

APPROVED

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, JANUARY 11, 2012
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, January 11, 2012. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Elizabeth Pape
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent

ALSO PRESENT

Nancy Nowicki
Kevin Healy
John Bubb
Cheryl Venettozzi
Allen Hyde

VISITORS

ABSENT

Wendy Lloyd
John Egresits
Kristin Casab
Charles Pratt

Traci Boris arrived at 7:02 p.m.

11-149

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the special Board of Education meeting held on December 1, 2011.

Yes – 5

No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to approve the minutes of the Board of Education meeting held on December 7, 2011.

Yes – 5

No – 0 Motion Carried

11-150

POSITIVE THOUGHTS

Mr. Hyde and Mrs. Casab sent thank you letters to Mr. Shawn DePalma for his help during the Holiday Concerts.

Mr. Hyde sent thank you letters to Dorothy Evans, Sarah Beasley, and Nicole Siniscarco for the outstanding work on the recent performance by the HPE Instrumental/Vocal groups at the Holiday concert.

Mr. Hyde sent a thank you letter to Ms. Sue Cooper and Ms. Civita Brown, for the Teddy Bear Clinic at HPE.

Mr. Hyde sent a thank you letter to Cindy Phillips for the Nutritional Presentation for fourth grade classes.

Mrs. Casab sent a thank you letter to Sarah Beasley for an outstanding GWF Holiday concert.

Mrs. Casab sent a thank you letter to Marc Verri for his commitment and dedication in preparing students for the Reflections Art Program implementing the theme "Diversity Is".

Mrs. Davis received a thank you card from the National Jr. Honor Society for speaking at the Induction Ceremony.

Mr. Pratt sent thank you letters to Jack Skelly, Nicole Siniscarco, Dorothy Evans, Sarah Beasley and Karen Corigliano for their efforts in making the middle school holiday concerts a success.

Holland Patent Elementary Principal Allen Hyde wrote to Mrs. Phillips thanking her for the recent presentations on nutrition in their classrooms.

Holland Patent Elementary Principal Allen Hyde wrote to Margaret McNamara thanking her for the recent teleconference with Mrs. Claus.

Holland Patent Elementary Principal Allen Hyde wrote to David Khan of the Regional Information Center for the recent teleconference with Mrs. Claus.

General William Floyd Principal Kristin Casab wrote a letter to John Cittadino thanking him for taking time out of his busy schedule to play Santa at the GWF Breakfast with Santa.

11-151

REVIEW OF UPCOMING DATES

January 12, 2012	Snow Date for Jr. High Music Festival Auditions
January 16, 2012	Martin Luther King Holiday
January 18, 2012	HPE PTA Meeting, 3:45 p.m.
January 19, 2012	HP Sports Booster Club Meeting High School Library, 7:00 p.m.

January 23-27, 2012

January Regents Exams

January 27, 2012

End of 20 Week Marking Period

February 1, 2012

Middle School Character Education
Breakfast, 7:30 a.m.

Board of Education Meeting
Annex Conference Room, 7:00 p.m.

11-152 **VISITORS**

There were no visitors.

11-153 **CORRESPONDENCE**

There was no correspondence.

11-154 **BOARD FORUM**

The Board requested that Items 12, 15, 18 and all addendums be removed from consent for discussion in Executive Session.

11-155 **DISTRICT UPDATE**

There were no updates discussed.

11-156 **COMMITTEE REPORTS**

There were no committee reports.

11-157 **BUDGET REVIEW**

The Board of Education reviewed the following budget items presented by Mr. D'Ambro:

Supervision
Teaching
Instructional Media
Special Services (Attendance, Guidance, Health)
Employee Benefits

11-158 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 General Fund in the amount of \$1,828,798.01, for the period ending January 11, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #4 School Lunch in the amount of \$43,731.30, for the period ending January 11, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #5 Capital Project in the amount of \$62,280.97, for the period ending January 11, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

11-159 **TREASURER'S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer's Report for the period ending November 30, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

11-160 **BUDGET TRANSFERS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the Budget Transfers for the period ending December 31, 2011.

Yes – 5

No – 0 Motion Carried

11-161 **APPROVAL OF CHANGE ORDER GC-03**
APPROVAL OF CHANGE ORDER GC-04
APPROVAL OF CHANGE ORDER E-003
APPROVAL OF CHANGE ORDER R-02
POLICY APPROVAL
RESOLUTIONS OF CONDOLENCE

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve Change Order GC-03, Richard E. Alexander Co., Inc., decreasing the General Construction Contract Sum \$1,504.00.

Approve Change Order GC-04, Richard E. Alexander Co., Inc., reducing the remaining balance of the contingency allowance for the General Construction Contract in the amount of \$10,000.

Approve Change Order E-003, Ridley Electric Company, Inc. reducing the remaining balance of the contingency allowance for the Electrical Contract in the amount of \$10,000.

Approve Change Order R-02, Richard E. Alexander Co., Inc., reducing the remaining balance of the contingency allowance for the Roofing Contract in the amount of \$9,636.70.

The Board of Education approved the following policies

- 7010 Homework
- 7012 Retention Policy Grades Kindergarten through Eighth
- 7012.1 Administrative Regulation – Retention
- 7012.2 SBIT Response to Intervention Referral Form
- 7013 Grading Policy
- 7017 Teaching About Controversial Issues
- 7020 Application for BOCES Occupational Education Classes
- 7050 Selection of Instructional Materials
- 7060 Complaints about Curricula/Instructional Materials
- 7080 Parental Involvement in Title 1 Programs
- 7080.1 Annual Notification of Teacher Qualifications
- 7090 Policy for the Development and Adoption of Curriculum
- 8203 Substitute Teacher Policy

Adopt the following resolution of condolence regarding the passing of former bus driver Beryl Pugh:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former bus driver Beryl Pugh.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Beryl Pugh and that this resolution be spread upon the records of the district and a copy sent to his family.”

Adopt the following resolution of condolence regarding the passing of former board member William Edwards, Jr.:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former board member William Edwards, Jr..

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of William Edwards, Jr. and that this resolution be spread upon the records of the district and a copy sent to his family.”

Approve the request of Rebecca Guerrero for a leave of absence from January 30 to April 23, 2012.

Yes – 5

No – 0 Motion Carried

11-162 **ENCLOSURES**

There were no comments on the enclosures.

11-165 **EXECUTIVE SESSION**

At 7:50 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, the recommendations made by the Committee on PreSchool Special Education, legal matters, and employment history of particular people

Yes – 5

No – 0 Motion Carried

At 8:55 p.m. the Board returned to open session.

11-166 **APPROVAL OF ATHLETIC VOLUNTEER**
2011-12 COACHING APPOINTMENTS
APPROVAL OF APPOINTMENTS
RESIGNATIONS

Mrs. Evans made the motion, seconded by Mr. Allen, to approve accept/accept/appoint the following:

Tom Ramos Baseball Volunteer

Approve the following coaching appointments for the 2011-12 school year:

Coach	Sport	%	Salary
Scott Parsons	Varsity Baseball	15%	\$4,582.80
Tom Shepard	JV Baseball	9%	2,749.68

Jeff Palmer	Modified Baseball*	3.5%	1,069.32
Bryan Koczinski	Modified Baseball*	2.5%	763.80
Dale Sexton	Varsity Softball	10%	3,055.20
Eileen McCann	Modified Softball	8%	2,444.16
John Riemenschneider	Varsity Boys Tennis	8%	2,444.16
Chris Misner	Varsity Boys Golf	7%	2,138.64
Barbara Felice	Varsity Girls Golf	6%	1,833.12
Bryan Nichols	Varsity Girls Track – Head Coach	12%	3,666.24
Tim Hoffman	Varsity Girls Track Asst.	6%	1,833.12
Mike Stripp	Varsity Girls Track Asst.	8%	2,444.16
Josh Olney	Modified Girls Track	7%	2,138.64
Mark Mattice	Varsity Boys Track Asst.	8%	2,444.16
Jordan Swalgin	Varsity Boys Track Asst.	8%	2,444.16
Michael Arcuri	JV Boys Lacrosse	7%	2,138.64
Doug Andrews	Spring Strength	4%	1,222.08
James Fruscella	Boys Varsity Track Head Coach	15%	4,582.80

* Split position

Approve the appointment of Joseph Bessmer to the position of Probationary Senior Custodian, 8 hours per day, 12 months, Step 1, at a rate of \$13.26 per hour (Schedule B) and for a probationary period of 26 weeks effective January 13, 2012.

Approve the following substitute appointments effective January 12, 2012:

Substitute Clerk, 90% of Step 1 (\$11.53/hr.) = \$10.38/hr.

Laurie Case

Substitute Library Aide, 90% of Step 1 (\$10.79/hr.) = \$9.71/hr.

Laurie Case

Substitute Office Specialist I, 90% of Step 1 (\$11.53/hr.) = \$10.38/hr.

Laurie Case

Substitute School Bus Driver 90% of Step 1 (\$ 16.81/hr.) = \$15.13/hr.

Timothy O'Halloran

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective January 12, 2012:

<u>Name</u>	<u>Certified Rate \$80/day</u> <u>Non-certified Rate \$65/day</u>	<u>Certified</u>
Fallon Blask	6 Symphony Place Whitesboro, NY 13492	\$80/day
Emily Johnson	PO Box 464 9152 Paris Hill Road Sauquoit, NY 13456	\$80/day

Christina Paniccia 6563 Irish Road
Marcy, NY 13403

\$80/day

Kristin Tuthill 9892 St. Rt. 46
Westernville, NY 13486

\$65/day

Accept the resignation of Nicole Siniscarco from the position of Middle School Jazz Ensemble Advisor effective January 27, 2012.

Accept the resignation of Amy Boshart, library aide, effective December 20, 2011.

Accept the resignation of Joseph Bessmer, custodian, pending his appointment to the position of Senior Custodian.

Yes – 5

No – 0 Motion Carried

11-167

RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

11-168

RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on PreSchool Special Education which are on file.

Yes – 5

No – 0 Motion Carried

11-169

RESIGNATION

Karen Evans made the motion, seconded by Richard Allen to accept the resignation of Wendy Lloyd from the position of Board Clerk effective January 12, 2012.

Yes – 5

No - 0 Motion Carried

11-170 **APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the appointment of Marie Perry to the position of Board Clerk at a salary of \$3,282.46 (prorated) effective January 12, 2012.

Yes – 5

No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to approve the appointment of Marie Perry to the position of Confidential Secretary to the District Superintendent, (exempt) 40 hrs. per week/8 hrs. per day, at an hourly rate of \$23.00 effective January 13, 2012.

Yes – 5

No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to approve the reassignment of Wendy Lloyd, Confidential Office Specialist II, to the PPS Office, 40 hrs. per week/8 hrs. per day, at a rate of \$20.19 per hour, effective January 13, 2012.

Yes – 4

No – 1 (Richard Allen)

Motion Carried

Karen Evans made the motion, seconded by Richard Allen to approve the appointment of Emily Johnson to the position of Co-Curricular Middle School Jazz Ensemble Director for the 2011-2012 school year at a rate of \$1,222.08, prorated, effective January 27, 2012.

Yes – 5

No – 0 Motion Carried

11-171 **CSEA – MOU**

Karen Evans made the motion, seconded by Richard Allen to approve the CSEA MOU for the reason of reassignment effective January 13, 2012.

Yes – 5

No – 0 Motion Carried

11-170 **ADOPTION OF RESOLUTION - ERIE BOULEVARD HYDROPOWER, L.P.**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolution:

WHEREAS, Erie Boulevard Hydropower, L.P., wishes to settle the Article 7 tax certiorari proceedings that they commenced against the Town of Trenton for tax years 2009, 2010 and 2011 (Index Nos. 2009-2175, 2010-1926 and 2011-1713); and

WHEREAS, the Board of Education is an Intervenor-Respondent in each of the above-referenced Article 7 proceedings; and

WHEREAS, the Board of Education wishes to settle the proceedings in accordance with the terms and conditions of the attached Stipulation of Settlement and Order & Judgment;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the proceedings and hereby delegates to School District Counsel the authority to execute the documents necessary to effectuate the settlement.
2. This Resolution shall take effect immediately.

Yes – 5

No – 0 Motion Carried

11-172

ADJOURNMENT

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 9:01 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, February 1, 2012 at 7:00 p.m. in the Annex Board Room.

Nancy Nowicki
Acting Clerk