

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, JANUARY 18, 2017
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Wednesday, January 18, 2017. Karen Evans, President, called the meeting to order at 7:08 p.m.

MEMBERS PRESENT

Karen Evans, President
Everett Stalker, Vice President
Richard Allen
Lydia Berez Kelly
Michael Garrett

ALSO PRESENT

Kristin Casab
Mary Beth Piejko
Sarah Vergis

Jason Evangelist, Superintendent of Schools
Nancy Nowicki, Assistant Superintendent
Cheryl Venettozzi, Assistant Superintendent
Donna Grems, District Clerk

MEMBERS ABSENT

Avery Crossley, Student Representative

VISITORS

2

PLEDGE OF ALLEGIANCE

16-183 **APPROVAL OF MINUTES**

Everett Stalker made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on January 4, 2017.

Yes – 5

No - 0

Motion carried

16-184 **VISITORS**

There were no comments from the visitors

16-185 **CORRESPONDENCE**

None

16-186 **BOARD FORUM**

Members of the Board thanked Mr. Evangelist for the motivational messages on the Global Connect.

16-187 **DISTRICT UPDATE**

Mr. Evangelist thanked Dennis Geer, Chris Roberts, Principals, Assistant Superintendents, local town and highway officials for all of their hard work on the snow day when we had no power in the buildings.

Mr. Evangelist reported that Mr. Stevener and 59 high school students will be going to The Presidential Inauguration.

Mr. Evangelist reported that 9 students will be going to the Stanley on Friday, January 20 to see the author of “Hidden Figures”, Margot Lee Shetterly.

16-188 **COMMITTEE REPORTS**

Richard Allen reported that the Policy Committee is looking into having more community groups using the facilities.

16-189 **BILL SCHEDULES**

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #8, General Fund in the amount of \$2,117,498.14, for the period ending January 18, 2017 and make it a matter of record.

Yes – 5

No - 0

Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #8, School Lunch Fund in the amount of \$2,638.81, for the period ending January 18, 2017 and make it a matter of record.

Yes – 5

No - 0

Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #7, Federal Fund in the amount of \$150.16 for the period ending January 18, 2017 and make it a matter of record.

Yes – 5

No - 0

Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill Schedule #8, Capital Project in the amount of \$346,942.26, for the period ending January 18, 2017 and make it a matter of record.

Yes – 5

No - 0

Motion carried

Everett Stalker made the motion, with a second by Richard Allen, to accept for payment bill schedule #8, Trust and Agency in the amount of \$17.08, for the period ending January 18, 2017 and make it a matter of record.

Yes – 5

No - 0

Motion carried

16-190 **TREASURER'S REPORT**

Everett Stalker made the motion, with a second by Richard Allen to accept the Treasurer's Report for the period ending November 30, 2016 and make it a matter of record.

16-191 **APPROVAL OF TEMPORARY USE AGREEMENT WITH ONEIDA COUNTY
KING AND KING CHANGE ORDERS
LEAVE OF ABSENCE**

Everett Stalker made the motion, with a second by Richard Allen, to approve/accept/adopt the following by consent:

Approval of the Temporary Use Agreement with Oneida County for the use of the voting machines for the Budget Vote on May 16, 2017.

Approve Change Order GC02-18, for Richard E. Alexander Co. Inc., increasing the contract in the amount of \$11,224.00 for removal of existing floor and base and preparing for new flooring in the GWF Cafeteria.

Approve Change Order GC02-19, for Richard E. Alexander Co. Inc., increasing the contract in the amount of \$23,429.00 to install new rubber flooring and base in GWF cafeteria.

Approve the amended leave of absence for Karen Szablewski through February 6, 2017.

16-192

EXECUTIVE SESSION

At 7:20 p.m., Everett Stalker made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Employment history of particular people

Yes – 5

No – 0

Motion Carried

At 7:24 p.m. the Board entered executive session.

At 8:13 p.m. the Board returned to open session.

16-193

RECOMMENDATIONS BY THE COMMITTEE ON SPECIAL EDUCATION

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0

Motion Carried

16-194

RECOMMENDATIONS BY THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Everett Stalker made the motion, seconded by Richard Allen, to approve the recommendations by the Committee on Special Education.

Yes – 5

No – 0

Motion Carried

16-195

APPOINTMENT OF CONFIDENTIAL SECRETARY TO THE SUPERINTENDENT

Everett Stalker made the motion, seconded by Richard Allen, to adopt the following resolution of appointment:

BE IT RESOLVED, that **Kelly A. Nash**, 9242 Shelley Drive, Marcy, NY be appointed to the position of Confidential Secretary to the District Superintendent (exempt), 40 hours per week/8 hours per day, salary as per contract, effective March 1, 2017.

It is the recommendation of Jason P. Evangelist, Superintendent of Schools to approve the Terms and Conditions Agreement for **Kelly A. Nash**. This agreement is for the 2016-17 and 2017-18 and 2018-19 school years.

Yes – 5

No – 0

Motion Carried

16-196

APPOINTMENTS

Everett Stalker made the motion, seconded by Richard Allen to approve the following appointments:

Approve the appointment of **Scott Kelley** as bus driver for 4 hours and 40 min. per day at a rate of \$17.37 per hour effective January 19, 2017.

Approve the following non-instructional substitutes effective January 19, 2017, as follows:

Substitute Teacher Aide, 90% of Step 1, \$10.02 per hour

Karen Herbowy-Hubalak
7244 Trenton Road
Barneveld, NY 13304

David Hiffa
8692 Thompson Road
Holland Patent, NY 13354

Kelly Smith
10315 Korber Road
Holland Patent, NY 13354

Substitute Cleaner, 90% of Step 1, \$10.02 per hour

Matthew Williams
7132 Powell Road
Stittville, NY 13469

David Hiffa
8692 Thompson Road
Holland Patent, NY 13354

Substitute Food Service Helper, minimum wage \$9.70 per hour

David Hiffa
8692 Thompson Road
Holland Patent, NY 13354

Kelly Smith
10315 Korber Road
Holland Patent, NY 13354

Substitute School Monitor, 90% of Step 1, \$10.02 per hour

David Hiffa
8692 Thompson Road
Holland Patent, NY 13354

Kelly Smith
10315 Korber Road
Holland Patent, NY 13354

Substitute Library Aide, 90% of Step 1, \$10.02 per hour

David Hiffa
8692 Thompson Road
Holland Patent, NY 13354

Kelly Smith
10315 Korber Road
Holland Patent, NY 13354

Approve the following substitute teacher appointments, effective January 19, 2017.

Cassandra Hughes
PO Box 262
Barneveld, NY 13304

Uncertified \$75 per day and \$85 after 20 days

Joseph A. Mann
PO Box 30
Prospect, NY 13435

Uncertified \$75 per day and \$85 after 20 days

Yes – 5

No - 0

Motion Carried

16-197

ADJOURNMENT

Having no further business to discuss at this time, Everett Stalker made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No - 0

Motion Carried

Meeting was adjourned at approximately 8:15 p.m.

Next board meeting – Wednesday, February 1, 2017

Donna Grems
District Clerk