24,562,062	99%	478,368.94
Trenton	195,771,069	64%	5,897,960.76
Western	25,575,450	63.5%	776,574.10
Russia	10,771,569	100%	207,688.43
Totals:	428,625,978	-	11,229,074.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/11 and end 11/3/11 giving the tax warrant an effective period of 63 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

ACTION

Item II (5)
Bill Schedules

It is recommended that the following bill schedules be accepted and made a matter of record for the period ending August 24, 2011:

<u>Fund</u>	<u>Schedule No.</u>	<u>Amount</u>
General Fund	13	\$575,663.13
School Lunch	13	10,104.97
Federal Funds	10	7,868.98
Capital Project	13	7,942.38

ACTION

Item II (6)
Treasurer's Reports

It is recommended that the Treasurer's Report for the period ending June 30, 2011 be accepted and made a matter of record.

It is recommended that the Treasurer's Report for the period ending July 31, 2011 be accepted and made a matter of record.

ACTION

Item II (7)
Approval of APPR Plans

ACTION

Item II (8)
Approval of AIS/RTI Plan

ACTION

Item II (9)
Approval of Revised MVCC Contract

It is recommended that the revised contract for the Mohawk Valley Community College Concurrent Enrollment, for the 2011-12 school year, be approved.

ACTION

Item II (10)
**O'Brien & Gere 2011 Infrastructure
Project Approval**

It is recommended that the proposal from O'Brien & Gere services be approved.

ACTION

Item II (11)

Board of Education Meeting Date

It is recommended that the Board of Education hold a meeting on May 29, 2012 at 7 p.m. in the Annex Board Room.

ACTION

Item II (12)

2011-12 Transportation Request

It is recommended that the request of Dr. and Mrs. Joseph LaBarbera, 26 Blue Heron Drive, Barneveld, NY, for their child to be transported to Notre Dame Elementary for the 2011-12 school year be approved.

ACTION

Item II (13)

Request for Bussing

It is recommended that the request of Melissa Parzych to transport her child to school for the 2011-12 school year be approved.

ACTION

Item II (14)

Building Usage Committee Membership

It is recommended that the following individuals be added to the Building Usage Committee Membership:

Carin Goodemote
Bonnie Grogan
Kim Ludwin

ACTION

Item II (15)

Resolution of Condolence

It is recommended that the Board of Education adopt the following resolution of condolence regarding the passing of former secretary Ida Coleman:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former secretary Ida Coleman.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Ida Coleman and that this resolution be spread upon the records of the district and a copy sent to her family.”

ACTION**Item II (16)
Combining**

It is recommended that the request of a student to combine with the New Hartford Central School District in gymnastics for the 2011-12 school year be approved.

It is recommended that the request from the Remsen Central School District to combine in modified football for one student for the 2011-12 school year be approved.

ACTION**Item II (17)
Appointment of Athletic Volunteers**

It is recommended that the appointment of Danica Dombroski as an athletic volunteer for girls' soccer for the 2011-12 school year be approved.

ACTION**Item II (18)
Resignation**

It is recommended that the resignation of Kristin Hahn from the position of girls' varsity tennis coach be accepted effective August 29, 2011.

ACTION**Item II (19)
2011-12 Coaching Appointments****ACTION****Item II (20)
Appointments****INFORMATION****Item II (21)
Enclosures**

1. Feasibility Committee Meetings/Topics memo dated August 11, 2011
2. Letter to GWF Parents/GWF Staff re: Construction Project
3. THE board – Board Fundamentals You Should Not Overlook, Vol. 35, No. 5
4. The board – Keep The Board Together After A Rough Patch, Vol. 35, No. 6
5. THE board – Six Actions To Support Your Superintendent's Success, Vol. 35, No. 7
6. THE board – The Path That Leads To Excellence, Vol. 35, No. 8
7. Condolence letter re: Cynthia Ure dated July 7, 2011
8. Memorandum from Kathleen M. Davis to administrative team, building secretaries, and directors re: Sex Offenders dated July 12, 2011
9. Letter to Timothy G. Kremer of the New York State School Boards Association dated July 13, 2011 regarding nominating board member Richard Allen as the delegate for the Holland Patent Central School District dated July 13, 2011.
10. Policy Committee Meeting Dates/Policies Memo dated August 19, 2011

11. Memo to John Bubb re: Running With Students dated July 29, 2011
12. Historical Perspective - Kindergarten
13. Teaching Assistant and Teacher Salary Information
14. 2010-11 Instructional Department Staffing Guidelines
15. *Well Connected!* - Volume 2, Issue 7 Summer 2011
16. Nutrition Notes - September 2011

INFORMATION

Item II (22)

Executive Session

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on PreSchool Special Education
3. Legal issue