

REGULAR MEETING OF THE BOARD OF EDUCATION
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
WEDNESDAY, SEPTEMBER 21, 2011
ANNEX BOARD ROOM – 7:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, September 21, 2011. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Traci Boris
Everett Stalker
Richard Allen
Elizabeth Pape
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Wendy A. Lloyd, District Clerk

ALSO PRESENT

Nancy Nowicki
Allen Hyde
Cheryl Venettozzi
Jennifer McDonald
Kevin Healy
Ronald Haier

VISITORS

10

11-051

APPROVAL OF MINUTES

Mrs. Evans made the motion, seconded by Mr. Allen, to approve the minutes of the Board of Education meeting held on August 24, 2011.

Yes – 5

No – 0 Motion Carried

11-052

POSITIVE THOUGHTS

Superintendent of Schools Kathleen Davis commented that opening day of school went well. The high school staff is working through some scheduling issues. Sports have kicked off and everything seems to be going well. Coaches are working hard and the students are trying their best. Overall she is very pleased.

Superintendent of Buildings and Grounds and Assistant Superintendent for Business and Finance Louis D'Ambro wrote a memorandum to Tom Shepard, Rich Jones, and Harold Furman thanking them for a job well done. The building looks great and school opened better than expected due to their extraordinary efforts cleaning and re-cleaning during the construction that was going on during the summer.

High School Principal John W. Egresits and Interim Dean of Students Kevin P. Healy wrote a letter to Ms. Kathleen Hughes of the Foothills Rural Community Ministry thanking her for the generous contribution of supplies.

Middle School Principal Charles W. Pratt wrote a thank you to Joe Bessmer, Gary Lichtenberger, Robert Stropp, and Mr. Wengert for their efforts during the summer. He appreciated how hard everyone worked and realized the building couldn't run without all of them.

Middle School Principal Charles W. Pratt wrote a letter to Christine Strzepek and Patty Cristman thanking them for the efforts they put into getting the Middle School ready for staff and students. The opening of school sets a tone for the year and their contributions helped make this year's both successful and smooth.

General William Floyd Elementary Principal Kristin Casab wrote a letter to Kathleen Hughes of the Foothills Rural Community Ministry thanking her for the generous contribution of backpacks, book bags, and school supplies.

11-053

REVIEW OF UPCOMING DATES

September 22, 2011	High School Open House
September 30, 2011	Homecoming Weekend
October 1, 2011	Football game vs. South Jefferson, 2 p.m. Homecoming Dance, HS, 7 – 9 p.m. Purple & Gold Homecoming Weekend
October 2 - 8, 2011	Fire Prevention Week
October 5, 2011	GWF K-4, Floyd Fire Prevention Program GWF Open House
October 6, 2011	National Honor Society Induction High School Auditorium, 7 p.m.
October 7, 2011	5 Week Interim Period GWF Gr. 5 Stittville Fire Prevention Program HPE K-5 Fire Prevention Program
October 10, 2011	Columbus Day – Holiday
October 12, 2011	GWF PTA Meeting, Library, 7 p.m. Board of Education Meeting, 7 p.m. Annex Board Room

11-054

VISITORS

There were no visitors who wished to address the board.

11-055

CORRESPONDENCE

Mrs. Davis provided a handout to the board from President Obama regarding a jobs proposal.

Mrs. Davis is working with the Building Usage Committee. One of the items that came up was the concept of renting space. She has met with MVCC and Head Start to date to begin conversations.

Head Start offers pre K at no cost to families who qualify due to socio economic need. They also offer a toddler and infant program.

Mr. Allen noted we should look at this irregardless of footing the bill and running a toddler program.

Mrs. Davis is meeting with UCP in two weeks. There may be some interest in renting additional space. MVCC discussed a day program for the local community for adults who want to go back to college in our region. We are in the talking stage. Mrs. Davis gave a tour of the district to MVCC and Head Start.

Mrs. Boris stated she is not a tax attorney but if we accept rent there is an allowable percentage of non tax exempt agencies we could rent to. How much would be taxable?

Mrs. Davis commented that she's not sure of the tax implications but will research this topic.

11-056

BOARD FORUM

Mrs. Boris noted that items 9 and 11 are reversed on the agenda.

Mrs. Boris commented that a lot of people are questioning her about the lack of computer programming for elementary school children. She has heard a rumor that our third graders are going to be taking their State exams on the computers.

Mrs. Davis noted we could put this on as an agenda item.

Mrs. Boris asked if we are still teaching wellness.

Mrs. McGahey noted there was an addendum #19A Appointments for approval under consent.

11-057

DISTRICT UPDATE

Mrs. Davis commented that she will be attending a workshop in the near future offered by the Comptroller's office regarding the budget. She has developed a podcast on our website for the community regarding the 2% tax cap. It is a very complicated topic. She will prepare a PowerPoint presentation for the board.

11-058

COMMITTEE REPORTS

Mrs. Evans attended the first Teacher Center Policy Board meeting today. The committee reported on their summer activities: grant writing, Nano technology, and touring Albany.

Mr. Allen reported that the Policy Committee met this evening and the policies they reviewed will be presented to the board for approval.

Dr. Stalker reported that the Feasibility Committee met on September 14. The Capital Project is continuing with Phase IV at GWF to replace lighting. The surplus monies from that project will also continue to add lighting to the cafeteria.

Mrs. Davis pointed out that any money left over from a capital project cannot be used for the general fund. The voters approved the Capital Project in 2007 and any surplus money from that project must be used for capital improvements only.

BOCES representative Gary Nelson reported to the board that BOCES is having their Annual Planning Meeting this weekend. He asked if the board had any questions or concerns to report back.

Mr. Allen commented that regional testing was not very smooth. He noted it needs to better dovetail with what is going on in school districts the last few weeks of school. They are regionally scoring at BOCES. Hand scoring is very labor intensive. If there is a way for BOCES to feed through more quickly it would benefit everyone.

Mrs. Davis commented that Brain Honey training is going very well thanks to Ken Ford's office.

Mrs. Davis also noted that the Science Kits have gotten a very positive response from the core teachers involved. Eileen Schreppel has commented with positive results.

Mrs. Davis reported that there were questions on APPR. The District has been calling vendors. We are a little further ahead with the principal's contract. They will come under the new regulations on APPR. Contacting vendors for rubrics.

Mr. Allen asked what vendors does it need.

Mrs. Davis stated principal rubric vendors. We are trying to get vendors in and they're not calling back.

Mr. Nelson will get that message back to BOCES.

Mr. Nelson heard we are trying to change sports league. He is in favor of it.

Mrs. Davis commented that we submitted a letter to the Center State Conference league. The Board of Education has to make the final decision as part of the budget process if a change will take place. She also noted that it sounds like conversations are positive.

Dr. Stalker noted that it would open up the flood gates. There would be more schools to jump in.

Mrs. McGahey attended the School Boards Institute meeting last Tuesday. They talked about the forum on November 21 with the Regent. They would like to have questions ahead of time.

Student board rep Elizabeth Pape commented that the students are excited to have green lettuce in their salad

11-059 **BOARD OF EDUCATION GOALS**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the Board Goals.

Yes – 5
No – 0 Motion Carried

11-060 **2012-13 BUDGET CALENDAR**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the revised Budget Calendar.

Yes – 5
No – 0 Motion Carried

11-061 **LONG RANGE FINANCIAL PLAN**

Mr. D'Ambro reviewed a snapshot of the budget for the 2012-13 school year and provided a comparison from two years prior.

Mrs. Davis will prepare a list of mandated vs. non mandated items for the Board.

11-062 **BUILDING USAGE COMMITTEE REPORT**

Mrs. Davis noted that the committee has met several times. The committee recommended additional information for review. They met with Frankfort Superintendent Bob Reina who provided a report on their recent school closure. The committee is gathering data.

11-063

CONCUSSION MANAGEMENT PROTOCOL

Mrs. Evans made the motion, seconded by Mr. Allen to approve the revised Concussion Management Protocol plan.

Yes – 5

No – 0 Motion Carried

11-064

BILL SCHEDULES

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 General Fund in the amount of \$221,352.30, for the period ending September 21, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 School Lunch in the amount of \$12,015.04, for the period ending September 21, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #11 Federal Funds in the amount of \$5,427.63, for the period ending September 21, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 Capital Project in the amount of \$46,090.71, for the period ending September 21, 2011 and make it a matter of record.

Yes – 5

No – 0 Motion Carried

11-065

APPOINTMENT OF EXTERNAL AUDITOR

APPROVAL OF AUDIT COMMITTEE MEMBER

APPROVAL OF PHASE IV ALTERNATES - RIDLEY ELECTRIC

LOGGING CONTRACT

GIFT FROM THE PUBLIC

COMBINING – ALPINE SKI

APPROVAL OF MUSIC CLUB CONSTITUTION

REQUEST FOR BUSSING

2011-12 TRANSPORTATION REQUEST

LEAVE OF ABSENCE

REVISED LEAVE OF ABSENCE

2011-12 CO-CURRICULAR APPOINTMENT
APPOINTMENTS

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the appointment of Moore & Hart, Inc. as external auditor for the Holland Patent Central School District, recommended by the Audit Committee, as follows:

Year Ended June 30, 2012	\$17,000
Year Ended June 30, 2013	\$18,000
Year Ended June 30, 2014	\$19,000

The agreement between the parties may be extended for two additional years (covering audits for the fiscal year ending June 30, 2015 and June 30, 2016) upon mutual consent.

Appoint Lydia Kelly to serve as a member of the Audit Committee.

Approve the bid from Ridley Electric, for Phase IV, Alternate E-2 Cafeteria 038 Lighting Replacement in the amount of \$7,429.00.

Approve the bid from Ridley Electric, for Phase IV, Alternate E-3 Media Center 026 Lighting Replacement in the amount of \$9,931.00.

Approve the bid from Ridley Electric, for Phase IV, Alternate E-4 Lamp and Ballast in the amount of \$2,311.00.

Approve the logging contract with F & W Forestry.

Accept the donation of four voting machines from the Town of Floyd.

Approve the request of the Poland Central School District to combine in alpine skiing for the 2011-12 school year, pending the outcome of the Poland Central School Board meeting.

Approve the request of the Oriskany Central School district to combine in alpine skiing for the 2011-12 school year, pending the outcome of the Oriskany Central School Board meeting.

Approve the Music Club Constitution.

Approve the request of Brianne Dobreski to transport her child to school for the 2011-12 school year.

Approve the request of Renee Petronella, to transport her child to Notre Dame Elementary School for the 2011-12 school year.

Approve the request of Christine Strzepek for a leave of absence for the period of March 12 – 16, 2012.

Approve request of Jennifer Weber for a leave of absence for the revised period of October 11 through to January 28, 2012.

Appoint Candace Owen to the position of Senior High Yearbook Advisor at a stipend of \$3,055.20 for the 2011-12 school year.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective September 22, 2011:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Amanda Flisnik	6669 Fox Road Marcy, NY 13403	\$80/day
Jessica Mack	504 N. George Street, Apt. #3 Rome, NY 13440	\$80/day
Debra Kusmierczak	6989 Koenig Road Rome, NY 13440	\$80/day
Janet Lascurettes Retired HP Teacher	PO Box 426 Holland Patent, NY 13354	\$80/day
Rosa Viggiano	8 Memorial Parkway Utica, NY 13501	\$65/day
Nina Rouse-Carnwright	125 Hayes Circle Barneveld, NY 13304	Change to Certified Rate - \$80/day
Andrew Goodelle (HP teacher)	16 Tibbitts Road New Hartford, NY 13413	\$80/day

Approve the following appointment effective September 22, 2011:

Substitute Bus Driver 90% of Step 1 (\$16.81 hr.) = \$15.13/hr.

Michael Sobel

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective September 22, 2011:

<u>Name</u>	<u><i>Certified Rate \$80/day</i></u> <u><i>Non-certified Rate \$65/day</i></u>	<u>Certified</u>
Meghan Riley	10585 Mapledale Road Barneveld, NY 13304	Change to Certified Rate - \$80/day

Rosa Viggiano

8 Memorial Parkway
Utica, NY 13501

**Change to Certified
Rate - \$80/day**

Yes – 5

No – 0 Motion Carried

11-066 **ENCLOSURES**

There were no comments on the enclosures.

11-067 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL
EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

11-068 **EXECUTIVE SESSION**

At 8:07 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss legal issues and negotiations.

Yes – 5

No – 0 Motion Carried

At 8:50 p.m. the Board returned to open session.

11-069 **ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 9:00 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, October 12, 2011 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd
District Clerk