

MINUTES  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
WEDNESDAY, NOVEMBER 16, 2011  
MIDDLE SCHOOL AUDITORIUM - 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the middle school auditorium, located in the village of Holland Patent, New York on Wednesday, November 16, 2011. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Richard Allen  
Everett Stalker  
Elizabeth Pape  
Kathleen M. Davis, Superintendent of Schools  
Louis D'Ambro, Assistant Superintendent  
Marie E. Perry, Deputy Clerk

**ALSO PRESENT**

Nancy Nowicki  
Dennis Geer  
Jennifer McDonald  
Kristin Casab  
Allen Hyde  
Charles Pratt  
Kevin Healy  
Christopher Roberts  
John Bubb

**ABSENT**

John Egresits  
Cheryl Venettozzi

**VISITORS**

Jamie Heiser	Peter Grocholsky	Mr. Julian
Charles Streiff	Lorie Storms	Mr. Johnson
Michelle Simpson	Rebecca Way	KimAnn Inkawhich
John McGuire	Jillian Davis	Stacey Smith
Stacey Smith	Fran Crumb	Trish Mahanna

11-091

**APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen, to approve the minutes of the Board of Education meeting held on October 12, 2011.

Yes – 5

No - 0 motion carried

11-092

**POSITIVE THOUGHTS**

Kimberly Wheelock, Guidance Counselor for BOCES, announced that two students have been selected as the New Hartford Kiwanis Club Students-of-the-Month for the month of October 2011.

One high school student won the Bully Essay Contest sponsored by Bully Proofing Your School of OHM BOCES CORE (Community of Resources & Expertise).

Seven elementary students won the Bully Essay Contest sponsored by Bully Proofing Your School of OHM BOCES CORE (Community of Resources & Expertise).

General William Floyd Elementary Principal Kristin Casab wrote a letter to Transportation Supervisor Chris Roberts thanking him for his time and effort with the evacuation drill.

Superintendent of Buildings and Grounds Dennis Geer and Athletic Director John Bubb wrote a memo to Craig Ueltschi, Jeff Cardinal and Mike Gillette informing them that he received a letter from Liz Curtis, field hockey coach, telling him that during the recent tournament coaches from other schools commented positively on how well our fields were maintained. Thank you for a job well done. Keep up the good work.

General William Floyd Elementary Principal Kristin Casab wrote a letter to Floyd Fire Department Chief Dan Schwertfeger and Stittville Fire Department Chief Neil Sutherland thanking their entire staff for their time and efforts put into organizing our Fire Prevention Program.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Dottie Green of the Singing Hills Seniors thanking her for the recent donation of box tops and Campbell soup labels for education.

Holland Patent Elementary Principal Allen Hyde wrote a letter to Chris Roberts of the Holland Patent Fire Department thanking him for the exceptional fire prevention program that was presented to the children on October 7, 2011.

Transportation Supervisor Christopher Roberts wrote a memo to Kristin Casab thanking her for the wonderful Bus Driver Appreciation breakfast you and your staff provided for our transportation department.

Middle School Students and Staff received a thank you note from the Foothills Rural Community Ministry Food Panty for their help in collecting and donating items for their food drive.

General William Floyd Elementary Principal Kristin Casab wrote letters thanking staff, faculty, parents, students, PTA and custodians for their efforts in helping to make the Third Annual Fall Fest a success. Letters went to the following staff members and retirees: Sarah Stephens, Lisa Armitage, Christine Heinig, Trista Twomey, Tina Stay, Anna Carnevale, Sue Fitzgerald, Shirley Tolbert, Donna Grems, Heidi Baskerville, Joyce Trievel, Shannon Noonan, Diane Stalker, Carol Saraceno, Eva Stockhauser, Betsy Hunter, Pat VanHatten, Sue Coville, High School Honor Society Members Brandon Maggio, Freya Woods, Brandi Burth, Allyson Freiermuth also received thank you letters. The parent volunteers receiving letters were: Jodi Patterson, Lisa & Brad Pritchard, Chris & Terri Enk, Lori Rowling, Debi Kusmierczak, Bonnie Houghtaling, Lisa Iselo, Alyssa Cushman, Joann Carro, Cathy & Gene Dare, Kelly Foote, Catharine Stern, Kelly Wilcox, Lori & Gerald Storms, Sarah Grocholski, Marie Dygert, Jordan Dygert, Rachael Alexander, and Cynthia Aldi.

Director of Physical Education, Athletics, & Health, John Bubb, wrote letters to Jane Connors and Mr. McCann at Ilion Jr./Sr. High School thanking them for allowing our

physical education department to visit on Superintendent's Conference Day and review grade book procedures that they are using.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Kevin Grimmer, Athletic Director, SUNYIT thanking him for allowing our physical education department to visit on Superintendent's Conference Day and tour the new field house and surrounding sport fields and see what part the facility could play in local school athletics.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to David Garrett, Director of International Student Services, SUNYIT, thanking him for allowing our high school, middle school and elementary physical education staff to visit on Superintendent's Conference Day to tour the Outdoor Ropes Course and see how we could use the outdoor facilities to benefit our students and athletic teams.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Fire Chief Daniel Schwertfeger, Floyd Volunteer Fire Department thanking him and his staff for the EMT coverage of our home JV and modified football games this fall.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Fire Chief Neil Sutherland, Stittville Volunteer Fire Department, thanking him and his staff for the EMT coverage of our home JV and modified football games this fall.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Fire Chief Kevin Kalk, Barneveld Volunteer Fire Department, thanking him and his staff for the EMT coverage of our home JV and modified football games this fall.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Fire Chief Chris Roberts, Holland Patent Volunteer Fire Department, thanking him and his staff for the EMT/First responder coverage of our home JV and modified football games this fall.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to Fire Chief Wayne Premo, Prospect Volunteer Fire Department, thanking him and his staff for the EMT coverage of our home JV and modified football games this fall.

Bryan Nichols, health instructor, sent a letter home to seventh grade middle school parents whose child is enrolled in health education class this school year, announcing an informational parent night on November 8, 2011, to discuss Sexuality/HIV/AIDS curriculum and Parent's Rights and Responsibilities as governed by NYS.

Middle School Principal, Charles Pratt, wrote a letter to Gina Richard thanking her for her efforts in organizing and implementing the Soar with Books Kick-off and the I-Chat with author Katherine Marsh.

Superintendent of Schools, Kathleen M. Davis sent a letter to Linda Belton at the American Red Cross Association thanking her for attending a recent Board of Education meeting and looking forward to continuing our working relationship with the Association.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letters to Coach Michael Sinacore and Coach Tom Ramos, congratulating them on achieving an undefeated season for our modified football team.

Director of Physical Education, Athletics, & Health, John Bubb, wrote a letter to a high school student congratulating her on accomplishments in Girl's Gymnastics. She earned the Sectional Title in Bars, Beam, Floor and a fourth consecutive All-Around Championship award.

Mrs. Davis noted that on December 7<sup>th</sup>, the grandparents luncheon will be held at GWF. It's a wonderful event. Mrs. Davis also congratulated Mrs. Owen on the wonderful job she does putting the event together.

Mrs. Davis congratulated summer readers who attended an award ceremony earlier and received certificates of achievement and t-shirts for their achievements. There were 116 participates in the program.

11-093

**REVIEW OF UPCOMING DATES**

November 17, 2011	HP Sports Booster Club Meeting, 7 p.m. High School Library
	HPE/GWF Picture Make Up Day
November 18, 2011	Area All State Music Festival @ Ilion
	HPE & GWF Parent Teacher Conferences Dismissal at 11:00 a.m.
November 22, 2011	Go Home Early Drill
November 23 – 25, 2011	Thanksgiving Recess
November 30, 2011	GWF Holiday Concert Grades 3 & 5 High School Auditorium, 6:30 p.m.
December 1, 2011	GWF PTA Meeting, Library, 6 p.m.
December 3, 2011	High School Snow Ball Semi-Formal, 7 – 9:30 p.m.
December 5, 2011	High School Holiday Concert High School Auditorium, 7 p.m.
December 6, 2011	District Elementary Vocal Concert High School Auditorium, 6:30 p.m.
December 7, 2011	GWF Grandparents Luncheon 11:00 a.m. – 1:00 p.m.
	Board of Education Meeting Annex Board Room, 7 p.m.

11-094

**CORRESPONDENCE**

There was no correspondence

11-095

**VISITORS**

Mr. Grocholsky read a letter to the Board expressing concerns that computer classes been removed from the program. What is the process to have it returned to the classroom. Other visitors expressed the same concerns and feel that technology is very important to the curriculum and is a skill needed now and for the future.

Mrs. McGahey explained that it was through the budget process process last year that the issue was addressed. Technology at the early grades was being integrated into the curriculum. She noted that the labs are available and the opportunity is there for use. Mrs. McGahey said that the Board does appreciate parents/community coming in and hearing parents volumize their thoughts.

Mrs. Boris also expressed her concern as a board member. She also said that as the budget process moves along, it was an item that would be readdressed again.

Mrs. Davis explained that K-3 in both elementary buildings have their technology time integrated throughout the curriculum. Teachers have access to computer labs and the children are able to work on classroom projects using their keyboarding skills, internet research skills, and developing reports and presentations. It was noted that both elementary buildings are the same, K-3 integrated technology; Grades 4 & 5 receive technology instruction. Mrs. Davis also noted that testing under PARCC and Regents are heading towards online testing.

Principals Allen Hyde and Kristin Casab also confirmed that the buildings were consistent with the technology curriculum and that labs are available for classroom use. Teachers are aware of the availability.

Mrs. Davis noted to principals to readdress this with staff at their faculty meetings. Mrs. Davis noted that schools are moving to integrate technology as a tool.

Mrs. McGahey noted that other districts that she has spoken with use their technology programming in the same manner.

11-096

**BOARD FORUM**

Mrs. McGahey asked to pull item Item #29 from the agenda.

Dr. Stalker asked to pull items #18, #23 and move them to executive session.

Mrs. Boris asked to move Items #6, 8, 9, 12-17, 33 from consent for further discussion.

Mrs. Boris asked to move Item #25 to executive session.

Mrs. Boris commented that she had asked Superintendent Davis to prepare some documentation reflecting mandate vs non-mandated curriculum items. She would like expansion on the data to reflect costs associated with each item

11-097 **DISTRICT UPDATE**

League Change from TVL to Center State was discussed. Mr. Bubb reports that the district has been approved by Center State in a 22/2 vote to enter the league. League dues and transportation costs were discussed. Richard Allen and Everett Stalker expressed their support for the move. Traci Boris expressed her concerns about students competing in another league and not working to their potential. Mr. Bubb stated that the league is competitive and our students will still need to maintain their highest level of skill. It was noted that the TVL league is disappearing and if we move to Center State the few remaining districts may follow. Elizabeth Pape commented on her discussion with students from other districts. Approval by the Board will be set for a future date.

11-098 **COMMITTEE REPORTS**

Mr. Allen noted that the Policy Committee met earlier and updated policies would be forthcoming.

11-099 **BUDGET REVIEW**

The Board of Education reviewed the following budget items presented by Mr. D'Ambro:

Board of Education (BOE, Clerk, District Meeting)  
Central Administration  
Finance (Bus. Admin., Audit, Treasurer, Collector)  
Staff (Legal, Public Information)  
Central Services (O & M)  
Special Items (Insurance, Tax Refund, BOCES Admin.)  
Transportation

Mr. D'Ambro reported that the district is pro-active in the process. We are starting our budget process early this year and his presentation is based on trends since most districts do not begin the process until January 1. The budget may be readdressed in January after state aide information is available.

Mr. Allen noted that the Governor may release their budget earlier this year.

Mrs. Davis thanked the CSEA and Administration for freezing salaries for the 2012-13 school year. The savings through the CSEA contract is approximately \$59,000. This savings helps save programming.

A visitor asked who specifically took a freeze.

Mrs. Davis responded that the Superintendent, Assistant Superintendents, Principals, all CSEA members (transportation, custodial, maintenance, secretaries, food service), and buildings/grounds had agreed to the freeze.

Mrs. Boris commented that she realizes the salary increases for CSEA are already built into their contract steps and the Board appreciates the concession to freeze salaries.

District consolidation was discussed. Mr. Allen commented that consolidation with Remsen and Oriskany are schools that we would be willing to have discussions with. Mrs. Davis reported that she has written and called both schools to see if there is an interest. Mrs. Boris noted that we could possibly reach out board to board.

11-100 **CONCUSSION MANAGEMENT PLAN**

The Board of Education reviewed the Concussion Management Bill Update and current Concussion Management Plan.

Mr. Bubb was asked to discuss the change in the plan. Under a new law, the school physician must authorize return to play. The revised Concussion Management Plan will be brought to the next board meeting for approval.

11-101 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #3 General Fund in the amount of \$118,946.83, for the period ending November 16, 2011 and make it a matter of record.

Yes - 5

No - 0 motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #2 School Lunch in the amount of \$46,276.53, for the period ending November 16, 2011, and make it a matter of record.

Yes - 5

No - 0 motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #1 Federal Funds in the amount of \$4,329.95, for the period ending November 16, 2011, and make it a matter of record.

Yes - 5

No - 0 motion carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #3 Capital project in the amount of \$108,944.72, for the period ending November 16, 2011, and make it a matter of record.

Yes - 5

No – 0 motion carried

## 11-102 **TREASURER’S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer’s Report for the period ending September 30, 2011 and make it a matter of record.

Yes - 5

No – 0 motion carried

## 11-103 **APPROVAL OF TAX REFUNDS** **GIFT FROM THE PUBLIC** **WOODS VALLEY SKI AREA AGREEMENT** **ADIRONDACK LANES BOWLING AGREEMENT** **MATTER OF RECORD – AMISH SCHOOL** **EASEMENT OF PROPERTY – NIAGARA MOHAWK POWER CORP.** **SALARY RECLASSIFICATIONS** **RESIGNATION** **APPOINTMENT OF ATHLETIC VOLUNTEERS** **AMENDMENT COACHING SALARY 2011-12** **APPOINTMENTS** **TENURE RECOMMENDATIONS** **APPROVAL OF POOL RENTAL CONTRACT FOR YMCA OF THE GREATER TRI- VALLEY**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Yes – 5

No – 0 motion carried

Accept the following Tax Refunds:

Owner Name	Town	Tax map ID	Original/ Corrected	Assessment	2010-11 Tax Rate	Tax	Refund
Michael Bamberger	Floyd	207.000-1-31.1	Original	\$180,400	20.2866	\$3,659.70	
			Corrected	\$165,000	20.2866	\$3,347.29	\$312.41
<b>Library Taxes</b>							
Michael Bamberger	Floyd	208/000-1-31.1	Original	\$180,400	0.0562	\$10.14	



			Corrected	\$165,000	0.0562	\$9.27	\$0.87
M/M Michael Massarotti	Western	173.000-1-13.1	Original	\$97,420	30.364	\$2,958.06	
			Corrected	\$87,420	30.364	\$2,654.42	\$303.64
<b>Library Taxes</b>							
M/M Michael Massarotti	Western	173.000-1-13.1	Original	\$97,420	0.0811	\$7.90	
			Corrected	\$87,420	0.0811	\$7.09	\$0.81
Patricia Olmstead	Floyd	226.004-2-10	Original	\$88,000	20.6216	\$1,814.70	
			Corrected	\$61,000	20.6216	\$1,257.92	\$556.78
<b>Library Taxes</b>							
Patricia Olmstead	Floyd	226.004-2-10	Original	\$88,000	0.0551	\$4.85	
			Corrected	\$88,000	0.0551	\$4.85	\$ -

Accept the check for \$10,756 from the Holland Patent Youth Lacrosse Association to support the 2012 boys modified and JV lacrosse program.

Approve the Woods Valley Ski Area contract for a sum not to exceed \$1,000 for access to ski area facilities for practice sessions and one interscholastic match for alpine ski team for the 2011-12 school year.

Approve the Adirondack Lanes Bowling Agreement contract for a sum not to exceed \$2,198 for Boy's and \$2,079 for the Girl's team for the 2011-12 school year.

Accept as a matter of record that the Amish School on Fraser Road is satisfactory in terms of the New York State regulations - "Equivalency of Instruction."

Adopt the following resolution regarding the easement of property – Niagara Mohawk Power Corp.

**BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:**

**RESOLVED** to authorize the Superintendent to grant easement to Niagara Mohawk Power Corporation with regard to lands of Keith and Jamie Heiser, Tax Map #208.000-2-11.3, Holland Patent, NY.

Approve the following salary reclassifications retroactive to September 1, 2011:

NAME	CR. HR./EX. HR.	FROM STEP	CURRENT SALARY	TO STEP	NEW SALARY
Alcaraz, Angela ELA - HS	3 hrs. @ \$65	E-16 Masters 3 hrs. @ 65	\$53,241.00	E-16 Masters 6 hrs. @ \$65	\$53,241.00
			800.00		800.00
			195.00		390.00
			\$54,236.00		\$54,431.00

Arbogast, Laura French - HS	9 hrs. @ \$65 Masters	C-12	\$43,871.00	C-12	\$43,871.00
				Masters	800.00
				9 hrs. @ \$65	585.00
					\$45,256.00
Baker, Brittany Sp. Ed. - GWF	6 hrs. @ \$65 Masters	C-9	\$39,892.00	C-9	\$39,892.00
				Masters	800.00
				6 hrs. @ \$65	390.00
					\$41,082.00
Beasley, Sarah Music - Elem.	3 hrs. @ \$65 Masters	B-7 12 hrs. @ \$65	\$35,720.00	C-7	\$37,255.00
				Masters	800.00
			\$36,500.00		\$38,055.00
Bushman, Lisa Elem. - HPE	3 hrs. @ \$65	D-19 Masters 12 hrs. @ \$65 Career Inc.	\$55,452.00	E-19	\$57,528.00
				Masters	800.00
				Career Inc.	1,375.00
Denhoff, Beth Resource Room - HS	3 hrs. @ \$65	E-22 Masters 9 hrs. @ \$65 Career Inc. TOC 0405 TOC 0506 TOC 0607 TOC 0708 TOC 0809 TOC 0910 TOC 1011 TOC 1112	\$62,601.00	E-22	\$62,601.00
				Masters	800.00
				12 hrs. @ \$65	780.00
				Career Inc.	4,125.00
				TOC 0405	1,277.00
				TOC 0506	1,294.00
				TOC 0607	1,310.00
				TOC 0708	1,326.00
				TOC 0809	1,341.00
				TOC 0910	1,665.00
				TOC 1011	1,919.00
				TOC 1112	1,950.00
DiCesare, Krista Elem. - HPE	3 hrs. @ \$65	D-11 Masters 3 hrs. @ \$65	\$44,302.00	D-11	\$44,302.00
				Masters	800.00
				6 hrs. @ \$65	390.00
					\$45,492.00
Fruscella, James PE - MS	3 hrs. @ \$65	D-21 Masters 6 hrs. @ \$65 Career Inc. TOC 0001 TOC 0102 TOC 0203	\$58,833.00	D-21	\$58,833.00
				Masters	800.00
				9 hrs. @ \$65	585.00
				Career Inc.	4,125.00
				TOC 0001	1,143.00
				TOC 0102	1,160.00
				TOC 0203	1,180.00

		TOC 0304	1,213.00	TOC 0304	1,213.00
		TOC 0405	1,228.00	TOC 0405	1,228.00
		TOC 0506	1,243.00	TOC 0506	1,243.00
		TOC 0607	1,259.00	TOC 0607	1,259.00
		TOC 0708	1,275.00	TOC 0708	1,275.00
		TOC 0809	1,290.00	TOC 0809	1,290.00
		TOC 0910	1,595.00	TOC 0910	1,595.00
		TOC 1011	1,807.00	TOC 1011	1,807.00
		TOC 1112	1,836.00	TOC 1112	1,836.00
			\$80,377.00		\$80,572.00
Goodelle, Nicole Social Studies - HS	3 hrs. @ \$65	C-10	\$41,211.00	C-10	\$41,211.00
		Masters	800.00	Masters	800.00
		3 hrs. @ 65	195.00	6 hrs. @ \$65	390.00
			\$42,206.00		\$42,401.00
Grower, Rachel Art - HS	3 hrs. @ \$65	D-18	\$53,969.00	E-18	\$56,099.00
		Masters	800.00	Masters	800.00
		12 hrs. @ \$65	780.00		\$56,899.00
			\$55,549.00		
Guerrero, Rebecca Spanish - HS	3 hrs. @ \$65 Masters	C-12	\$43,871.00	C-12	\$43,871.00
				Masters	800.00
				3 hrs. @ \$65	195.00
					\$44,866.00
Hasenauer, Joann Elem - HPE	3 hrs. @ \$65	C-19	\$53,446.00	D-19	\$55,452.00
		Masters	800.00	Masters	800.00
		12 hrs. @ \$65	780.00		\$56,252.00
			\$55,026.00		
Hast, Shawn HS	9 hrs. @ \$65	E-17	\$54,670.00	E-17	\$54,670.00
		Masters	800.00	Masters	800.00
		Career Inc.	1,375.00	Career Inc.	1,375.00
		12 hrs. @ \$65	780.00	21 hrs. @ \$65	1,365.00
			\$57,625.00		\$58,210.00
Hartnett, Michael English - HS	9 hrs. @ \$65	E-20	\$59,042.00	E-20	\$59,042.00
		Masters	800.00	Masters	800.00
		Career Inc.	1,375.00	Career Inc.	1,375.00
		36 hrs. @ \$65	2,340.00	45 hrs. @ \$65	2,925.00
			\$63,557.00		\$64,142.00
Heiser, Jamie Elem. - GWF	3 hrs. @ \$65	C-11 Masters	\$42,551.00 800.00	C-11 Masters	\$42,551.00 800.00

		6 hrs. @ \$65	390.00	9 hrs. @ \$65	585.00
			\$43,741.00		\$43,936.00
Hosmer, Tiffany Spanish - HS	3 hrs. @ \$65	C-11 Masters 12 hrs. @ \$65	\$42,551.00 800.00 780.00 \$44,131.00	D-11 Masters	\$44,302.00 800.00 \$45,102.00
Kehl, Chelsea Spanish - MS	9 hrs. @ \$65	B-7	\$35,720.00	B-7 9 hrs. @ \$65	\$35,720.00 585.00 \$36,305.00
McDonald, Jennifer Elem. - HPE	15 hrs. @ \$65	D-16 Masters 12 hrs. @ \$65	\$51,220.00 800.00 780.00 \$52,800.00	E-16 Masters 12 hrs. @ \$65	\$53,241.00 800.00 780.00 \$54,821.00
Misner, Christian Tech - MS	3 hrs. @ \$65	D-13 Masters 12 hrs. @ \$65	\$47,049.00 800.00 780.00 \$48,629.00	E-13 Masters	\$48,907.00 800.00 \$49,707.00
O'Bryan, Daniel Science - HS	9 hrs. @ \$65	E-13 Masters 48 hrs. @ \$65	\$48,907.00 800.00 3,120.00 \$52,827.00	E-13 Masters 57 hrs. @ \$65	\$48,907.00 800.00 3,705.00 \$53,412.00
Owen, Candace Elem. - GWF	9 hrs. @ \$65	E-16 Masters 9 hrs. @ \$65	\$53,241.00 800.00 585.00 \$54,626.00	E-16 Masters 18 hrs. @ \$65	\$53,241.00 800.00 1,170.00 \$55,211.00
Schantz, Heather TA - HS	6 hrs. @ \$65	Step 7 Bachelors 9 hrs. @ \$65	\$17,406.00 2,526.15 585.00 \$20,517.15	Step 7 Bachelors 15 hrs. @ \$65	\$17,406.00 2,526.15 975.00 \$20,907.15
Schwertfeger, Heather TA - GWF	3 hrs. @ \$65	Step 9 Bachelor's 24 hrs. @ \$65	\$18,535.00 2,526.15 1,560.00 \$22,621.15	Step 9 Bachelor's 27 hrs. @ 65	\$18,535.00 2,526.15 1,755.00 \$22,816.15
Sheehan, Anne Elem. - HPE	9 hrs. @ \$65	E-16 Masters 9 hrs. @ 65	\$53,241.00 800.00 585.00	E-16 Masters 18 hrs. @ \$65	\$53,241.00 800.00 1,170.00

			\$54,626.00		\$55,211.00
Szablewski, Karen Elem. - HPE	3 hrs. @ \$65	E-20 Masters 39 hrs. @ \$65 Career Inc.	\$59,042.00 800.00 2,535.00 1,375.00 \$63,752.00	E-20 Masters 42 hrs. @ \$65 Career Inc.	\$59,042.00 800.00 2,730.00 1,375.00 \$63,947.00
Szot, Lisa Math - HS	3 hrs. @ \$65	E-19 Masters 6 hrs. @ \$65	\$57,528.00 800.00 390.00 \$58,718.00	E-19 Masters 9 hrs. @ \$65	\$57,528.00 800.00 585.00 \$58,913.00
West, Gaye Sp. Ed. - HS	6 hrs. @ \$65	D-18 Masters 6 hrs. @ \$65	\$53,969.00 800.00 390.00 \$55,159.00	D-18 Masters 12 hrs. @ \$65	\$53,969.00 800.00 780.00 \$55,549.00

Approve the resignation of Robert Judware from the position of modified volleyball effective November 16, 2011.

Appoint the following athletic volunteers as specified for the school year 2011-12.

Alexandria Hayes	athletic volunteer	Girls' Basketball
Greg Smith	athletic volunteer	Varsity Boys' Basketball
Heather Schantz	athletic volunteer	Girls' Basketball
James Fruscella	athletic volunteer	Boys' Bowling

Approve an amendment to the 2011-12 coaching salary for Marc Verri, for Modified Wrestling to \$3,207.96 (10.5%) which includes his longevity in this sport.

Appoint the following substitute teachers, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective November 17, 2011:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Athena Hoffman	1004 Albert Street Rome, NY 13440	<b>\$80/day</b>
Timothy Ischia (retired HP teacher)	7477 Alvord Road Stittville, NY 13469	<b>\$80/day</b>
Chelsey Andreski	26 Prospect Street New York Mills, NY 13417	<b>\$80/day</b>

Gina Malin  
1364 Grant Road  
Cold Brook, NY 13324

**\$80/day**

Solete, Marna  
406 Tamarack Street  
Utica, NY 13502

**\$65/day**

Appoint the following non-instructional substitutes effective November 17, 2011:

Substitute Food Service Helper, 90% of Step 1/Schedule A (\$8.99/hr.) = \$8.09/hr.

Benita Turner  
Amanda Blanchard  
Victoria Bennison

Substitute Clerk, 90% of Step 1/Schedule B (\$11.53 /hr.) = \$10.38/hr.

Donna Vanderlan

Substitute Office Specialist I, 90% of Step 1/Schedule B (\$11.53/hr.) = \$10.38/hr.

Donna Vanderlan

Substitute Library Aide, 90% of Step 1/Schedule A (\$10.79/hr.) = \$9.71/hr.

Carol Garrett

Substitute School Bus Attendant, 90% of Step 1/Schedule A (\$10.79/hr.) = \$9.71/hr.

Kathleen Grogan

Approve the following tenure recommendations:

**RESOLVED**, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Louis D'Ambro** who holds a permanent New York State Certificate #XXXXXXXXXX in the tenure area of School Business Administrator, be hereby appointed to the twelve (12) month position of Assistant Superintendent for Business and Finance in the tenure area of School Business Administrator, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on December 15, 2011 .

**RESOLVED**, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Kristin Casab** who holds a permanent New York State Certificate #XXXXXXXXXX in the tenure area of School District Administrator, be hereby appointed to the twelve (12) month position of General William Floyd Elementary Principal in the tenure area of School District Administrator, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on December 22, 2011.

**RESOLVED**, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, that **Charles W. Pratt** who holds a permanent New York State Certificate #XXXXXXXXXX in the tenure area of School

Administrator/Supervisor, be hereby appointed to the twelve (12) month position of Middle School Principal in the tenure area of School Administrator/Supervisor, in which he will devote a substantial portion of his time and this appointment is for service on tenure to commence on December 31, 2011.

Approve the Pool Rental contract for YMCA of the Greater Tri-Valley for \$75 per practice; \$100 per meet; \$8 per hour/per lifeguard for the period ending June 30, 2011.

11-104      **PARTNERSHIP FOR A TEAM OF SIXTEEN**

This item was tabled.

11-105      **CHANGE ORDER E-01**  
**APPROVAL OF ALLOWANCE AUTHORIZATION/CHANGE ORDER R-01**

Karen Evans made the motion, seconded by Richard Allen to remove Items II (6, 33) from consent.

Traci Boris asked for further information regarding the Change Orders.

Approve Change Order E-01, Ridley Electric, increasing the electrical contract the amount of \$19,671.00.

Approve the Allowance Authorization/Change Order R-01, EV Roofing & Construction Supply Corp., high school emergency roof/additional fascia, for \$2,363.30.

Yes – 5

No – 0 motion carried

11-106      **DISTRICT SHARED DECISION MAKING BIENNIAL REVIEW RECERTIFICATION**

Karen Evans made the motion, seconded by Richard Allen to remove Item II (8) from consent.

Traci Boris asked for clarification regarding the Board involvement in selecting committee members. Mrs. Davis explained that buildings have their own plans and may not be an issue.

Approve the re-certification of the District Shared Decision Making Biennial Review Plan.

Yes – 5

No – 0 motion carried

11-107      **FOUR WINDS SARATOGA CONTRACT**

Karen Evans made the motion, seconded by Richard Allen to remove Item II (9) from consent.

Traci Boris wanted to know if we have any control over where students are placed. Mrs. Nowicki responded that we do not have control and facility handles mental illness cases. Mrs. Boris also wanted to know if the cost was appropriate for this type of care. Mrs. Nowicki reported yes.

Approve the Four Winds Saratoga contract for \$29/hour for 10 hours of instruction per week for the 2011-12 school year.

11-108

**ATS PROJECT SUCCESS CONTRACT****CLUB Z!, INC. CONTRACT****FALLS VIEW ACADEMY CONTRACT****SYLVAN LEARNING CENTER CONTRACT****INNOVADIA, LLC. CONTRACT****DATAMATICS, INC. D/B/A ACHIEVE HIGH POINTS CONTRACT**

Karen Evans made the motion, seconded by Richard Allen to remove Items II (12-17) from consent.

Traci Boris wanted clarification on the SES contracts. Mrs. Davis explained the process since we are a School In Need of Improvement. These are NYS Education Department approved vendors. This is an unfunded mandate.

Approve the Supplemental Education Services contract for the vendor, ATS Project Success, for the 2011-12 school year.

Approve the Supplemental Education Services contract for the vendor, Club Z!, Inc, for the 2011-12 school year.

Approve the Supplemental Education Services contract for the vendor, Falls View Academy, for the 2011-12 school year.

Approve the Supplemental Education Services contract for the vendor, Sylvan Learning Center, for the 2011-12 school year.

Approve the Supplemental Education Services contract for the vendor, Innovadia, LLC., for the 2011-12 school year.

Approve the Supplemental Education Services contract for the vendor, Datamatics, Inc. d/b/a Achieve High Points contract for the 2011-12 school year.

**Yes – 5****No – 0 motion carried**

11-109

**ENCLOSURES**

There were no comments on the enclosures.



**11-110      EXECUTIVE SESSION**

At 9:10 p.m., Karen Evans made the motion, seconded by Richard Allen , to enter into Executive Session to discuss recommendations made by the Committee on Special Education, the recommendations made by the Committee on PreSchool Special Education, and employment history of particular people.

Yes - 5

No – 0 motion carried

**11-111      RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes - 5

No – 0 motion carried

**11-112      RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes - 5

No – 0 motion carried

At 10:00 p.m. the Board returned to open session.

**11-113      MEMORANDUM OF AGREEMENT – CSEA**

Karen Evans made the motion, seconded by Richard Allen, to approve the Memorandum of Agreement for CSEA dated November 2, 2011, amending the contract for the 2009-2012 years as outlined in the agreement and extended to June 30, 2014.

Yes – 5

No - 0 motion carried

**11-114      RESIGNATIONS FOR REASONS OF RETIREMENT**

Karen Evans made the motion, seconded by Richard Allen, to approve the request of Janice Krebs, teacher assistant, to resign for the reason of retirement effective July 1, 2012.

Approve the request of Harold Williams, senior custodian, to resign for the reason of retirement effective November 3, 2011.

Yes – 5

No – 0 motion carried

11-115

**2011-12 CO-CURRICULAR/COACHING APOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen, to appoint Eileen Schreppel as Elementary Science Coordinator at the rate of \$840.18 for the 2011-12 school year.

Appoint the following athletic coaches as specified for the school year 2011-12.

Scott Ruganis	JV Boy's Basketball	6.5%	\$1,985.88
Karen Livesey	JV Girl's Basketball	6.5%	\$1,985.88
Amanda Benoit	Girl's Modified Basketball	4.0%	\$1,222.08
Adam Kaczor	Alpine Ski	9.0%	\$2,749.68
Erika DiGiulio	Assistant Varsity Basketball Cheerleading	3.5%	\$1,069.32
Bryan Nichols	Girl's Modified Volleyball (no longer a split position)	Additional 3%	\$916.56

Yes – 5

No – 0 motion carried

11-116

**ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen, to adjourn the meeting.

Yes – 5

No – 0 motion carried

Meeting was adjourned at approximately 10:00 p.m.

The next regularly scheduled meeting of the Board of Education will be held on at Wednesday, December 7, 2011, at 7:00 p.m. in the Annex Board Room.

Marie E. Perry  
Deputy Clerk