The Google Classroom Screen

Classroom menu → Move tile or Unenroll from class → Join a class → Google apps → Account settings

Class tile → Your classwork → Class files

Help and feedback

The Class Screen

The Stream page: Shows all the class activity, including upcoming assignments that are due and any recent posts from the teacher or other students.

The Classwork page: Where you go to view and complete any assignments for the class.

The People page: Shows your teacher and a list of all your classmates.

Sign-in to Classroom

Navigate to classroom.google.com in a browser window. Click the Go to Classroom button, then enter your Google account email address and click Next. Enter your Google account password and click Next. You are brought to the Google Classroom home page and will see your profile picture at the upper-right corner, if you have one.

Join a Class

If invited by a teacher, click Join on the class tile that appears on the Google Classroom page.

If entering a class code from a teacher, click the Join a class button, enter the class code, and click Join.

Google Drive

Your Google Drive is connected to your Google Classroom account. A Classroom folder is automatically created for you in your drive at drive.google.com.

Commenting

Class comments are visible to everyone in the class. Private comments posted are only visible to the teacher.
The Assignment Screen

- **Due date**
- **Assignment Instructions**
- **Comments visible to the class**
- **Assignment status**
- **Files attached by the teacher**
- **Attach additional files**
- **Turn in the assignment**
- **Comments only visible to the teacher**

Document Sharing

Once an assignment is turned in, it becomes a view-only file. Ownership of the document switches to the teacher to prevent changes. You will still be able to see your responses, but you lose editing abilities.

Unsubmit Assignments

If the teacher has allowed it, an Unsubmit button appears after work is turned in. Unsubmit the assignment to gain back editing rights and make changes before the due date.

View Your Assignments

If the teacher displays grades in Google Classroom, you can check grades on the View your work page. Click the **Classwork** tab, then click **View your work**. This page displays all your assigned classwork with due dates, as well as the status or grade received.