

REGULAR MEETING OF THE BOARD OF EDUCATION  
HOLLAND PATENT CENTRAL SCHOOL DISTRICT  
WEDNESDAY, AUGUST 11, 2010  
ANNEX BOARD ROOM – 6:00 P.M.

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Board room, located in the village of Holland Patent, New York on Wednesday, August 11, 2010. Board President Mrs. McGahey called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT**

Anne McGahey, President  
Karen Evans, Vice President  
Traci Boris  
Everett Stalker  
Richard Allen  
Samantha Grogan  
Kathleen M. Davis, Superintendent of Schools  
Louis D'Ambro, Assistant Superintendent  
Wendy A. Lloyd, District Clerk

**ALSO PRESENT**

Dennis Geer  
Matthew Lee  
Cory Jenner  
Gary Nelson

**VISITORS**

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10-22

**APPROVAL OF MINUTES**

Mrs. Evans made the motion, seconded by Dr. Stalker, to approve the minutes of the reorganizational meeting held on July 7, 2010, the Board of Education meeting held on July 7, 2010 and the special Board of Education meeting held on July 15, 2010.

Yes – 4

No – 0 Motion Carried

10-23

**POSITIVE THOUGHTS**

Donald A. Baker, Director of the Office of Modal Safety & Security of the State of New York Department of Transportation, wrote a letter advising the district that the transportation department has met their goal of having at least 90% of their vehicles pass NYSDOT's semi-annual bus safety inspections during State Fiscal Year 2009-10.

Superintendent of Buildings and Grounds Dennis Geer wrote a memo to John Brown, Bob Miglin, Rich Riley, Bill Pelton, Robert Stropp, Gary Lichtenberger, Tom Shepard, Harold Williams, and Mike Gillett to thank them for a job well done for Graduation 2010.

Superintendent of Schools Kathleen M. Davis received a plaque from The County of Oneida and the Oneida County Health Department recognizing her for excellence in leadership during the 2009-2010 H1N1 School Mass Vaccination Campaign. Mrs. Davis thanked the nurses, Dennis Geer, Lou D'Ambro, principals, and teachers for their help with the clinic.

10-24 **REVIEW OF UPCOMING DATES**

August 25, 2010 Board of Education Meeting  
Annex Board Room, 7 p.m.

10-25 **VISITORS**

Mrs. Davis introduced Cory Jenner from Appel Osborne, landscape architects. He was in attendance to discuss change orders.

10-26 **CORRESPONDENCE**

Mrs. Davis, per a request from a board member, provided copies of all bargaining unit contracts for the Board.

10-27 **BOARD FORUM**

Mrs. Boris asked to pull #23 Appointments from consent.

10-28 **DISTRICT UPDATE**

Mrs. Davis provided test data material to the Board. This material will be reviewed at the retreat.

10-29 **COMMITTEE REPORTS**

Dr. Stalker reported that the Feasibility Committee met today to review the construction project, high school/HPE locker situation, HPE gym floor issue, and potential projects.

Mr. Allen arrived at 6:39 p.m.

10-30 **CAPITAL PROJECT UPDATE**

Mrs. Davis reported that the univent was installed in the GWF kitchen. The bus garage is on track for completion. They are in the process of sheet rocking the wall and finalizing the duct work.

10-31 **LEGISLATIVE/SED UPDATES**

Mrs. Davis provided a handout that outlines new legislation.

10-32 **BILL SCHEDULES**

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #15 General Fund in the amount of \$500,055.17, for the period ending August 11, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #12 School Lunch in the amount of \$13,669.36, for the period ending August 11, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #14 Federal Funds in the amount of \$10,355.00, for the period ending August 11, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

Mrs. Evans made the motion, seconded by Mr. Allen, to accept for payment bill schedule #14 Capital Project in the amount of \$17,293.44, for the period ending August 11, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

10-33 **TREASURER'S REPORT**

Mrs. Evans made the motion, seconded by Mr. Allen to accept the Treasurer's Report for the period ending June 30, 2010 and make it a matter of record.

Yes – 5  
No – 0 Motion Carried

10-34 **POLICY REVIEW/READOPTION**

The Board of Education reviewed the following policies:

8352.a Notification of Retirement – Administration  
8352.b Notification of Retirement – Instructional

8352.c Notification of Retirement – Non-Instructional

Mrs. Evans made the motion, seconded by Dr. Stalker to readopt policies 8352.a Notification of Retirement – Administration, 8352.b Notification of Retirement – Instructional, and 8352.c Notification of Retirement – Non Instructional.

Mrs. Evans – Yes  
Dr. Stalker – Yes  
Mrs. Boris – Yes  
Mrs. McGahey – Yes  
Mr. Allen – No  
Motion Carried

10-35

**APPROVAL TO DELETE POLICIES**

**BUDGET TRANSFERS**

**REQUEST FOR BUSSING**

**APPROVAL OF THE CONSTITUTION OF THE HOLLAND PATENT  
CHAPTER OF THE NATIONAL JUNIOR HONOR SOCIETY**

**COMBINING**

**BUS BID AWARD**

**APPROVAL OF ONEIDA COUNTY SHERIFF’S OFFICE CONTRACT**

**APPROVAL OF KELBERMAN CENTER, INC. AGREEMENT**

**APPROVAL OF FAMILY SERVICES OF MOHAWK VALLEY, INC.  
AGREEMENT**

**APPROVAL OF UPSTATE CEREBRAL PALSY AGREEMENT**

**APPROVAL OF INSIGHT HOUSE SERVICE AGREEMENT**

**APPROVAL OF SLOCUM-DICKSON MEDICAL GROUP, PLLC  
ATHLETIC TRAINING SERVICES AGREEMENT**

**APPROVAL OF CENTRAL ASSOCIATION FOR THE BLIND AND  
VISUALLY IMPAIRED REHABILITATION SERVICES AGREEMENT**

**2010-11 CO-CURRICULAR/COACHING APPOINTMENTS**

**APPROVAL OF ATHLETIC VOLUNTEERS**

**PAY FOR SUMMER WORK**

**RESIGNATIONS**

**APPROVAL OF CHANGE ORDERS**

Mrs. Evans made the motion, seconded by Mr. Allen, to approve/accept/adopt the following by consent:

Approve the deletion of the following policies:

0017 Sexual Harassment Prohibition

0017.1 Sexual Harassment Compliance & Complaint Procedures

0017.2 Sexual Harassment Report Form

2009 Annual District Meeting

2010.1 Policy for Submission of Propositions at Annual Elections and Special District Meetings

2014.1 Regulation for Use of Voting Machines and Submission of Disputes at District Meetings

6031 Corporal Punishment Complaints  
6032 Student Suspension Procedures  
6044 Dress Code  
6054 Students with HIV-Related Illness  
6054.1 Students with HIV-Related Illness  
8105 Employees with HIV-Related Illness  
8105.1 Employees with HIV-Related Illness

Approve the Budget Transfers for the period ending June 29, 2010.

Approve the request of Melissa Parzych, Ward Street, Holland Patent, to provide bus transportation for her daughter to Holland Patent Elementary for the 2010-11 school year.

Approve the request of Matthew Razzano, Thompson Road, Holland Patent, to provide bus transportation for his three children to the Holland Patent Central School District for the 2010-11 school year.

Approve the Constitution of the Holland Patent Chapter of the National Junior Honor Society.

Approve the request of Meghan Pflieger to combine with the New Hartford Central School District in gymnastics for the 2010-11 school year.

Award the bus bids to the following lowest bidders:

One (1) 2011 – 24/0 WC Passenger School Bus w/Alternate Seating  
New York Bus Sales, Lakeport, NY  
Bid Price: \$50,578.22

One (1) 2011 – 28 Passenger School Bus  
Matthews Bus Sales, East Syracuse, NY  
Bid Price: \$45,129.94

Approve the contract with the Oneida County Sheriff's Office for the services of a School Resource Officer (SRO) for the 2010-11 school year in the amount of \$60,000 effective September 1, 2010 until June 30, 2011.

Approve the Kelberman Center, Inc. agreement effective August 12, 2010 through June 30, 2011.

Approve the Family Services of Mohawk Valley, Inc. agreement effective September 1, 2010 through August 31, 2011.

Approve the agreement between the United Cerebral Palsy and the Holland Patent Central School District for the period of July 1, 2010 through June 30, 2011.

Approve the 2010-11 Service Agreement between Insight House Chemical Dependency Services, Inc. and the Holland Patent Central School District for the period of September 6, 2010 and ending June 24, 2011.

Approve the Athletic Training Services Agreement through Slocum-Dickson Medical Group, PLLC and the Holland Patent Central School District for the period of August 2, 2010 through June 30, 2011.

Approve the Rehabilitation Services Agreement between The Central Association for the Blind and Visually Impaired and Holland Patent Central School District for the service period of July 6, 2010 to August 13, 2010.

Approve the appointment of Nicole Goodelle as senior class advisor at the rate of 3.5% and a salary of \$1,052.28 for the 2010-11 school year.

Approve the appointment of Christine Morgan to the position of MS/Junior Honor Society Advisor at the rate of 2% for a salary of \$601.30.

Approve the appointment of Sherry Kennerknecht to the position of SADD Advisor at the rate of 2% for a salary of \$601.30.

Approve the appointment of Tiffany Hosmer to the position of International Club Advisor at the rate of 1% for a salary of \$300.65.

Approve the appointment of Rebecca Shanley to the position of International Club Advisor at the rate of 1% for a salary of \$300.65.

Approve the following co-curricular/coaching appointments for the 2010-11 school year:

Rachel Bunker	Modified Field Hockey	2%	\$601.30
Heather Schwertfeger	Modified Field Hockey	2.5%	751.63
Kristin Hahn	Varsity Girls Tennis	6%	1,803.90
Katherine Deck	Modified Girls Swim	5%	1,503.25
Eileen McCann	Athletic Chaperone		\$60/event

Approve the following athletic volunteers for the 2010-11 school year:

Lyndsey Avery	Field Hockey volunteer
Dale Sexton	Football volunteer

Approve Dana Dornburgh, guidance counselor, to be paid for an additional five days in August 2010 at her per diem rate to complete scheduling

Accept the resignation of Aileen Viel, ELA 7 - 12 teacher, effective August 31, 2010.

Accept the resignation of Rebecca Shanley, cheerleading coach, effective July 25, 2010.

Accept the resignation of Katie Bonney, school bus monitor, effective August 4, 2010.

Yes - 5  
No – 0 Motion Carried

10-36 **APPROVAL OF CHANGE ORDERS E-01, E-02, S-01 AND HP-03**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the following change orders:

Change Order E-01, Eppy Electric LLC increasing the Electrical Contract Sum \$2,744.88.

Change Order E-02, Eppy Electric LLC increasing the Electrical Contract Sum \$5,198.88.

Change Order S-01, Boland's Excavating & Topsoil, Inc., increasing the Site Work Contract Sum \$5,877.68.

Change Order HP-03, Boland's Excavating & Topsoil, Inc., increasing the Site Work Contract Sum \$116,339.00.

Yes – 5  
No – 0 Motion Carried

10-37 **ENCLOSURES**

There were no comments on the enclosures.

Mrs. Davis welcomed Gary Nelson to the meeting. Mr. Nelson, Holland Patent's BOCES board representative, was in attendance to update the board on the Oneida-Herkimer-Madison BOCES Open House which will be held on October 13, 2010 and EBLAR.

10-38 **EXECUTIVE SESSION**

At 7:57 p.m., Mrs. Evans made the motion, seconded by Mr. Allen, to take a short recess and to return in executive session to discuss the recommendations made by the Committee on Special Education, the employment history of particular people, and #23 Appointments.

Yes – 5  
No – 0 Motion Carried

At 8:34 p.m. the Board returned to open session.

10-39 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Mrs. Evans made the motion, seconded by Mr. Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5  
No – 0 Motion Carried

10-40

**APPOINTMENTS**

Mrs. Evans made the motion, seconded by Mr. Allen to adopt the following resolutions of appointment:

Adopt the following resolution of appointment of Christina Schiavi:

BE IT RESOLVED, that Christina Schiavi be appointed as a long term substitute elementary teacher at Holland Patent Elementary in the universal pre-k program and be paid on C-7 (\$36,661.00) for a total salary of \$36,661.00. This appointment is for the 2010-11 school year.

Adopt the following resolution of appointment of Jennifer Perry:

BE IT RESOLVED, that Jennifer Perry be appointed as a long term substitute teaching assistant at Holland Patent Elementary in the universal pre-k program and be paid on Step 6 (\$16,696.00) plus .15% Bachelors degree (\$2,504.40) for a total salary of \$19,200.40. This appointment is for the 2010-11 school year.

Adopt the following resolution of appointment of Michelle Kaleta:

BE IT RESOLVED, that Michelle Kaleta be appointed as a long term substitute teaching assistant at Holland Patent Elementary and be paid on Step 6 (\$16,696.00) plus .15% Bachelors degree (\$2,504.40) for a total salary of \$19,200.40. This position duration is pending the needs identified on the IEP. (Prorated if time is shortened).

Adopt the following resolution of appointment of Kaitlin Hayes:

BE IT RESOLVED, that Kaitlin Hayes be appointed as a long term special education substitute at General William Floyd Elementary School and be paid on C-6 (\$35,363) plus masters (\$800) for a total salary of \$36,163 prorated. This appointment is for the approximate period of September 1, 2010 through to January 28, 2011.

Approve the following substitute non-instructional appointments effective August 12, 2010:

**Substitute Clerk, 90% of Step 1 (\$11.32/hr.) \$10.19/hr.**  
Julie Giardullo

**Substitute Library Clerk, 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Julie Giardullo

**Substitute Cleaner, 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Christine Hurlbut

**Substitute School Bus Attendant 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Christine Walker

Approve the following substitute non-instructional appointments for the 2010-11 school year:

**Substitute Bus Driver 90% of Step 1 (\$16.51/hr.) \$14.86/hr.**

Annis, Nancy

Edwards, Patricia

Farr, Arthur

Johnson, Dina

Smith, Roberta

Streiff, Willie

Tefft, Ronald

Waterman, John

**Substitute School Bus Attendant 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Bulger, Eric

Feeley, Michele

Hurlbut, Christine

Hurlbut, Richard

Hurley, Laura

Johnson, Dina

Smith, Roberta

Waterman, Erica

**Substitute Bus Mechanic 90% of Step 1 (\$15.31/hr.) \$13.78/hr.**

Bulger, Eric

**Substitute Cleaner 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Brown, Dean

Bulger, Eric

Clemons, Joshua

Edwards, Patricia

Grogan, Rodney

Jacobs, Bradley

Johnson, Dina

Kirkland, Jason

Klievoneit, David

Koster, Tracy

McNamara, David

Nieman, Stacy

Rogers, Laura

Szablewski, William

Tefft, Ronald  
Ueltschi, Kelby

**Substitute Maintenance Department 90% of Step 1 (\$15.31/hr.) \$13.78/hr.**

Hurlbut, Richard  
Grogan, Rodney  
Klievoneit, David  
Koster, Tracy  
Waterman, John

**Substitute Motor Vehicle Operator 90% of Step 1 (\$10.86/hr.) \$9.77/hr.**

Hurlbut, Richard

**Substitute Clerk 90% of Step 1 (\$11.32/hr.) \$10.19/hr.**

Dolan-Jones, Deborah  
Farr, Janet  
Garrett, Carol  
Hurlbut, Christine  
Klievoneit, Mary  
Klossner, Bonnie  
Perry, Jennifer  
Roberts, Debbie  
Zomro, Marsha

**Substitute Office Specialist I (Typist) 90% of Step 1 (\$11.32/hr.) \$10.19/hr.**

Farr, Janet  
Klossner, Bonnie  
McCann, Eileen  
Roberts, Debbie

**Substitute School Monitor 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Davidson, Claudette  
Dygert, Marie  
Garrett, Carol  
Giardullo, Julie  
Hurlbut, Christine  
Klossner, Bonnie  
Miles, Anne  
Roberts, Debbie

**Substitute Registered Professional Nurse 90% of Step 1 (\$16.51/hr.) \$14.86/hr.**

Buell, Susan  
DeLong, Kathy  
Dygert, Marie  
Ellis, Robin  
Ischia, Dorothy  
Mallard, Paula

**Substitute Food Service 90% of Step 1 (\$8.86/hr.) \$7.95/hr.**

Bennison, Victoria

Broadbent, Linda  
Davidson, Claudette  
Hurlbut, Christine

**Substitute Teacher Aide 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Anweiler, Lesli  
Davidson, Claudette  
Dolan-Jones, Deborah  
Dygert, Marie  
Garrett, Carol  
Giardullo, Julie  
Hurlbut, Christine  
Klossner, Bonnie  
Miles, Anne  
Pepe, Patricia  
Roberts, Debbie

**Substitute Library Aide 90% of Step 1 (\$10.60/hr.) \$9.54/hr.**

Klossner, Bonnie  
Koster, Jacqueline

**Tax Collection Helpers \$7.49/hr.**

Lorna VanBuskirk  
Paul Hopsicker  
Mary Kocyba  
Michele Stevens  
Sue Owens  
Norma Harter  
Dianne Janiszewski  
Amelia Victor  
Joyce Bliss

10-41

**ADJOURNMENT**

Having no further business to discuss at this time, Mrs. Evans made the motion, seconded by Mr. Allen, to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 8:35 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, August 25, 2010 at 7:00 p.m. in the Annex Board Room.

Wendy A. Lloyd  
District Clerk