

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 28, 2016
ANNEX CONFERENCE ROOM – 7:00 p.m.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, September 28, 2016, Karen Evans, President, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Karen Evans, President
Everett Stalker, Vice President
Richard Allen
Lydia Berez Kelly
Mike Garrett

ALSO PRESENT

Jason Evangelist
Dennis Geer
Joe Muller - BOCES
Russ Stevener
Ron Haier

Avery Crossley, Student Rep.
Kathleen Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Nancy Nowicki, Assistant Superintendent
Donna Grems, District Clerk

MEMBERS ABSENT

0

VISITORS

4

PLEDGE OF ALLEGIANCE

UPCOMING DATES

October 6, 2016	HPE PTA Meeting at 7:00 p.m.
October 10, 2016	No School – Columbus Day Observance
October 11-14, 2016	Fire Prevention Week
October 12, 2016	Board of Education Meeting 7:00 p.m. – Annex Conference Room

16-86 **APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on September 14, 2016.

Yes -5

No - 0

Motion carried

16-87 **VISITORS**

Ron Haier asked why the Rite Aid faculty and staff flu clinic was cancelled. Dr. Davis indicated that due to a contractual matter, the clinic was cancelled.

Mrs. Tracy Boris has some concerns regarding the Global Alert phone calls. She appreciates the calls, but was wondering if there could be a set time for just announcements so parents would know the difference between an emergency and just an announcement. She also commented regarding the soccer team selection.

16-88 **CORRESPONDENCE**

There was no correspondence.

16-89 **BOARD FORUM**

Richard Allen thanked James DeAngelo for an excellent job at Holland Patent Elementary. Michael Garrett would like to review the sports policy at the October 12 meeting.

Michael Garrett items #10, #11, and #12 pulled from consent. Consent items will be #8, #9, and #13 – 21 and #16A and #20A.

16-90 **DISTRICT UPDATE**

Dr. Davis noted that Mr. James DeAngelo has accepted a position with Rome City Schools. She provided the Board with a handout regarding the timeline and a copy of the letter going home to the parents. There will be a committee for the principal selection.

16-91 **COMMITTEE REPORTS**

There are no committee reports.

16-92 **DISCUSSION OF BOARD OF EDUCATION GOALS**

After discussion regarding the numbers and regent percentages, it was decided to table the goals to the October 12 meeting. Russell Stevener, High School Principal, will provide them with updated data.

16-93 **DISCUSSION OF DISTRICT WIDE SAFETY PLAN**

Kathy discussed the legal notice for the Rome Sentinel and the letter going home to parents regarding the District Wide Safety Plan. Lydia Berez-Kelly asked if we could revise the letter indicating that copies of the Plan could be picked up in the office for those without computer access.

16-94 **DISCUSSION OF RETIREMENT POLICIES**

Discussion was held regarding the early notification incentive rates for administration, teachers, teacher assistants, and non-teaching. Dr. Davis indicated that the early notification of retirement helps the District get an early start to recruit the best candidates. All Board members agreed that they would like a notification of retirement. The Board of Education made a motion to change the incentive amounts to be reflected in the policies to be approved at the October 12, 2016 Board meeting.

Yes	3	Everett Stalker Lydia Berez-Kelly Karen Evans
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No	2	Richard Allen Michael Garrett
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16-95 DISCUSSION OF LEAD TESTING RESULTS

Joseph Muller from the BOCES Safety Office gave a report on the District's recent lead testing. Questions were asked as to whether the outside faucets that the teams use for filling sport water containers were tested. Joe indicated that they were tested. The next report regarding the lead testing will be discussed at the November 9, 2016 Board Meeting.

16-96 BILL SCHEDULES

Everett Stalker made the motion, seconded by, Richard Allen to accept for payment bill schedule #3, General Fund in the amount of \$54,820.17 for the period ending September 28, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #3 School Lunch Fund in the amount of \$20,315.53, for the period ending September 28, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by, Richard Allen to accept for payment bill schedule #3, Federal Funds in the amount of \$996.13, for the period ending September 28, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #3, Capital Project in the amount of \$52,541.44, for the period ending September 28, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

Everett Stalker made the motion, seconded by Richard Allen, to accept for payment bill schedule #3, Trust & Agency in the amount of \$29,521.34, for the period ending September 28, 2016 and make it a matter of record.

Yes – 5
No - 0 Motion carried

16-97 TREASURER'S REPORT

Everett Stalker made the motion, seconded by Richard Allen, to approve the Treasurer's Report for the period ending August 31, 2016 and made a matter of record.

Yes – 5
No - 0 Motion carried

16-98 **APPROVAL OF 2016-17 BUDGET CALENDAR**

Everett Stalker made the motion, seconded by Richard Allen to approve the Budget Calendar for the 2017-18 Fiscal Year.

Yes – 5

No - 0

Motion carried

16-99 **APPROVAL OF ATHLETIC COMBINING AGREEMENTS**
APPROVAL OF 2016-17 AGREEMENT WITH ADIRONDACK LANES
APPROVAL OF AGREEMENT WITH PUTRELO BUILDING ENTERPRISES
APPROVAL OF TECH 4 AGREEMENT
RESCIND OF RITE AID AGREEMENT
RESIGNATION
APPROVAL OF INTERIM AGREEMENT
SUBSTITUTE TEACHING APPOINTMENTS
NON-INSTRUCTIONAL APPOINTMENTS
2016-17 CO-CURRICULUR APPOINTMENTS
2016-17 COACHING APPOINTMENTS
AMENDED APPOINTMENT

Everett Stalker made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the Athletic Combining Agreements with Proctor for Boys Ice Hockey and Clinton for Girls Ice Hockey for the 2016-17 school year.

Approve the contract with Putrelo Building Enterprises, Inc. for the Capital Outlay Project 2 effective September 29, 2016 pending bonds and insurance review and approvals.

Approve the Agreement with Adirondack Lanes to provide access to bowling lane facilities for practice sessions and interscholastic matches for the bowling teams at a rate not to exceed \$4,277 for the 2016-17 school year.

Approve the agreement with Tech 4 which provides educators with access to web-based educational tools be approved effective September 29, 2016.

Rescind the agreement with Rite Aid to provide immunizations with influenza vaccine for September 15, 2016 through April 30, 2017.

Approve the request of Christine Hurlbut to resign from her position as clerk/monitor effective September 23, 2016.

Approve the request of James DeAngelo to resign from his position as Elementary Principal effective October 14, 2016.

Approve the Interim Elementary Principal Agreement. This agreement was approved pending the resignation of James DeAngelo from Elementary Principal effective October 14, 2016.

Approve the following substitute teacher appointments effective September 28, 2016:

Uncertified \$75/day; increased to \$85/day after working 20 days in the district:

Curtis Hurlbut
7931 Elm Street
Holland Patent, NY 13354

Andrea Ashcroft
6823 Trenton Road
Barneveld, NY 13304

Cynthia Godemann
10033 Hillside Terrace
Marcy, NY 13403

Approve the following non-teaching appointments:

Substitute School Bus Attendant, 90% of Step 1, \$10.02 per hour

Mr. Ronald Tefft
8494 Edwards Road
Holland Patent, NY 13354

School Bus Attendant time adjustment for the 2016-17 school year

Laura Hurley Increased to 3.00 hours

Approve the following resolutions of appointment:

BE IT RESOLVED, that **Brian Picente** be approved as a Middle School Jazz Ensemble Director at a stipend of \$1,301.00 for the 2016-2017 school year.

BE IT RESOLVED, that **Katelynd DeSanctis**, be approved as a Middle School Chaperone and Other Events at a stipend of \$60 per event for the 2016-17 school year.

BE IT RESOLVED, that **Justin Scialdone**, be approved as a Middle School Chaperone and Other Events at a stipend of \$60 per event for the 2016-17 school year.

Approve the following coaching appointments for the 2016-17 school year:

Coach	Sport		%	Salary
Nicholas Facciolo	Boys JV Basketball		7.5%	\$2,439.38
Scott Parsons	Boys Mod. Basketball 7 th		6%	\$1,951.50
Dominick Timpano	Girls Varsity Basketball		12%	\$3,903.00
Kathleen Nieman	Girls Varsity Bowling		8%	\$2,602.00
John Richard	Boys Varsity Wrestling	13% + 3% longevity	16%	\$5,204.00
Reynold Szarek	Boys JV Wrestling (split)		4.25%	\$1,382.31
Avery Evans	Boys Varsity Swim Assistant		8%	\$2,602.00
Doug Andrews	Boys Mod. Basketball 8 th	7% + 4% longevity	11%	\$3,577.75
Marc Verri	Boys Modified Wrestling	8.5% + 3% longevity	11.5%	\$3,740.38
John Brown	Boys and Girls Mod. Nordic Ski		5%	\$1,626.25
Kathleen Green	JV Volleyball	8.5% + 4% longevity	12.5%	\$4,065.63
Josh Olney	Boys and Girls Varsity Nordic Ski	10% + 2% longevity	12%	\$3,903.00
Mark Celecki	Boys Varsity Swim	12% + 5% longevity	17%	\$5,529.25
Lisa Aiello	Girls Varsity Volleyball Head		12%	\$3,903.00
Jordan Swalgin	Boys Varsity Wrestling Assistant	8.5% + 1% longevity	9.5%	\$3,089.88

Brandon Lake	Boys JV Wrestling (split)		3.25%	\$1,057.06
Christopher Richardson	Girls JV Basketball		6.5%	\$2,114.13
Tom Howard	Modified Football Assistant Amended – no longer split		4%	\$1,301.00

Approve the following amended resolution of appointment:

BE IT RESOLVED, that **Nicole Rasmussen**, 2016 Holly Street , Rome, New York be appointed as a long term school social worker at Holland Patent Central School and be paid on Step C-20 (\$57,915) plus 3 hours (\$198) for a total salary of \$58,113. This position is for the 2016-17 school year starting on October 10, 2016.

Yes – 5

No - 0

Motion carried

16-100

APPROVAL OF 2016-17 AGREEMENT WITH WOODS VALLEY

Everett Stalker made the motion, seconded by Richard Allen to approve the Agreement with Woods Valley to provide access to ski area facilities for practice sessions and one interscholastic match for the alpine ski team at a rate not to exceed \$1,000 for the 2016-17 school year.

Yes – 5

No - 0

Motion carried

16-101

APPROVAL OF 2016-17 AGREEMENT WITH LEARNING ALLY

Everett Stalker made the motion, seconded by Richard Allen to approve the Agreement with Learning Ally which provides educators with access to web-based educational tools for the sum of \$2,025 effective September 29, 2016.

Yes – 5

No - 0

Motion carried

16-102

APPROVAL OF 2016-17 AGREEMENT WITH JOSTENS

Everett Stalker made the motion, seconded by Richard Allen to approve the Agreement with Jostens which provides students with services for yearbooks and class rings for the 2016-17 school year.

Yes – 5

No - 0

Motion carried

16-103

RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Everett Stalker made the motion, seconded by Richard Allen , to approve the recommendations by the Committee on Pre-School Special Education.

Yes – 5

No - 0

Motion carried

16-104

RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION

Everett Stalker made the motion, seconded by Richard Allen , to approve the recommendations by the Committee on Special Education.

Yes – 5

No - 0

Motion carried

16-105

EXECUTIVE SESSION

At 8:40 pm, Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. The Employment History of Particular People

Yes – 5

No – 0

Motion Carried

At 8:42 p.m. the Board entered executive session.

At 9:05 p.m. the Board returned to open session.

A motion was made by Everett Stalker with a second by Richard Allen to remove a sub from the Substitute Teaching Sub List.

Yes – 5

No - 0

Motion Carried

16-106

ENCLOSURES

- Thank you from Mary Beth Piejko to Kathy Paciello from the Oneida County Health Dept.
- Thank you from Russell Stevener to high school students for help with Freshman Orientation.
- ESSA
- Thank you from the American Heart Association
- Letter from Eileen McCann regarding the Christopher Welch Ride on Sept. 17
- Teacher Center Fall Workshops

There were no comments on enclosures.

16-107

ADJOURNMENT

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0

Motion Carried

Meeting was adjourned at 9:07 p.m.

Next board meeting: October 12, 2016 at 7:00 p.m.

Donna Grems
District Clerk