

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 9, 2013
MIDDLE SCHOOL AUDITORIUM –7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the middle school auditorium, located in the village of Holland Patent, New York on October 9, 2013. Board President, Anne McGahey, called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Traci Boris
Avery Herkel
Kathleen M. Davis, Superintendent of Schools
Cheryl Venettozzi, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
James DeAngelo
Andrew Massoud
Kristin Casab

VISITORS

Approximately 45 visitors

ROLL CALL

PLEDGE OF ALLEGANCE

13-91 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting and budget vote on September 18, 2013.

Yes – 5
No - 0 Motion Carried

13-92 **POSITIVE THOUGHTS**

Mrs. Davis noted that we have had a great start to the school year. She passed out an article from “Business First” listing 36 Utica-Rome area school districts in order of academic rank. Holland Patent is ranked 11th in the grouping. We met with faculty this week regarding the changes in health insurance for January 1 and all went very well.

Mr. Russell Stevener, High School Principal and Mr. Andrew Massoud, High School Assistant Principal sent thank you letters to six Honor Society students for volunteering during the high school open house.

Mr. Russell Stevener, High School Principal and Mr. Andrew Massoud, High School Assistant Principal sent thank you letters to seven Honor Society students for volunteering

during the Freshman Orientation program to help transition middle school students to the high school.

Mr. Charles Pratt, Middle School Principal sent thank you letters to Mrs. Inkawich, Mrs. Schmitt, and Mrs. Snyder-Bellinger for helping the photographer on picture day.

Mr. James DeAngelo, Holland Patent Elementary Principal sent a thank you letter to Kathleen Hughes for the donation of school supplies from the Foothills Rural Community Group.

13-93

REVIEW OF UPCOMING DATES

Mrs. Davis highlighted a few upcoming dates: National Honor Society Induction, Purple & Gold weekend, PSAT exam administration, high school play, Community Education Halloween Carnival, Veteran's Day Holiday and Veteran's Concert.

October 7-11, 2013	Fire Prevention Week
October 14, 2013	Columbus Day – No School
October 15, 2013	Title I Parent Night 6:00 p.m. – Middle School Auditorium
October 17, 2013	National Honor Society Induction 7:00 p.m. – High School Auditorium Booster Club Meeting 7:00 p.m. – High School Library GWF & HPE Picture Day
October 18, 2013	Purple & Gold Weekend Elementary Cross Country Meet Grades 3-5 @ Gen. Wm. Floyd Elementary
October 19, 2013	Purple & Gold Weekend PSAT Exam 8:00 a.m. – High School High School Dance 7-9:00 a.m. – High School Gymnasium
October 21 – 25, 2013	National Bus Safety Week
October 21, 2013	Winter Modified Sports Begin
October 22-24, 2013	Holland Patent Elementary Book Fair
October 24, 2013	High School Play

7:00 p.m. – High School Auditorium

Holland Patent Elementary Family Fun Night

October 25, 2013 Rain date – Elementary Cross Country Meet

 Gen. Wm. Floyd Elementary Fall Fest
5:30 – 7:00 p.m.

October 26, 2013 High School Play - Matinee
1:00 p.m. – High School Auditorium

October 27, 2013 Community Education Halloween Carnival

November 6, 2013 Veteran’s Concert
7:00 p.m. – High School Auditorium

November 7, 2013 Jr. National Honor Society Induction
5:00 p.m. – Middle School Auditorium

November 8, 2013 10 week interim

 Elementary Parent/Teacher Conferences
11:00 a.m. dismissal

November 11, 2013 Veterans Day – No School

November 12, 2013 Middle School Picture Retake Day

 Winter JV/Varsity Sports Begin

November 13, 2013 Middle School Character Ed Breakfast
7:30 a.m.

 High School Picture Retake Day

 Gen. Wm. Floyd PTA Meeting
4:00 p.m.

 Holland Patent Elementary PTA Meeting
4:30 p.m.

 Board of Education Meeting
7:00 p.m. – Annex Conference Room

13-94

ELEMENTARY RECONFIGURATION

Superintendent Davis presented an overview of the proposed elementary reconfiguration per BOE request. Reconfiguration has been in discussion for the past ten years. We had tabled it in the past due to costs based on enrollment at that time. Now that enrollment has dropped and continues to be an issue, it is more feasible to pursue reconfiguration. The recommendation is for Prek-2 grades at Gen. Wm. Floyd Elementary with Mrs. Casab

continuing as principal; and Holland Patent Elementary would house Grades 3-5 with Mr. DeAngelo continuing as principal.

This configuration means that there would be minimal change in staffing assignments in our buildings while enhancing education process. Transportation would remain the same with the exception of each bus making two stops similar to our middle & high school drops. Buses would drop students at GWF and then proceed to HPE with the older children and the reverse at the end of the day. Our administrative staff will be visiting a local school with the same configuration and see the process in motion. At this time, it is our estimate that less than ten minutes would be added to the bus runs to cover the two drop offs. Configuration allows us to balance classrooms by grade level.

Mrs. Davis set the format for the evening. Microphones were available for participants to voice their support or concerns. The board was interested in their input.

Maria Santamaria – Concerned with the amount of time students would be on the bus. Currently her child is on for 45 minutes and the additional time which she believes is conservative. Also had concerns about relations between parent and teachers when you have children at both schools, especially for working parents.

Brian Buchanan – Has experienced having children at both schools. His personal experience is that it is quite an inconvenience to go between HPE & GWF. We are concerned about the amount of time on the bus. 45 minutes on bus now, with the addition 7-9 minutes which is optimistic, we are moving to close to an hour ride. The district discussed closing a building, why not consider it now?

Mrs. Davis responded that we see building going on in the area on Rt. 12 and the Nanotech site at SUNY may bring families to our area. We did not want to close any buildings too soon as other districts have done. We have leased rooms to appropriate not-for-profits to help offset financial obligations. If a building with debt is closed, aid is lost and it would burden taxpayers. We are still at full capacity with the configuration and leased spaces.

Traci Boris added that the Board discussed school closing and there was a strong parent concern. At that time, parents and community members didn't want us to close schools. The board did abide by the parent comments and concerns and did not proceed with any closings. From my perspective, its still on the table, but feel it is not appropriate at this time. There will be downsides to reconfiguration, but the benefits overshadow the disadvantages.

Cassandra Sheets – Expressed concern about travel time. Believes the 7-9 minutes additional time is optimistic. Also concerned about the new curriculum and amount of time that students have to be concentrating. She feels the additional travel time will affect them socially and emotionally for students and make an impact on staff as well. Asked the board to look at all perspectives.

Beth McCartney – There are 26 students in her child's class and feels it is educationally challenging. Integration and diversity is a huge learning opportunity for kids.

Ansley Schmitt – Expressed love for both elementary schools. Current child has too long a bus ride. Having less students in class is better than the transportation ride. Supports the idea of reconfiguration and helps in the move to middle school.

Jennifer Pekola – Asked if we are we looking at other districts and what they are doing and the challenges?

Connie Schroth – As a Holland Patent graduate, she feels the anxiety at 6th grade is real. Asked the board to take this into consideration.

Renee Daniels – Child made new friends in prek and then lost half of the friends in the transition to kindergarten. Children are apprehensive when moving to 6th grade. If they mix from both schools earlier, it may be more beneficial.

Matt Valesky – His children would be split up next year under the reconfiguration and it is a concern for his family. Living on the west edge of the district, it an hour ride he thinks the estimate on additional time is too conservative. There is a stigma in Holland Patent between GWF & HPE.

Anne McGahey added that every August, we look at class sizes at each grade level in an effort to keep them equal. The reconfiguration makes the process easier

Rick Allen responded to a question regarding staff cuts and reiterated that there would be no staff cuts due to reconfiguration.

Colleen Callahan-Kirkland – Commented about busses currently passing each other on the same route which seems excessive.

Mr. Allen responded that we are a rural district with a lot of area to cover.

Lydia Kelly – She feels that reconfiguration is a great idea and has attended past board meetings. Mrs. Davis mentioned speaking to staff and she would like to know what their concerns are.

Mrs. Davis responded with a few items which she addressed in her presentation. The staff had concerns about not knowing teachers from the other school very well; where would their classroom be located; older students helping younger students; and class sizes.

Mrs. Kelly also commented that she has a concern with the safety at dismissal time. She would like to board to analyze the existing process. We allow parents in to pick up children. She has seen other districts hold parents outside for child pick up. Although inconvenient, it may be a safer environment. Containing the environments is the best way to improve safety in the building.

Renee Morrison – As a teacher and parent of a young child, she expressed her feelings that the benefit of team planning and enrichment is great for students. We need to look at what's best educationally for a child first not the length of the bus ride.

President McGahey thanked everyone for coming. The board is open to any communication. If anyone has any further questions or concerns, Mrs. Davis may be contacted.

13-95

VISITORS

Andrew Yasenovsky, resident, addressed the board in regard to the increase in taxes in the Town of Western. Mrs. Davis gave him a handout and contact for more information on equalization. The loss of the STAR exemption impacts the town's tax rates. Mrs. Boris

added that the district, for the past two years, has been diligent in keeping costs down and has met and come under the Governor’s 2% cap. We have the ability to go up to 4%. The board will continue this year to keep any increase at or under 2%. Mr Yasenosky stated that he would be speaking with area legislative representatives. Mrs. Boris stated that speaking to legislators is a step in the right direction. Mrs. McGahey commented that the board has done our due diligence in preparing the budget. Mr. Allen added that we do not control the state formula. We have a pool of money and the state dictates where it goes. We don’t know until the end what the effect will be per town. Also, be aware that a decrease in STAR increases taxes

13-96 **CORRESPONDENCE**

There was no correspondence.

13-97 **BOARD FORUM**

Karen Evans requested that Item II (15) – 2013-14 Coaching Appointments, be pulled from consent for discussion in Executive Session. Mrs. Boris asked to discuss a personnel issue in Executive Session.

13-98 **DISTRICT UPDATE**

There was no district update.

13-99 **COMMITTEE REPORTS**

Dr. Stalker reported that the Audit Committee met earlier. They reviewed and recommend approval of the Audit as prepared for Moore & Hart, CPA’s. The audit went well.

13-100 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #2 General Fund in the amount of \$297,233.41, for the period ending October 9, 2013 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #2 School Lunch in the amount of \$6,558.84, for the period ending October 9, 2013 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #1 Capital Fund (Buses) in the amount of \$225,119.75, for the period ending October 9, 2013 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

13-101 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen to remove Item II (15)–2013-14 Coaching Appointments from consent for discussion in Executive Session.

Yes – 5
No - 0 Motion Carried

- 13-102 **ACCEPTANCE OF AUDIT**
- 2012-13 BUDGET TRANSFERS**
- BOARD OF EDUCATION GOALS**
- ADOPTION OF RESOLUTION – EPC FINANCING**
- POLICY REVIEW FOR APPROVAL**
- APPROVAL OF TAX REFUND/CORRECTION**
- APPROVAL OF MIRABITO HOLDINGS, INC. FUEL AGREEMENT**
- TOWN OF TRENTON TRAIL GROOMING AGREEMENT**
- APPROVAL OF YMCA CORPORATE PARTNERSHIP MEMBERSHIP AGREEMENT**
- GIFTS FROM THE PUBLIC**
- SALARY RECLASSIFICATIONS**
- APPOINTMENTS**
- 2013-14 CO-CURRICULAR APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen, to approve/accept/ adopt the following by consent:

Adopt the following resolution for the acceptance of the audit for the fiscal year ended June 30, 2013:

**RESOLUTION TO ACCEPT FISCAL YEAR 2013
AUDITED FINANCIAL STATEMENTS**

WHEREAS, the independent certified public accounting firm of Moore & Hart has completed its review of the financial statements of the Holland Patent Central School District for the fiscal year ended June 30, 2013; and

WHEREAS, the Audit Committee of the Holland Patent Central School District Board of Education has reviewed the financial statements and has met with the external auditors and recommend acceptance of the audited financial statements.

NOW THEREFORE BE IT RESOLVED that the Holland Patent Central School District Board of Education, at its meeting of October 9, 2013, hereby accepts the audited financial statements for the school for the fiscal year ended June 30, 2013 and shall

file a copy of the resolution and the report with the Commissioner of Education as well as the management response.

Approve the 2012-13 Budget Transfers #5 for the period ending June 30, 2013.

Adopt the 2013-14 Board of Education Goals.

Adopt the following resolution for EPC Financing:

**RESOLUTION RELATING TO
INSTALLMENT LEASE/PURCHASE FINANCING**

A RESOLUTION APPROVING AND AUTHORIZING
INSTALLMENT/ LEASE PURCHASE FINANCING AND
RELATED DOCUMENTS, AND APPROVING AND
AUTHORIZING CERTAIN ACTIONS WITH RESPECT
THERE TO

WHEREAS, the Holland Patent Central School District (hereinafter referred to as the "School District") proposes through an installment purchase contract or lease financing to finance the acquisition of certain equipment, machinery, and apparatus, as described in the Energy Performance Contract by and between Siemens Industry, Inc., 6075 East Molloy Road, Suite 4, Syracuse, New York, and the School District and as set forth, or to be set forth, in the Project Descriptions and Application for Examination and Approval of Final Plans and Specifications submitted to the New York State Education Department (the "Energy Equipment"), and it is in the public interest and for the public benefit that the School District authorize and award an installment purchase contract and/or lease financing agreement on the terms set forth in a request for proposal process to solicit alternative financing quotations, and authorize and direct execution of an installment purchase contract or lease purchase agreement and certain other documents in connection therewith; and

WHEREAS, the School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") to the extent necessary, if any, has completed its environmental review and hereby duly finds the purpose to be a type II action under SEQRA consisting of routine activities of an educational institution, as well as replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site, all of which has been determined by regulation not to have a significant impact on the environment and is not subject to any further environmental review under SEQRA; and

WHEREAS, in accordance with the Request for Bids for a Tax-Exempt Lease Purchase Agreement (the "Request for Proposals") the School District received proposals for the lease

financing described in said Request for Proposals on September 18, 2013.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT as follows:

Section 1. Based on the School District's evaluation of such proposals, the President of the Board of Education of said School District, the chief fiscal officer (the "Board President"), or the Vice President in the event of the absence or unavailability of the Board President, is authorized to execute, acknowledge and deliver an installment purchase contract or lease purchase agreement (the "Agreement") to Siemens Public, Inc. (the "Seller/Lessor") duly selected by the School District and the Board President pursuant to the requirements of Section 104-b of the General Municipal Law of the State of New York when the Agreement shall have been prepared for execution and the Board President or District Clerk is authorized (but not required) to attest the seal of the School District on the Agreement. The Agreement shall be for a term of not to exceed sixteen (16) years, beginning with the earlier of (x) the time of receipt of possession of the Energy Equipment, and (y) the execution and delivery of the Agreement, or such lesser term permitted by law or by regulation of the State Education Department, the aggregate principal amount of the installment purchase/lease payments pursuant to the Agreement shall be approximately \$2,774,828 (not to exceed \$2,800,000) plus the interest portion accruing thereon, and the total amount of installment purchase/lease payments in any fiscal year shall not exceed an amount necessary to comply with Section 109-b of the General Municipal Law of the State of New York and the Agreement shall otherwise comply with the requirements of said Section 109-b, to the extent applicable thereto, except for certain competitive bidding and referendum requirements which, pursuant to the Energy Law shall not apply to the Agreement. The Agreement shall be subsequently in the form approved by the Board President with all necessary and appropriate variations, omissions and insertions as approved, permitted or required by such Board President and the execution and delivery thereof by such Board President shall be conclusive evidence of such approval. Subject to the express limitations as set forth above the installment purchase/lease payments under the Agreement shall be a sum necessary to pay the sum required to acquire the Energy Equipment in accordance with the Agreement at the interest rate or rates applicable therein, such debt service reserve fund and/or purchase/lease payment fund as shall be necessary or desirable to be capitalized with respect to any financing in connection with the Agreement, and a sum sufficient to pay the costs and expenses allocable to any financing respecting the Agreement including the costs of credit enhancement, insurance, or municipal credit rating, if any.

Section 2. The Board hereby determines and finds that execution and delivery of the Agreement is in the best financial

interests of the School District based on due consideration of the other available acquisition and financing alternatives, other administrative and management considerations with respect to the location and utilization of the Energy Equipment and the successful timely utilization of the Energy Equipment and the successful timely utilization of such installment purchase/lease financing by other school districts with respect to other capital projects. An evaluation of financing alternatives pursuant to, and in accordance with, the regulations of the State Comptroller, is attached hereto. As set forth therein, the financing alternatives are: (1) borrowing pursuant to the Local Finance Law; (2) lease/installment purchase financing pursuant to Section 109-b of the General Municipal Law and the Energy Law; (3) the creation and funding over time of a capital reserve fund or funds, and (4) current budgetary appropriations. Alternatives number 1, 3 and 4 are not presently authorized and would not meet the time and financial constraints for the project. Based on a review of the evaluation of financing alternatives, the Board of Education hereby determines that it is in the best interests of the School District to finance the Energy Equipment pursuant to an installment purchase contract or lease purchase agreement.

Section 3. The Board President (or the Vice President in the event of absence or unavailability of the Board President) is hereby authorized and directed to execute and deliver and may cause to be sealed and attested the seal of the School District for and on behalf of the School District on any and all instruments, affidavits, certificates, those portions of any offering materials referring particularly to the School District, financing statements, including specifically UCC- 1 financing statements and exhibits thereto to the extent, if any, deemed necessary or appropriate, Internal Revenue Service filing forms, an arbitrage certificate and agreement, documents or other papers in connection therewith and to do and to perform or cause to be done any and all acts as such Board President may deem necessary or appropriate or as School District counsel or special tax counsel shall require or deem necessary in order to implement and carry out this Resolution, the Agreement and the matters herein authorized including, without limitation, the power to cause certificates of participation to be sold pursuant to Section 39.6 or Section 39.7 of the State Comptroller Regulations and otherwise comply with such regulations and with the applicable provisions of General Municipal Law §109-b applicable thereto.

Section 4. This resolution shall take effect immediately upon its adoption.

Approve the following policies be effective October 10, 2013:

- | | |
|--------|--|
| 8352.a | Notification of Retirement – Administration |
| 8352.b | Notification of Retirement – Instructional |
| 8352.c | Notification of Retirement – Non-Instructional |

Approve the following Tax Refund and Correction:

Owner Name	Town	Tax map ID	Original/Corrected	Assessment	2012-13 Tax Rate	STAR Exemption	Tax	Correction
Christopher & Virginia Kelly	Holland Patent	228.005-1-2	Original	\$123,800	30.1144		\$3,728.16	
			Corrected	\$123,800	30.1144	\$581.00	\$3,147.16	\$3,147.16
Library Taxes								
Christopher & Virginia Kelly	Holland Patent	228.005-1-2	Original	\$123,800	0.0773		\$9.57	
			Corrected	\$123,800	0.0773		\$9.57	\$9.57

Approve the fuel agreement with Mirabito Holdings, Inc.

Approve the Agreement with the Town of Trenton for sled grooming for the 2013-14 school year.

Approve the annual YMCA Corporate Partnership Membership Agreement at no cost to the district.

Accept the gift from Michael & Sharon Yagey in the amount of \$3,000.00 to fund the purchase of lacrosse uniforms.

Accept the gift from the Golden Knights Sports Booster's Club in the amount of \$2,000 to fund the purchase of jerseys and pants for the football team.

Approve the following salary reclassifications retroactive to September 1, 2013:

NAME	FROM STEP	CURRENT SALARY	Eff. 10/2013 CR. HR./EX. HR.	TO STEP	NEW SALARY
Arbogast, Laura French - HS	C-14 Masters 12 hrs. @ \$66	\$47,958.00	12 hrs.	D-14 Masters 9 hrs. @ \$66	\$49,930.00
		800.00			800.00
		792.00			594.00
		\$49,550.00			\$51,324.00
Barnum, Michelle Elem - HPE	E-10 Masters 8 hrs. @ \$66	\$45,992.00	3 hrs.	E-10 Masters 11 @ \$66	\$45,992.00
		800.00			800.00
		528.00			726.00
		\$47,320.00			\$47,518.00
Farley, Anne SPED - GWF	C-20 Masters Career Inc. TOC 09-10 TOC 10-11 TOC 11-12 TOC 12-13 TOC 13-14 6 hrs. @ \$66	\$56,893.00	12 hrs.	D21 Masters Career Inc. TOC 09-10 TOC 10-11 TOC 11-12 TOC 12-13 TOC 13-14 3 @ \$66	\$60,665.00
		800.00			800.00
		2,750.00			2,750.00
		1,527.00			1,527.00
		1,701.00			1,701.00
		1,729.00			1,729.00
		1,752.00			1,752.00
		1,783.00			n/a
		396.00			198.00
		\$69,331.00			\$71,122.00

Guerrero, Rebecca Spanish - HS	C-14 Masters 6 hrs. @ \$66	\$47,958.00	3 hrs.	C-14 Masters 9 hrs. @ \$66	\$47,958.00
		800.00			800.00
		396.00			594.00
		<u>\$49,154.00</u>			<u>\$49,352.00</u>
Hartnett, Michael ELA - HS	E-22 Masters Doctorate 54 hrs. @ \$66 Career Inc.	\$64,550.00	9 hrs.	E-22 Masters Doctorate 63 hrs. @ \$66 Career Inc.	\$64,550.00
		800.00			800.00
		800.00			800.00
		3,564.00			4,158.00
		1,375.00			1,375.00
		<u>\$71,089.00</u>			<u>\$71,683.00</u>
Hasenauer, Joann Elem - HPE	D-21 Masters 12 hrs. @ \$66	\$60,665.00	3 hr.	E-21 Masters	\$62,539.00
		800.00			800.00
		\$792.00			
		<u>\$62,257.00</u>			<u>\$63,339.00</u>
Hast, Shawn ELA - MS	E-19 Masters Doctorate 30 hrs. @ \$66 Career Inc.	\$59,319.00	9 hrs.	E-19 Masters Doctorate 39 hrs. @ \$66 Career Inc.	\$59,319.00
		800.00			800.00
		800.00			800.00
		1,980.00			2,574.00
		1,375.00			1,375.00
		<u>\$64,274.00</u>			<u>\$64,868.00</u>
Heiser, Jamie ELEM - GWF	D-13 Masters 3 hrs. @ \$66	\$48,513.00	9 hrs.	D-13 Masters 12 hrs. @ \$66	\$48,513.00
		\$800.00			\$800.00
		\$198.00			\$792.00
		<u>\$49,511.00</u>			<u>\$50,105.00</u>
Morgan, Tiffany Spanish - HS	D-13 Masters 6 hrs. @ \$66	\$48,513.00	3 hrs.	D-13 Masters 9 hrs. @ \$66	\$48,513.00
		800.00			800.00
		396.00			594.00
		<u>\$49,709.00</u>			<u>\$49,907.00</u>
Schwertfeger, Heather SPED - HPE	C-8 Masters	\$39,775.00	15 hrs.	D8 Masters	\$41,412.00
		800.00			<u>800.00</u>
		<u>\$40,575.00</u>			<u>\$42,212.00</u>
Simpson, Michelle Elem. - HPE	D-19 Masters 3 hrs. @ \$66 Career Inc.	\$57,179.00	3 hrs.	D-19 Masters 6 hrs. @ \$66 Career Inc.	\$57,179.00
		800.00			800.00
		198.00			396.00
		<u>1,375.00</u>			<u>1,375.00</u>
		<u>\$59,552.00</u>			<u>\$59,750.00</u>
Stock-Stephens, Sarah Elem. - GWF	C-12 Masters 6 hrs. @ \$66	\$45,237.00	9 hrs.	D-12 Masters	\$47,097.00
		800.00			800.00
		<u>\$396.00</u>			
		<u>\$46,433.00</u>			<u>\$47,897.00</u>
Stripp, Dayna SPED - MS	E-22 Masters Career Inc. 12 hrs. @	\$64,550.00	3 hrs.	E-22 Masters Career Inc.	\$64,550.00
		800.00			800.00
		1,375.00			1,375.00
		\$792.00			990.00

	\$66			\$66	
		\$67,517.00			\$67,715.00
Sullivan, Kerry SS - HS	C-20 Masters 6 hrs. @ \$66 TOC 13-14	\$56,893.00 800.00 396.00 1,783.00	9 hrs.	D-21 Masters TOC 13-14	\$60,665.00 800.00 n/a
		\$59,872.00			\$61,465.00
West, Gaye Sp. Ed. - HS	E-20 Masters 9 hrs. @ \$66	\$60,880.00 800.00 594.00	6 hrs.	E-20 Masters 15 hrs. @ \$66	\$60,880.00 800.00 990.00
		\$62,274.00			\$62,670.00

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective October 10, 2013:

<u>Name</u>	<u>Address</u>	<u>Certified Rate</u> \$80/day <u>Non-certified Rate</u> \$65/day
Altieri, Luann	8703 E. Floyd Road Holland Patent, NY 13354 *Change to Certified	\$80
Digristina, Christina	6584 Stage Road Utica, NY 13502	\$65
Hadsell, Jordan	8972 Lakeview Drive Rome, NY 13440	\$80
Jones, Steven	7635 Oakview Terrace Rome, NY 13440	\$80
Perry, Danine	2212 Sunset Avenue Utica, NY 13502	\$80

Approve the following non instructional substitute effective October 10, 2013 as follows:

Frederick Herringshaw:

Substitute Building Maintenance Worker 90% of Step 1, \$14.10/hr.

Approve the following co-curricular appointments for the 2013-14 school year:

High School Chaperone – Dances & Other Events \$60 per event

Sara Chudow
Sarah DePalma
Michael Lariccio

Middle School Chaperone – Dances & Other Events \$60 per event

Sara Chudow
Michael Lariccio

Elementary – Chaperone **\$60 per event**

Sara Chudow
Sarah DePalma
Michael Lariccio

Appoint the following for PSAT proctoring for 4 hrs. at \$39.38 per hour for the 2013-14 school year:

Douglas Andrews
Beth Denhoff
Dana Dornburgh
Kathleen Green
Sherry Kennerknecht
Lynette Laming
Daniel O’Bryan
Justin Scialdone

Yes – 5
No - 0 Motion Carried

13-103 **ENCLOSURES**

1. Gen. Wm. Floyd Elementary October 2013 Newsletter from Principal Casab
2. Holland Patent Elementary September 2013 Newsletter from Principal DeAngelo.
3. Holland Patent Elementary October 2013 Newsletter from Principal DeAngelo.
4. Holland Patent Middle School September 2013 Newsletter from Principal Pratt.
5. Holland Patent Middle School October 2013 Newsletter from Principal Pratt.
6. Policy Committee 2013-14 meeting schedule
7. Grade 8 Parent letter from High School Principal Stevener regarding “My College Options.”
8. Article from Superintendent Davis regarding the Greater Mohawk Valley STEM HUB
9. School Boards Institute 2013-14 Schedule of General Membership Meetings
10. Minutes from the Feasibility Committee meeting held on September 18, 2013
11. Elementary Reconfiguration 2013-14 Timeline
12. Elementary enrollment breakdown
13. Sport Schedules for Fall
14. NYS PTA Town Hall Meetings Flyer on the Common Core
15. NYSED Flyer “Changes to NYS Standards, Curricula, & Assessments: ELA & Math revised April 22, 2013.
16. Parent invitation to October 9th board meeting for discussions on elementary reconfiguration
17. Letter from residents, Andrew & Frances Yasenosky with regard to tax rates.
18. Budget vs Levy Chart; Tax Rate Comparison 2013-14

There were no comments on the enclosures.

13-104 **EXECUTIVE SESSION**

At 8:36 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre School Special Education
3. Employment History of Particular People
4. Legal Issue - Medicaid

Yes – 5
 No – 0 Motion Carried

At 9:35 p.m. the Board returned to open session.

13-105 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
 No – 0 Motion Carried

13-106 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5
 No – 0 Motion Carried

13-107 **2013-14 COACHING APPOINTMENTS**

Karen Evans made the motion, seconded by Richard Allen to approve the following coaching appointment pending renewal of their CPR/first aid certificates for the 2013-14 school year:

Jonathan Snyder	Varsity Boys Basketball	13 + 1% longevity	14	\$4,410.42
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Yes – 0
 No - 5 Motion Denied

13-108 Karen Evans made the motion, seconded by Richard Allen to approve the following coaching appointments pending renewal of their CPR/first aid certificates for the 2013-14 school year:

Coach	Sport		%	Salary
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Jeffrey Litz	JV Boys Basketball		7.5	\$2,362.73
Clinton Kane	Varsity Boys Basketball		11	\$3,465.33

Yes – 5

No – 0 Motion Carried

13-109

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 9:45 p.m.

The feasibility committee will meet on November 13, 2013 in the annex conference room at 5:00 p.m.

The policy committee will meet on November 13, 2013 in the annex conference room at 6:00 p.m.

The next regular board meeting will take place on November 13, 2013 in the annex conference room at 7:00 p.m.

Marie E. Perry
District Clerk