

APPROVED

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, FEBRUARY 1, 2012
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, February 1, 2012. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Elizabeth Pape
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
John Egresits
John Bubb
Cheryl Venettozzi
Allen Hyde
Charles Pratt
Christopher Roberts
Dennis Geer

Absent:

Kristin Casab
Kevin Healy

VISITORS

Jim King, King & King Architects
Anne Marie Benedict, King & King Architects
24 visitors

11-173

OATH OF OFFICE

Marie Perry was sworn in as Board Clerk for the 2011-12 school year by Board President Anne McGahey.

11-174

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education meeting held on January 11, 2012 and January 9, 2012.

Yes – 5

No – 0 Motion Carried

11-175

POSITIVE THOUGHTS

Mrs. Davis commented that Regents tests went well. It appears that students did well unofficially. Congratulations to administration and staff at the high school for their diligence this past week.

Mrs. Boris noted that she recently attended the elementary wrestling clinic. It is a nice event and she was pleased to see that the coaches have the middle and high school wrestlers help with the event. They did a nice job.

11-176 **REVIEW OF UPCOMING DATES**

Mrs. Davis highlighted a couple of upcoming dates and noted that Kindergarten registration will be held February 16 and 17, 2012.

11-177 **CORRESPONDENCE**

Anne McGahey passed around correspondence from the School Boards and noted that they are looking for nominations.

11-178 **BOARD FORUM**

President McGahey added Item 20 to consent.
Mrs. Boris asked that Item 6, Bus Proposition, be removed from consent for discussion.

11-179 **DISTRICT UPDATE**

There were no reports

11-180 **COMMITTEE REPORTS**

Mr. Allen reported that the Policy Committee met at earlier to review policies. Among the policies reviewed were the Internet Use Policy and Voting Policies. There were no significant changes.

11-181 **ENERGY PERFORMANCE CONTRACT**

Superintendent Davis reported that the Feasibility Committee has been meeting over the past year and discussing energy savings. The Energy Performance plan increases efficiency, self funded, no bond vote required, aidable, qualifies for NYSERDA and utility grants while giving the district a positive cash flow. The 18 year net benefit is estimated at \$4 million. Presentations were made to the committee by Siemens and Trane companies.

Jim King, King & King Architects, made a presentation detailing the Energy Performance Plans and outlined the procedure and savings to the district. Board Members asked several questions regarding the plan.

Traci Boris had a concern about how you are guaranteed that the company selected will be around in 18 years to reach the savings. Jim King responded that it is part of the contract review. You are looking at proposals and the reputation of a company as well.

Mrs. Boris asked Dennis Geer what our annual energy costs were. Dennis reported approximate costs are \$800,000 annually

Mr. Allen had concerns with committing to an 18 year plan. Technology changes may Mr. King noted that there was a timeline in the Board's packet and the next step would be to issue and advertise for RFQ/RFP.

The Board charged the Superintendent with the task of going to the next step. They would like to review a sample of contracts.

11-182

BUDGET REVIEW

Mrs. Davis presented her 2012-13 budget plan for review.

Mrs. Davis thanked the union presidents, Ron Haier, Cheryl Venettozzi, and John Brown for the many meetings in planning for the budget. Thanks also go out to Administrators and CSEA members for agreeing to a salary freeze for the 2012-13 school year.

Mrs. Davis also thanked Nancy Nowicki, Patty Aubry, Carol Moseman, Joanne Hasenaur and Jennifer McDonald who were present at the meeting along with the team of teachers for their help in grant writing for the district.

Logging, rental of space, refinancing of bonds were other measures in increase revenues for next year.

Traci Boris asked if Mrs. Davis met with Dept. Chairs. Mrs. Davis reported that they met a couple of times for discussions. Mrs. McGahey asked the chairs, who were at the meeting, to outline some of their duties. Mr. Johnson discussed their duties: testing information and preparation of materials, monthly meetings Gr. 7-12, preparing department budgets, final year end reports, review and recommend textbooks, discuss progress and curriculum issues, meeting with administration and other department members. Mrs. Moseman added that there is a lot of information that needs to be implemented with the new common core curriculum. Department members need guidance. Mr. Allen stated that if chairs are cut, administration will need to pick up on duties and we have cut 2 administrators at the same time.

Traci Boris asked if we can afford to lose two special education positions. Mrs. Davis explained that cut in special education is due to bumping from regular education due to seniority.

Traci is concerned testing will require computers, students not instructed until Gr. 3. Mr. Hyde was asked to respond. He responded that 3/6 days computer labs are available for computer instruction. K/1 uses center time daily. Mobile carts with laptops can be signed out. Tech is also integrated into curriculum in core areas by instructors.

Mrs. McGahey asked the student rep, Elizabeth Pape, her thoughts. She replied that the budget didn't look as bad as she was expecting. She doesn't see the loss of 7th grade Spanish as an issue.

Board Members were surveyed for their thoughts. Traci Boris would like to keep the department chairs, coordinators and review technology costs. Karen Evans would like to keep secondary department chairs and music, however where would the money come from in order to do this. Rick Allen supports keeping secondary chairs, and music, cutting from buildings and grounds (less mowing), books, and School Board Assn. membership. Student member, Elizabeth Paper, expressed that she thinks the chairs and music are important. Dr. Stalker would like to keep co-curriculars. Mrs. McGahey thanked Mrs. Davis and Mr. D'Ambro for their efforts and coming in at a 2% levy and (-1.7%) budget increase.

11-183 **BUILDING USAGE COMMITTEE REVIEW**

Mrs. McGahey postponed discussions on building usage. Mrs. Davis explained to the audience that the committee was formed to review the potential closure of one of our school buildings. A committee of 22 members have worked since July 2011 reviewing data and information. Mrs. Davis thanked the committee charged with the task. This advisory committee did make a recommendation not in favor of closing a building.

Mrs. Boris did note that this is an emotional issue and something to think about. It doesn't make sense to keep a building open, if it's not cost effective. Mrs. McGahey noted that she met recently with a group of seniors from the community and the overwhelming response was that it was not a good idea.

11-184 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #6 General Fund in the amount of \$180,290.59, for the period ending February 1, 2012, and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #5 School Lunch Fund in the amount of \$1,224.97, for the period ending February 1, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans, made the motion, seconded by Richard Allen, to accept for payment bill schedule #3 Federal Funds in the amount of \$261.95, for the period ending February 1, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #6 Capital Project in the amount of \$200,918.15, for the period ending February 1, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

11-185 **TREASURER'S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending December 31, 2011 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

11-186

BUS PROPOSITION

Mr. D'Ambro reviewed the proposition with the Board. Mr. Roberts, Transportation Director, provided data on the bus fleet. Mrs. Evans asked about average mileage on busses we are replacing. Mr. Roberts reported 150,000-160,000. Dr. Stalker asked about state regulations. Mr. Roberts stated that they are inspected 2 times a year and there can be no corrosion, no leaks of any kind. He also stated that Federal and State pollution guidelines have added approx. \$13,000 to the cost of a bus compared to a few years ago. Mrs. Boris asked that the information be publicized before the vote so voters are able to better understand the need for bus replacement. With no further questions, the proposition was put to vote.

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the bus proposition:

RESOLVED that the Board of Education of the Holland Patent Central School District is hereby authorized to undertake the acquisition of one 71-passenger school bus at an estimated maximum cost of \$112,119.22, one 71-passenger school bus at an estimated maximum cost \$113,619.22, and one 24-passenger handicap bus at an estimated maximum cost of \$60,801.71, all at an estimated maximum aggregate cost of \$286,540.15, less trade-in value, if any, and that such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax of a tax to be collected in annual installments; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed such estimated maximum aggregate cost shall be issued, or the school district may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the school district to finance the purchase in that method.

Yes – 5

No – 0 Motion Carried

11-187

REQUESTS FOR USE OF BUS
RESOLUTION OF CONDOLENCE
LEAVES OF ABSENCE
COMBING
OUT OF STATE CONFERENCE REQUEST
RESIGNATION
APPROVAL OF ATHLETIC VOLUNTEER
2011-12 COACHING APPOINTMENTS
2011-12 COACHING APPOINTMENT AMENDMENT
APPOINTMENTS
TENURE RECOMMENDATION
2011-12 CO-CURRICULAR APPOINTMENT

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/adopt the following by consent:

Approve the request of the American Heart Association for three busses for the Heart Run and Walk on Saturday, March 3, 2012.

Approve the request from the Singing Hills Seniors Citizens, sponsored and under the direction of the Trenton Town Board, for the use of a school bus for February 20, 2012 to the Oneida area to visit the Turning Stone Casino.

Adopt the following resolution of condolence regarding the passing of former ISS School Monitor, Richard Alan Wolcott:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former ISS School Monitor, Richard Alan Wolcott.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Richard Alan Wolcott and that this resolution be spread upon the records of the district and a copy sent to his family.”

Approve the request of Nicole Czarnecki for a leave of absence for 3 days, April 18, April 19, & April 20, 2012.

Approve the request of Jessica Kenny for a leave of absence for the approximate period March 22, 2012 through May 1, 2012.

Approve the request of Tiffany Hosmer for a leave of absence for three days, April 18, 19, 20, 2012.

Approve the request of Kristy Aldrich for a child care leave of absence for the 2012-13 school year.

Approve the request of Katherine Pruckno for a medical leave of absence for the period March 27, 2012 to June 22, 2012.

Approve the request of the Remsen Central School District to combine in girl's golf for the 2011-12 school year be approved pending the outcome of the Remsen Central School Board meeting. It should also be noted that if the girl's golf team goes to sectionals, the costs for sectionals for their student will be paid by the Remsen Central School District.

Approve the request of Carol Moseman to attend the Educational Testing Service (ETS) as a 2012 AP English Literature examination grader in Louisville, Kentucky from Friday, June 8 – Friday, June 15, 2012. This is funded by ETS.

Accept the resignation of Bryan Koscinski, Boys Modified Baseball Coach pending his appointment to the position of JV Girls Softball Coach for the 2011-12 school year.

Approve the appointment of Eric Matt, as an athletic volunteer for lacrosse for the 2011-12 school year.

Approve the following coaching appointment for the 2011-12 school year:

Coach	Sport	%	Salary
Jeff Ellinger	Modified Boys Lacrosse	5%	\$1,527.60
Bryan Koscinski	JV Girls Softball Coach	6.5	\$1,985.88

Approve the conditional appointment of Alaina Spadaro as Modified Boys Track Coach for the 2011-12 school year pending successful fingerprint clearance at a salary of \$1,527.60 (5%).

Approve the following coaching appointment amendment for the 2011-12 school year:

Coach	Sport	%	Salary
Jeff Palmer	Modified Baseball (no longer split position)	Additional 3.5%	\$1,069.32

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective February 2, 2012:

Shawn DePalma	461 Lee Blvd. Utica, NY 13502	\$80/day
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Marna Solete 406 Tamarack Street **\$80/day**
 *certified eff. 2/1/12 Utica, NY 13501

Approve the following tenure recommendation:

RESOLVED, based upon the recommendation of Kathleen M. Davis, Superintendent of Schools, and Charles Pratt, Middle School Principal, that **Kristen Riemenschneider** who holds a professional New York State Certificate #XXXXXXXXXX in the tenure area of Mathematics 7-12, be hereby appointed mathematics teacher in the tenure area of Mathematics 7-12, in which she will devote a substantial portion of her time and this appointment is for service on tenure to commence on February 1, 2012.

Approve the conditional appointment of Teresa Mann, PO Box 30, Prospect, New York, as a 3-5 co-curricular tutor at a rate of \$30.55/hr; \$38.19/hr. (2 students or more). for the 2011-12 school year. The appointment is contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI.

Yes – 5
No – 0 Motion Carried

11-188 ENCLOSURES

There were no comments on the enclosures.

11-189 RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL
EDUCATION

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

11-190 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5
No – 0 Motion Carried

11-191 **EXECUTIVE SESSION**

At 9:09 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, the recommendations made by the Committee on PreSchool Special Education, and employment history of particular people items.

Yes – 5
No – 0 Motion Carried

At 10:01 p.m. the Board returned to open session.

11-192 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 10:02 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, March 14, 2012 at 7:00 p.m. in the Annex Board Room.

Marie E. Perry
District Clerk