

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, JUNE 28, 2012
ANNEX CONFERENCE ROOM – 6:30 P.M.**

A public hearing and regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Conference Room, located in the village of Holland Patent, New York on Thursday, June 28, 2012. Board President Mrs. McGahey called the meeting to order at 6:30 p.m.

MEMBERS PRESENT

Anne McGahey, President
Everett Stalker
Richard Allen
Elizabeth Pape
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
Allen Hyde
James DeAngelo

Mrs. Boris arrived at 6:31 p.m.
Mrs. Evans arrived at 6:32 p.m.

VISITORS

15 staff members, parents, and community members

11-281 **ROLL CALL**

11-282 **PLEDGE OF ALLEGIANCE**

11-283 **PUBLIC HEARING**

A public hearing was held to discuss revisions to the Code of Conduct. Mrs. Davis presented a Powerpoint and discussed the rationale for the changes in the code.

The New York State Dignity For All Students Act is effective July 1, 2012. The Dignity Act provides all students in New York public schools an environment free of discrimination and harassment. The Act is not for adult to adult; it is solely for students. No students shall be subjected to discrimination based on their actual or perceived: race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender identity, or sex.

Mrs. Davis reviewed the policies with labor relations for consistency in language with other schools in the area. Principals will be attending intensive summer training. This will assist in identifying types of complaints and the required SED reporting. Our staff will be briefed opening day on Right To Know and Dignity For All. Principals will be working on age-appropriate language for their code of conduct.

The Code of Conduct will be posted on our website and Nancy Nowicki noted that we will be inserting plain language in the current student handbooks in the Code of Conduct Summary.

Traci Boris asked if we were tracking all complaints? Unfounded vs founded? Mrs. Davis responded that training will be taking place over the summer and we will have more direction for implementation and reporting.

Mr. Crumb asked what costs are involved. Mrs. Davis responded that there will be curriculum changes, speakers, trainers and the Dignity Act Coordinator stipends. Mr. Crumb asked about what kind of classes? Mrs. Davis reported that we will integrate into the classroom; weave into the health curriculum. Elementary students would receive instruction during physical education or music. We will see what is best and work with administration and department chairpersons for final resolution.

Mr. Allen asked if there is a parent opt-out? Mrs. Davis reported that the opt-out feature is not part of the legislation. Mrs. Boris commented that she didn't think parents would want to opt-out of this type of information.

Mr. Allen addressed cyber-bullying and is not in favor of monitoring what happens outside of school.

Having no further questions, Richard Allen made the motion, seconded by Karen Evans to close the hearing.

Yes – 5

No - 0 motion carried

11-284

APPROVAL OF MINUTES

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting held on June 13, 2012.

Yes – 5

No - 0 motion carried

11-285

POSITIVE THOUGHTS

Mrs. Davis thanked the teachers and administrators for their hard work in completing the APPR Plan. Many hours were spent on putting together a plan that meets everyone's needs. Mr. Allen thanked the administration and teachers for their work to bring the APPR document to a close.

Mrs. Davis also thanked Kathy Green, Dana Dornburgh, high school office staff, John Egresits, Kevin Healy and teachers who supported students for graduation. They truly embrace excellence. We currently have a 97% graduation rate and are one of the top two schools in Oneida County. Holland Patent is also in the top 10% of schools in New York State for most improved. Their passion for children is outstanding

11-286 **DISTRICT UPDATE**

Mrs. Davis noted that the reorganizational meeting will be held on July 3, 2012. She also noted that the Board of Education will meet in the fall to update goals. Teachers are attending training this summer for Ipads and Common Core. The principals will be at workshops to be certified as evaluators. The Board will be provided a complete list for certification.

11-287 **REVIEW OF UPCOMING DATES**

July 3, 2012	Reorganization Meeting
	Board of Education Meeting Annex Board Room, 6:00 p.m.
August 22, 2012	Board of Education Meeting Annex Board Room, 6:00 p.m.

11-288 **VISITORS**

Mrs. McGahey addressed the audience and gave an overview of the procedure for addressing the Board with concerns. This is the only opportunity for visitors to speak. Visitors were instructed to state their name and continue with their comments.

Mrs. Lonna Cole, Jaime Cieslak, Tim Hayes, Scott Rachon spoke on behalf of adding another prek. They are on the waiting list and are advocating for their children.

Mrs. Kelly spoke in support of adding the kindergarten class and referred to a Harvard study to support her point. Dr. Stalker also had read the study and noted that variables had made the study inconclusive.

Mr. Allen asked if push-ins were included in the kindergarten numbers. Mrs. Davis confirmed they are not.

Mrs. McGahey thanked everyone for their comments.

11-289 **CORRESPONDENCE**

Mrs. McGahey passed out a thank you note from a retiree. She also passed out kindergarten data from other school districts in the area.

11-290 **BOARD FORUM**

Mr. Allen asked Nancy Nowicki if Regents exam scores can be the final exam score? Does the state prohibit this? Mrs. Nowicki said yes, it is allowed and counts as 20% of grade.

Mr. Allen asked to pull Item (7); Traci Boris asked to pull Item (10); Mrs. Davis asked to pull Item (14) to Executive Session; pull Item (13) appointments, Mark Mattice from agenda.

11-291 **COMMITTEE REPORTS**

There were no committee reports.

11-292 **KINDERGARTEN**

The Board continued their discussions regarding the addition of a kindergarten class. The board reviewed updated data provided by Mrs. Davis. Mrs. McGahey noted that regionally, we are higher in per class numbers and recommends adding the class.

Mrs. Davis reported that she had received a call from Senator Joseph Griffo's office and we will be receiving a \$75,000 grant to be used for early intervention. This money could be used to support a second pre-k class.

Following discussions, the following motion was made:

Karen Evans made the motion, seconded by Richard Allen to add the 5th section of Kindergarten for the 2012-13 school year.

Yes – 5
No - 0 motion carried

11-293 **PRE KINDERGARTEN**

Karen Evans made the motion, seconded by Richard Allen to add the second section of Pre-Kindergarten for the 2012-2013 based on legislative funding.

Yes - 5
No - 0 motion carried

11-294 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #11 General Fund in the amount of \$2,543,305.90, for the period ending June 28, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #9 School Lunch in the amount of \$24,272.74, for the period ending June 28, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #7 Federal Funds in the amount of \$1,230.00, for the period ending June 28, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #10 Capital Project in the amount of \$6,215.19, for the period ending June 28, 2012 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

11-295

TREASURER'S REPORT

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending May 31, 2012 and made a matter of record.

Yes – 5

No – 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to pull Item 7 for discussion. Also pull Items 10, 13 and 14 from consent for discussion in Executive Session.

Yes – 5

No. – 0 Motion carried

Mrs. Boris asked if the Slocum Dickson Athletic Trainer services are working out. Mrs. Davis reported that they provide services at no cost to the district and everyone seems pleased with their services.

11-296

APPROVAL OF LACROSSE PROPOSAL **RESOLUTION TO REDUCE NON-TEACHING POSITIONS** **APPROVAL OF POLICIES** **APPROVAL OF 2012-13 SLOCUM-DICKSON ATHLETIC TRAINER** **AGREEMENT** **RESIGNATIONS** **APPROVAL OF ATHLETIC VOLUNTEERS** **APPROVAL OF AGREEMENT – FOUR DAY WORK WEEK** **APPROVAL OF CSEA MEMORANDUM OF AGREEMENT** **APPOINTMENTS** **PAY FOR SUMMER HOURS** **SUMMER BUS BID AWARDS**

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Approve the Lacrosse Proposal (Levels: Modified & JV) for the 2012-13 school year at no cost to the district.

Adopt the following resolution for the reduction of two non-teaching positions.

WHEREAS, the Holland Patent Central School District must, for reasons of economy and efficiency, reduce two non-teaching positions:

Now, therefore, BE IT RESOLVED, as follows:

The following non-teaching positions are hereby abolished, effective June 30, 2012:

School Monitor	1 – 7 hour position
Motor Vehicle Driver	1 – 6 hour position

This resolution shall take effect immediately.

Approve Policy #0016, Equal Opportunity & Non-Discrimination and Policy #1010, Code of Conduct effective June 28, 2012.

Approve the 2012-13 Slocum Dickson Athletic Trainer Agreement

Accept the request of Heather Schantz, Teaching Assistant, to resign effective June 30, 2012.

Accept the request of Andrew Goodelle, .4 Business Teacher, to resign effective June 30, 2012.

Accept the request of Mark Mattice, varsity football assistant coach, to resign effective June 28, 2012.

Approve the following athletic volunteers for the 2012-13 school year:

Eric Matt	Modified Lacrosse
Joseph Surace	Modified Lacrosse
Eveyn Surace	Modified Lacrosse
Tom Ramos	Baseball Program
Dennis Williams	Softball Program
Clifford Baker	Football Program

Approve the Agreement for Pamela Backman with regards to the four day work week for the period July 9, 2012 – August 24, 2012.

Approve the CSEA Memorandum of Agreement for the probationary (six months) appointment of Thomas Storton to the position of cleaner, 12 months, 40 hours per week/8 hours per day, at a rate of \$14.13/hr effective July 1, 2012.

Approve the reassignment of Chad Malmberg, School Monitor, to Gen. Wm. Floyd Elementary, and reduce his hours from 7 hrs. to 4.5 hrs. per day at a rate of \$11.64 per hour effective July 1, 2012.

Adopt the following resolutions of appointment:

BE IT RESOLVED, that **Heather Roberts** be appointed to the position of a long term substitute home and careers teacher at Holland Patent Middle School and be paid on

Step C13 (\$45,791) plus Masters (\$800), for a total salary of \$46,591. This appointment is for the period of July 1, 2012 through June 30, 2013.

BE IT RESOLVED, that **Nicole Goodelle** be appointed to the position of long term substitute special education teacher, at Holland Patent Middle School and be paid on Step C11 (\$43,117) plus Masters (\$800), and 6 cr. hrs. @ \$65/hr. (\$390) for a total salary of \$44,307. This appointment is for the period of July 1, 2012 through June 30, 2013.

BE IT RESOLVED, that **Eva Stockhauser** be appointed to the position of special education teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on August 31, 2015 and be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35.

BE IT RESOLVED, that **Scott Ruganis** be appointed to the position of special education teaching assistant, for a probationary period of three (3) years to commence on September 1, 2015 and to expire on August 31, 2012 and be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35.

BE IT RESOLVED, that **Trista Twomey** be appointed to the position of special education teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012 and to expire on June 30, 2015 and be paid on Step 7 (\$17,599) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,150.35.

BE IT RESOLVED, that **Josh Olney** be appointed to the position of .4 special education teaching assistant, for a probationary period of two (2) years to commence on July 1, 2012 and to expire on June 30, 2014 and be paid on Step 12 (\$20,708 prorated) plus 1.5% Bachelors degree (\$2,551.35 prorated) for a total salary of \$23,259.35 prorated.

Approve the appointment of the following non-instructional substitutes effective June 29, 2012:

Substitute School Bus Attendant, 90% of Step 1/Schedule A (\$10.79/hr.) = \$9.71/hr.

Maryellen Lyons

Approve that Michael Sinacore be paid his per diem rate for up to five (5) additional days in the summer.

Approve the following summer bus bid awards for the period July 9, 2012 through August 17, 2012.

Peter Schram	Summer Bus Route #1, driver	3 hrs. per day	\$29.38/hr.
Mark Thackrah	Summer Bus Route #2, driver	3 hrs. per day	\$29.28/hr.
Brenda Carnright	Summer Bus Route #3, driver	3 hrs. per day	\$29.38/hr.
Rodney Grogan	Summer Bus Route #4, driver	3 hrs. per day	\$29.28/hr.
Evelyn Mierek	Summer Bus Route #7, driver	3 hrs. per day	\$29.28/hr.
Michele McGahey	Summer Bus Route #1, aide	3 hrs. per day	\$11.64/hr.

Approve the following summer bus bid awards for the period July 9, 2012 through July 20, 2012.

Kathleen Grogan	Summer Bus Route #5, driver	3 hrs. per day	\$29.18/hr.
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Approve the following summer bus bid awards for the period July 9, 2012 through August 22, 2012.

William Bailey	Summer Bus Route #6, driver	3 hrs. per day	\$29.38/hr.
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Yes – 5

No - 0 Motion Carried

11-297

APPROVAL OF 2012-13 APPR

Karen Evans made the motion, seconded by Richard Allen to approve the 2012-13 APPR plan.

Yes – 5

No - 0 motion carried

Mrs. Davis addressed Ron Haier and agreed that this was a long process that started last summer. The team shared ideas that were phenomenal. Tonight's proposal was well done. We met with the NYSUT Representative, School Attorney and they commented on how well we did in coming to closure. Mrs. McGahey thanked the APPR Committee for their time, energy and appreciates the good working relationship they have with the district. It was not an easy process.

11-298

APPROVAL OF AGREEMENT – FOUR DAY WORK WEEK

Karen Evans made the motion, seconded by Richard Allen to approve the Agreement for Louis D'Ambro with regard to the four day work week for the period July 9, 2012 – August 24, 2012.

Yes – 5

No - 0 motion carried

11-299 **APPROVAL OF ASSISTANT SUPERINTENDENT OF BUILDINGS AND GROUNDS CONTRACT 2012-14**

Karen Evans made the motion, seconded by Richard Allen to approve the 2012-14 Contract for Dennis Geer, Assistant Superintendent of Buildings and Grounds.

Yes – 5

No - 0 motion carried

11-300 **ENCLOSURES**

1. Utica OD article, “Regents’ plan for diploma options”
2. Letter from Ken Slentz, SED, “Proposal to Create Multiple Pathways to a NYS High School Diploma”
3. Letter from Mr. D’Ambro to retirees regarding the scheduled health insurance meeting and changes

There were no comments on the enclosures.

11-301 **EXECUTIVE SESSION**

At 8:02 p.m., Karen Evans made the motion, seconded by Richard Allen, to enter into executive session to discuss the employment history of particular people, recommendations made by the Committee on Special Education and recommendations made by the Committee on PreSchool Education which are on file.

Yes – 5

No - 0 Motion Carried

The board returned to opened session at 9:47 p.m.

11-302 **RESIGNATION**

Karen Evans made the motion, seconded by Richard Allen to accept the resignation of Dale Sexton, head football coach effective June 28, 2012.

Yes – 5

No - 0 motion carried

11-303 **2012-13 COACHING APPOINTMENTS**

Approve the following coaching appointments pending renewal of their CPR/first aid certificates for the 2012-13 school year:

Coach	Sport		%	Salary
Greg Smith	Boys JV Soccer		6.5	\$2,012.27
Scott Ruganis	Boys Modified Soccer		5	\$1,547.90
Doug Andrews	Modified Boys Basketball	7% + 3% longevity	10	\$3,095.80

Karen Livesey	JV Girls Basketball		7.5	\$2,321.85
Kathy Nieman	Varsity Girls Bowling	6% + 1% longevity	7	\$2,167.06
Mark Celecki	Varsity Boys Swim	12% + 5% longevity	17	\$5,262.86
Bryan Koscinski	Modified Boys Swim		7	\$2,167.06
Laura Arbogast	Varsity Volleyball (split position)*	13% split (6.5) + 1% longevity	7.5	\$2,321.85
John Hurteau	Varsity Volleyball (split position)*	13% split (6.5) + 3% longevity	9.5	\$2,941.01
Kathy Green	JV Volleyball	8.5% + 3% longevity	11.5	\$3,560.17
Bryan Nichols	Modified Volleyball (split position)*	6% split (3%) + 1% longevity	4	\$1,238.32
Robert Judware	Modified Volleyball (split position)*	6% split	3	\$928.74
Adam Kaczor	Alpine Ski		10	\$3,095.80
Josh Olney	Varsity Nordic Ski	10% + 1% longevity	11	\$3,405.38
Suzan Brown	Modified Nordic Ski		4	\$1,238.32
John Richard	Varsity Wrestling	13% + 2% longevity	15	\$4,643.70
LeRoy Guyer	Varsity Wrestling Assistant	8.5% + 1% longevity	9.5	\$2,941.01
Jordan Swalgin	JV Wrestling		8.5	\$2,631.43
Marc Verri	Modified Wrestling	8.5% + 2% longevity	10.5	\$3,250.59
Scott Parsons	Varsity Baseball	10% + 5% longevity	15	\$4,643.70
Tom Shepard	JV Baseball	8% + 1% longevity	9	\$2,786.22
Jeff Palmer	Modified Baseball		7	\$2,167.06
Robert Judware	JV Softball		7.5	\$2,321.85
Bryan Koscinski	Modified Softball		5	\$1,547.90
John Riemenschneider	Varsity Boys Tennis	8% + 1% longevity	9	\$2,786.22
Chris Misner	Varsity Boys golf		7	\$2,167.06
Barbara Felice	Varsity Girls Golf		7	\$2,167.06
Bryan Nichols	Varsity Girls Track	6% + 1% longevity	7	\$2,167.06
Michael Stripp	Varsity Girls Track Assistant		8	\$2,476.64
Tim Hoffman	Varsity Girls Track Assistant		7	\$2,167.06
Josh Olney	Modified Girls Track	7% + 1% longevity	8	\$2,476.64
James Fruscella	Varsity Boys Track	6% + 5% longevity	11	\$3,405.38
Jordan Swalgin	Varsity Boys Track Assistant		8	\$2,476.64
Chelsea Light	Fall Cheerleading		4	\$1,238.32

11-304

2012-13 CO CURRICULAR APPOINTMENTS

Karen Evans made the motion, seconded by Richard Allen to approve the following co-curricular appointments be approved for the 2012-13 school year.

Grade 9 Level Advisor (split \$464.37)	\$232.19	Michael Arcuri
Grade 9 Level Advisor (split \$464.37)	\$232.19	Laura Arbogast
Middle School Academic Fair Coordinator	\$309.58	Stacy Smith

Dignity Act Coordinators (intensive training and reporting required by law):

\$1,000.00	John Egresits
\$1,000.00	Kristin Casab
\$1,000.00	Cheryl Venettozzi
\$1,000.00	James DeAngelo
\$1,000.00	Charles Pratt

11-305 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No - 0 Motion Carried

11-306 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No - 0 Motion Carried

11-307 **ADJOURNMENT**

Having no further business to discuss at this time. Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No - 0 motion carried

Meeting was adjourned at approximately 9:50 p.m.

The reorganizational meeting and regular meeting will take place on Tuesday, July 3, 2012, at 6:00 p.m. in the annex conference room.

Marie E. Perry
District Clerk